ABINGTON REGIONAL WASTEWATER AUTHORITY

January 8, 2025

The regular meeting of the Abington Regional Wastewater Authority was called to order by Solicitor Jensen and opened with the Pledge of Allegiance. The meeting took place at the Abington Area Wastewater Treatment Plant on January 8, 2025 at 6:30 p.m.

Present:

Lauren Elliot	Paul Lockett	Murli Rajan
Gloria Lance	Casey Monagan	Donald Jensen, Esquire
Harry Jenkins	Donald Snyder	David Rinaldi, Esquire
Wayne Thorpe	John Pullo	Travis Long, Engineer

Absent:

At this time solicitor Jensen started the 2025 Reorganization of the Abington Regional Wastewater Authority.

Reorganization Committee (Mr. Rinaldi, Mr. Thorpe, Ms. Lance)

Mr. Rinaldi and the Reorganization Committee recommended Casey Monagan as Chairman of the Abington Regional Wastewater Authority for 2025. No other nominations came to the board. **Solicitor Jensen took a vote, and it was unanimous to have** Casey Monagan **as the Chairman of Abington Area Wastewater Authority for 2025.**

Mr. Rinaldi and the Reorganization Committee recommended Wayne Thorpe as Vice Chairman of the Abington Regional Wastewater Authority for 2025. No other nominations came to the board. **Solicitor Jensen took a vote, and it was unanimous to have Wayne Thorpe as the Vice Chairman of Abington Area Wastewater Authority for 2025.**

Mr. Rinaldi and the Reorganization Committee recommended Murli Rajan as Treasurer of the Abington Regional Wastewater Authority for 2025. No other nominations came to the board. **Solicitor Jensen took a vote, and it was unanimous to have Murli Rajan as the Treasurer of Abington Area Wastewater Authority for 2025.**

Mr. Rinaldi and the Reorganization Committee recommended Paul Lockett as Secretary of the Abington Regional Wastewater Authority for 2025. No other nominations came to the board. **Solicitor Jensen took a vote, and it was unanimous to have Paul Lockett as the Secretary of Abington Area Wastewater Authority for 2025.**

Mr. Rinaldi and the Reorganization Committee recommended Gloria Lance as Assistant Secretary of the Abington Regional Wastewater Authority for 2025. No other nominations came to the board. **Solicitor Jensen took a vote, and it was unanimous to have Gloria Lance as Assistant Secretary of Abington Area Wastewater Authority for 2025.**

Mr. Rinaldi and the Reorganization Committee recommended Attorney Don Jensen as Solicitor of the Abington Regional Wastewater Authority for 2025. No other nominations came to the board. **Mr. Thorpe made a motion to have Attorney Don Jensen as Solicitor of Abington Area Wastewater Authority for 2025, seconded by Mr. Jenkins, unanimously passed.**

Mr. Rinaldi and the Reorganization Committee recommended Lauren Elliott as Director of the Abington Regional Wastewater Authority for 2025. No other nominations came to the board. **Mr. Pullo made a motion to have Lauren Elliott as Director of Abington Area Wastewater Authority for 2025, seconded by Mr. Jenkins, unanimously passed.**

Mr. Rinaldi and the Reorganization Committee recommended JHA Engineering as the Engineering Firm of the Abington Regional Wastewater Authority for 2025. No other nominations came to the board. **Mr. Thorpe made a motion to have JHA Engineering as the Engineering Firm as of Abington Area Wastewater Authority for 2025, seconded by Mr. Jenkins.**

Mr. Rinaldi and the Reorganization Committee recommended Amy Waters as Recording Secretary of the Abington Regional Wastewater Authority for 2025. No other nominations came to the board. **Motion was made by Mr. Thorpe and seconded by Mr. Jenkins to accept the recommendation to have Amy Waters as the Recording Secretary, unanimously passed.**

Mr. Rinaldi and the Reorganization Committee recommended Gloria Lance as the Pension Trustee of the Abington Regional Wastewater Authority for 2025. No other nominations came to the board. **Solicitor Jensen took a vote, and it was unanimous to have Gloria Lance as the Pension Trustee of Abington Area Wastewater Authority for 2025.**

Mr. Rinaldi and the Reorganization Committee recommended to retain all current Authority Depositories (Fidelity Deposit and Discount Bank and Peoples Security) of the Abington Regional Wastewater Authority for 2025. No other nominations came to the board. **Solicitor Jensen took a vote, and it was unanimous to retain all the current Authority Depositories (Fidelity Deposit and Discount Bank and Peoples Security) of Abington Area Wastewater Authority for 2025.**

2025

Chairman-	Casey Monagan
Vice Chairman –	Wayne Thorpe
Treasurer -	Murli Rajan
Secretary-	Paul Lockett
Assistant Secretary-	Gloria Lance
Director-	Lauren Elliott
Engineer-	JHA Engineering
Recording Secretary-	Amy Waters
Solicitor-	Attorney Don Jensen
Pension Trustee-	Gloria Lance
Authority Depositories-	Fidelity Bank and Peoples Security

Mr. Rinaldi and the Reorganization Committee proposed a change to the succession rule eliminating the Secretary and Assistant Secretary Positions from the process going forward. The effect of this change would be the secretary would be in line for the chairmanship after 2 years rather than the current 5-year process starting from the Assistant Secretary position. The positions would not be eliminated, but just taken out of the succession.

This concludes the 2025 reorganization and Chairman Monagan took over the meeting.

Mr. Rinaldi made a motion to approve the minutes from the meeting on December 11, 2024 and December 13, 2024 Special Meeting, seconded by Mr. Pullo, unanimously passed.

Executive Session: Litigation and BioSolids Building Discussion

Start: 6:41 PM
End: 6:47 PM

Directors Report:

Ms. Elliot presented her directors report including the Blower Replacement and Ethics Forms.

Ms. Elliot discussed following last months approval for the Blower Replacement, the blower was purchased through Kappe Associates. They are awaiting its arrival.

Ms. Elliot stated that statement of financial interests forms were distributed to board members at their seats to be completed and returned for filing.

Ms. Elliot presented the Operational Data for December 2024, reporting an average daily influent flow of 3.69 MGD. Average daily effluent flow was 2.31 MGD.

Ms. Elliot presented the rain vs flow chart.

Ms. Elliot presented Anthony Luongo Operations and Maintenance report highlighting staff adjusted the skimmer arm on clarifier 1; staff replaced the drive coupling on return pump 3; Melbourne Electric was on site 12/18/2024 to replace bowl motor on the centrifuge and surge protection was added and the VFD was replaced on the centrifuge system; Staff cleaned and calibrated dissolved oxygen probes in all oxic zones of bioreactors 1 and 2; Arwa experienced one high flow event on 12/11/2024 with a max influent flow of 14.9 MGD and a rainfall total of 1.39 inches.

Abington Regional Wastewater Authority

1/9/2025 9:14 AM

Register: Fidelity Operating Expenses

From 12/12/2024 through 01/09/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/12/2024			Fidelity Income & Inve...	Funds Transfer			69,595.32	16,503.44
12/13/2024	5457	Saul Ewing Arnstein ...	Accounts Payable	Special Counsel	9,926.05			6,577.39
12/31/2024	5458	Admin Partners	Accounts Payable	Compliance M...	250.00			6,327.39
12/31/2024	5459	Advanced Auto	Accounts Payable	6473 7020 000...	83.46			6,243.93
12/31/2024	5460	CCI Waste & Recycli...	Accounts Payable	Sludge Hauling	4,478.85			1,765.08
12/31/2024	5461	Dempsey Uniform	Accounts Payable	Mud Rug Rental	39.40			1,725.68
12/31/2024	5462	Elan Financial Services	Accounts Payable	Christmas lunc...	736.36			989.32
12/31/2024	5463	Fisher Scientific	Accounts Payable	149198-001	731.00			258.32
12/31/2024	5464	GHD	Accounts Payable	Retainer	3,000.00			-2,741.68
12/31/2024	5465	Greenfield Power Eq...	Accounts Payable		523.66			-3,265.34
12/31/2024	5466	Hawk Mountain Lab...	Accounts Payable	Contract Lab A...	2,529.50			-5,794.84
12/31/2024	5467	ICON Technologies	Accounts Payable	Telephone and ...	66.19			-5,861.03
12/31/2024	5468	Jensen & Jensen	Accounts Payable	legal fees	531.25			-6,392.28
12/31/2024	5469	JGF Funding	Accounts Payable	Monthly Printe...	80.02			-6,472.30
12/31/2024	5470	Keystone Sanitary La...	Accounts Payable	Sludge Disposal	6,260.78			-12,733.08
12/31/2024	5471	McCrometer Inc	Accounts Payable	Monthly Flow...	2,400.00			-15,133.08
12/31/2024	5472	OnePoint	Accounts Payable	2226	63.24			-15,196.32
12/31/2024	5473	PA American Water ...	Accounts Payable	Domestic Water	343.64			-15,539.96
12/31/2024	5474	PPL	Accounts Payable	Electric	16,110.54			-31,650.50
12/31/2024	5475	The Times Leader	Accounts Payable	Meeting Ad 20...	162.20			-31,812.70
12/31/2024	5476	UGI	Accounts Payable	2379801011-4	3,198.68			-35,011.38
12/31/2024	5477	Zen Design Firm	Accounts Payable	Web and Email...	85.00			-35,096.38
01/08/2025	5478	Ameriflex	Accounts Payable	Non-Discrimin...	225.00			-35,321.38
01/08/2025	5479	Fidelity Deposit & D...	Accounts Payable	Trustee Service...	5,500.00			-40,821.38
01/08/2025	5480	Highmark Blue Shield	Accounts Payable	Health Insurance	7,138.49			-47,959.87
01/08/2025	5481	IWC Group	Accounts Payable	Workers Comp...	2,957.00			-50,916.87
01/08/2025	5482	Knowles Associates ...	Accounts Payable	Annual Insuran...	53,210.29			-104,127.16
01/08/2025	5483	PA Rural Water	Accounts Payable	MG Inflow Infi...	135.00			-104,262.16
01/08/2025	5484	PMAA	Accounts Payable	2025 Members...	2,500.00			-106,762.16
01/08/2025	5485	Travelers Insurance	Accounts Payable	Treasurers Bond	1,297.00			-108,059.16
01/08/2025	5486	Zen Design Firm	Accounts Payable	Web and Email...	85.00			-108,144.16
01/08/2025	5487	Amy Waters	Accounts Payable	Recording Secr...	100.00			-108,244.16
01/09/2025			Fidelity Income & Inve...	Funds Transfer			114,821.55	6,577.39

Mr. Pullo made a motion to approve payment of bills for 12/31/2024 for a total of totaling $41,673.77and 1/7/2025 for a total of totaling $73,147.78, seconded by Mr. Rajan, unanimously passed.

Review of Operating Budget and Administration Budget. Ms. Elliot discussed some budget overages and how it was adjusted for 2025.

Statement of balances

Engineers Report

Mr. Bisignani's report discussed that GHD is continuing coordination with Hudak, ARWA and JHA working through schedules and lead times with the contractor. The Block was delivered 1/6/25 and Hudak was onsite to inspect. Hudak has submitted 25 submittals and 10 RFI's for roofing and masonry products. GHD is actively working through each item in a timely manner. GHD is prepared to provide any necessary oversite/coordination as requested by ARWA. Extension was signed.

Mr. Bisignani's report discussed that ARWA was awarded a $500,000 grant from the small projects' H2O ARPA funds. GHD has prepared a proposal for Engineering Design Services or the new UV system and presented. GHD assisted ARWA with the final proposal and prepurchase of the Trojan UV system. A PO has been issued for the system and a detailed submittal has been received. Review of the submittal was conducted on site by GHD Structural, Electrical, I & C and Process Teams. A submittal review was provided back to Kappe Associates/Trojan on 12/6/2024. We expect a response from Kappe addressing the comments prior to the holiday at which time manufacturing of the equipment shall commence.

The Treasurer's Report:

Fidelity Bank as of January 8, 2025 = $4,077.40

Peoples Security Bank Money Market Account as of January 8, 2025= $265,178.77 (Done Quarterly)

Requisitions: #633- $45,000 to Payroll Account
#634- $750.32 to Petty Cash

Ms. Lance made a motion to approve requisitions #633- $45,000 to the Payroll Account, #634- $750.32 to Petty Cash and #635 to GHD for $429.25, seconded by Mr. Thorpe, unanimously passed.

Biosolids Building Project Plan: (Mr. Lockett, Mr. Snyder, Mr. Thorpe, Mr. Monagan)

Public Relations Committee: (Mr. Monagan, Mr. Pullo)

Personnel Committee: (Ms. Lance, Mr. Thorpe and Mr. Lockett)

Litigation Committee: **(Mr. Lockett, Atty Rinaldi, Ms. Lance, Mr. Monagan)**

Finance Committee: (Mr. Rajan, Mr. Thorpe, Mr. Snyder)

Reorganization Committee: (Atty Rinaldi, Mr. Thorpe, Ms. Lance)

Solicitor's Report: No Report

Board Member Comments:

There were no members of the public present and no public comment.

Motion to adjourn was made at 7:04 PM by Mr. Thorpe, seconded by Ms. Lance, unanimously passed.

Respectfully submitted,

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Paul Lockett, Secretary