ABINGTON REGIONAL WASTEWATER AUTHORITY

November 13, 2024

The regular meeting of the Abington Regional Wastewater Authority was called to order by Chairman Monagan and opened with the Pledge of Allegiance. The meeting took place at the Abington Area Wastewater Treatment Plant on November 13, 2024 at 6:27 p.m.

Present:

Lauren Elliot	Paul Lockett	Donald Jensen, Esquire
Gloria Lance	Casey Monagan	David Rinaldi, Esquire
Murli Rajan	John Pullo	Harry Jenkins
Wayne Thorpe	Donald Snyder	Michael Bisignani, Engineer

Absent:

Mr. Rajan made a motion to approve the minutes from the meeting on October 9, 2024, seconded by Mr. Thorpe, unanimously passed.

Executive Session: Litigation and BioSolids Building Discussion

Start: 6:28 PM
End: 6:37 PM

Directors Report:

Ms. Elliot presented her directors report including the Insurance Renewal, Employee Evaluations and UV Submittal Review.

Ms. Elliot discussed the insurance policy renewal process has begun with Knowles Insurance. All Policy applications were completed and submitted. The quotation will be forwarded to the board when received.

Ms. Elliot discussed she has started and completed the employee evaluations. She will present them to the personnel committee. Health insurance renewal information was received from Creative Benefits and distributed to the Personnel Committee.

Ms. Elliot discussed that the UV submittal review was received from Trojan Technologies. The 750-page document is detailed and needs to be reviewed prior to production. The authority needs to make sure all specs are correct before receiving the item since postproduction modifications can be costly. GHD prepared a cost estimate to review submittal.

Ms. Elliot presented the Operational Data for October 2024, reporting an average daily influent flow of 1.89 MGD. Average daily effluent flow was 1.17 MGD.

Ms. Elliot presented the rain vs flow chart.

Ms. Elliot presented Anthony Luongo Operations and Maintenance report highlighting staff drained and flushed out the UV Signa trough and replaced bank-A side lamp (C1) (B1) and bank-B side lamp and sleeve (D2); a new blower was installed for the clarifier distribution box; North East Technical was on site 10/30/24 and 10/31/24 to perform the removal and relocation of the 5 flow meters for the collection system; Koberlein was on site 10/17/24 for the biannual grease vac of our wet well. In preparation staff drained and flushed out the grit chamber system; and Pica HVAC performed boiler maintenance for all buildings. Melbourne Electric replaced a faulty breaker in power supply panel to bio solids building boiler.

November 13, 2024

Abington Regional Wastewater Authority

11/14/2024 8:08 AM

Register: Fidelity Operating Expenses
From 10/10/2024 through 11/14/2024
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/10/2024	debit	Mass Mutual	Facility Operating Exp...		4,750.00	X		-81,960.31
10/10/2024			Fidelity Income & Inve...	Funds Transfer		X	82,425.25	464.94
10/31/2024	5396	Admin Partners	Accounts Payable	Act 205 Filing ...	350.00			114.94
10/31/2024	5397	Amy Waters	Accounts Payable	Recording Secr...	100.00			14.94
10/31/2024	5398	CCI Waste & Recycli...	Accounts Payable	Sludge Hauling	3,981.20			-3,966.26
10/31/2024	5399	Chapman Supply Co.	Accounts Payable	fittings	23.81			-3,990.07
10/31/2024	5400	Convenient Food Mart	Accounts Payable	Gasoline	130.69			-4,120.76
10/31/2024	5401	Dempsey Uniform	Accounts Payable	Mud Rug Rental	39.40			-4,160.16
10/31/2024	5402	Elan Financial Services	Accounts Payable	Shredder, stam...	543.83			-4,703.99
10/31/2024	5403	Excelsior Blower Sys...	Accounts Payable		12,229.21			-16,933.20
10/31/2024	5404	Fisher Scientific	Accounts Payable	149198-001	126.81			-17,060.01
10/31/2024	5405	Fox Ledge, Inc.	Accounts Payable	Bottled Drinkin...	62.55			-17,122.56
10/31/2024	5406	GHD	Accounts Payable		3,690.00			-20,812.56
10/31/2024	5407	Hawk Mountain Lab...	Accounts Payable	Contract lab an...	3,289.00			-24,101.56
10/31/2024	5408	Higher Informaiton ...	Accounts Payable	Quarterly print...	22.74			-24,124.30
10/31/2024	5409	Highmark Blue Shield	Accounts Payable	Health Insuran...	12,636.52			-36,760.82
10/31/2024	5410	ICON Technologies	Accounts Payable	Telephone and ...	66.19			-36,827.01
10/31/2024	5411	Jensen & Jensen	Accounts Payable	Legal fees	1,562.50			-38,389.51
10/31/2024	5412	Justus Home & Garden	Accounts Payable	Gloves, paint, r...	91.50			-38,481.01
10/31/2024	5413	Keystone Sanitary La...	Accounts Payable	Sludge Disposal	8,410.83			-46,891.84
10/31/2024	5414	Lackawanna County ...	Accounts Payable	Wireless intern...	65.00			-46,956.84
10/31/2024	5415	PA American Water ...	Accounts Payable	Domestic Water	333.75			-47,290.59
10/31/2024	5416	Pennsylvania Paper ...	Accounts Payable	paper towels, t...	181.47			-47,472.06
10/31/2024	5417	PICA HVAC	Accounts Payable	Annual Boiler ...	600.00			-48,072.06
10/31/2024	5418	PPL	Accounts Payable	Electric	11,160.29			-59,232.35
10/31/2024	5419	Rite Temp	Accounts Payable	Biosolids Boile...	242.50			-59,474.85
10/31/2024	5420	Saul Ewing Arnstein ...	Accounts Payable	Special Counsel	10,197.87			-69,672.72
10/31/2024	5421	UGI	Accounts Payable	2379801011-4	423.76			-70,096.48
10/31/2024	5422	United Concordia	Accounts Payable	364001819	346.76			-70,443.24
10/31/2024	5423	USA Blue Book	Accounts Payable	935510	297.15			-70,740.39
10/31/2024	5424	Waste Management .	Accounts Payable	Sludge Hauling	208.06			-70,948.45
10/31/2024	5425	Wind River Environ...	Accounts Payable	Semi Annual ...	2,920.00			-73,868.45
11/14/2024			Fidelity Income & Inve...	Funds Transfer			74,333.39	464.94

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Mr. Pullo made a motion to approve payment of bills for 11/13/24 totaling $74,333.39 seconded by Mr. Thorpe, unanimously passed.

Review of Operating Budget and Administration Budget.

Statement of balances

Engineers Report

Mr. Bisignani's report discussed that GHD is continuing coordination with Hudak, ARWA and JHA working through schedules and lead times with the contractor. Given the color matched clock is not available until late November all work is going to be delayed until early spring 2025. Hudak has submitted 25 submittals and 10 RFI's for roofing and masonry products. GHD is actively working through each item in a timely manner. GHD is prepared to provide any necessary oversite/coordination as requested by ARWA.

Mr. Lockett made a motion to approve the contract extension with Hudak starting 3/17/2025 and completing 7/15/2025, seconded by Mr. Snyder unanimously passed.

Mr. Bisignani's report discussed that ARWA was awarded a $500,000 grant from the small projects' H2O ARPA funds. GHD has prepared a proposal for Engineering Design Services or the new UV system and presented. GHD assisted ARWA with the final proposal and prepurchase of the Trojan UV system. A PO has been issued for the system and we expect a formal submittal from Trojan in the next four (4) weeks. Detailed review of the submittal will be required to ensure all facets of the equipment are appropriate. All funds should be spent by end of 2025 and an extension can be applied for. GHD is requesting authorization for up to $12,700 to perform a site visit with Electrical, I & C, Structural and Process Design to review the submittal in Person on site as we do not have a design specification or drawing to review against.

Mr. Pullo made a motion to approve GHD's Request to perform a site visit with Electrical, I & C, Structural and Process Design to review the UV Submittal in person to be completed by the December 11, 2024 board meeting, with their recommendation and schedule, not to exceed $12,700, seconded by Mr. Thorpe, unanimously passed.

A connection request was received for Norfolk Southern Group for a minor sub-division plan for 1619 Davinci Lane Clarks Summit on 7/8/2024. GHD worked with the Engineer and DEP and advised given the unknown development plans they should apply for a sub-division with development waiver and seek capacity certification once development plans are known. A letter was received certifying capacity for (1) EDU contingent upon land development. The board discussed the issue and determined that the Authority needed more information on building types and EDU's to determine connection.

GHD is working to close a legacy stormwater management permit that is associated with the stormwater pond and the 2010 plant upgrade project. It was discovered that "stock" maintenance language will be required to be recorded against the property deed and paperwork filed with DEP. The

article has been provided to Ms. Elliot and Solicitor Jensen for review. If approved by the board GHD can assist with recording the instrument against the property's deed as required to close out the permit.

Mr. Bisignani completed a site visit with the expert witness.

Mr. Bisignani presented the board with the 2025 Proposal for retained consulting engineering services for review and consideration. Rates and fees have been increased by 4% in an attempt to keep up with inflation, cost of living and employee wages. The cost is $12,370 billed quarterly.

Mr. Thorpe asked what is happening with the Flow Meter Data. Discussion took place and it was determined that this would need to be discussed further at another meeting. Mr. Rinaldi discussed that the meters were strictly meant to show the flow from the municipalities. Chairman asked Mr. Bisignani to come up with a proposal to analyze the data.

Mr. Bisignani presented the annual report. This is tabled to next meeting.

The Treasurer's Report:

Fidelity Bank as of November 13, 2024 = $4,177.40

Peoples Security Bank Money Market Account as of November 13, 2024 = $179,598.68 (Done Quarterly)

Requisitions: #628- $35,000 to Payroll Account
#629- $1,000 to Treasurers Account
#630- $ $4,608.08 to GHD Biosolids Building

Mr. Thorpe made a motion to approve requisitions #628- $35,000 to the Payroll Account, #629 $1,000 to Treasurer's Account, #630- $ $4,608.08 to GHD Biosolids Building**, seconded by Mr. Pullo unanimously passed.**

Biosolids Committee: No Report

Public Relations Committee: No Report

Personnel Committee: No Report

Litigation Committee: No Report

Finance Committee: No Report

Solicitor's Report: No Report

Board Member Comments:

Mr. Snyder discussed that Clarks Summit University has closed and no longer have students on campus. The college is asking if South Abington Township could assist in lowering the EDU's to help with costs. Mr. Rinaldi though there were students on campus, but the school was closed and no students are on

campus. The college is currently up for sale. The authority discussed this issue at length. Currently they are paying for 43 edu's. The issue lies on the Township and their current policies. ARWA has completed the 2025 budget.

There were no members of the public present and no public comment.

Motion to adjourn was made at 7:47 PM by Ms. Lance, seconded by Mr. Thorpe unanimously passed.

Respectfully submitted,

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Gloria Lance, Secretary