

ABINGTON REGIONAL WASTEWATER AUTHORITY

April 12, 2023

The regular meeting of the Abington Regional Wastewater Authority was called to order by Chairman Pullo and opened with the Pledge of Allegiance. The meeting took place in the conference room at the Abington Regional Wastewater Treatment Plant on April 12, 2023 at 6:33 p.m.

Present:

John Pullo	Lauren Elliot	Paul Lockett
Gloria Lance	Donald Snyder	Donald Jensen, Esquire
Frank Besten	Wayne Thorpe	David Rinaldi, Esquire
Casey Monagan	Paul Murphy (Called in)	

Absent: Mike Bisignani, Engineer

Guest: Kelly Lindsay from Kohanski and Company

Mr. Rinaldi discussed that the March 8, 2023 Minutes didn't correctly include his board member remarks. He asked the minutes to be amended to include the following women who help in ARWA's success including Ms. Lauren Elliot (Director), Ms. Gloria Lance (Board Member) and Ms. Amy Waters (Recording Secretary).

Mr. Thorpe made a motion to approve the minutes as amended from the March 8, 2023, seconded by Mr. Murphy, unanimously passed.

At this time Kelly Lindsay from Kohanski and Company reviewed the 2022 Audit. Ms. Lindsey discussed there were no modifications that needed to be made and the report provides a clean opinion. She discussed there wasn't much change from last year. Total Assets decreased by approximately \$1.456 million due to depreciation of assets, total liabilities decreased by \$1.245 million due to paying off debt, revenue increased by \$30,000, operating expenses increased and maintenance expenses decreased. Ms. Lindsey discussed that that part of the audit was to evaluate internal controls. She reported there were no deficiencies.

Mr. Rinaldi made a motion to approve the 2022 Audit as presented by Kohanski and Company, seconded by Mr. Thorpe, unanimously passed.

Executive Session (Litigation Discussion):

Start: 6:42 PM

End: 6:58 PM

Directors Report:

Ms. Elliot presented her directors report including Aluminum Sulfate Contract, the 2022 Audit, Digester 1 Cleaning and Credit Card.

Ms. Elliot discussed the Aluminum Sulfate Contract is up for renewal. A bid package was prepared and approved by Solicitor Jensen. Ms. Elliot would like to advertise. Bid will be opened at the May meeting.

Mr. Thorpe made a motion to proceed with the advertisement for the Aluminum Sulfate Bid, seconded by Mr. Snyder, unanimously passed.

Ms. Elliot discussed that 2022 Audit has been completed and a draft copy was circulated to the finance committee Representative from Kohanski and Company will be at the April meeting to present.

Ms. Elliot discussed that the air distribution on Digester 1 has been compromised due to a buildup of solids on the bottom of the Digester. Wind River Environmental (formerly Koberline) has been used in the past for cleanings. Quotes from Wind River Environmental and 2 other companies were requested to ensure fair pricing.

Ms. Elliot discussed that the credit card ARWA currently uses for purchases has a \$1,000 limit through Peoples Security. Ms. Elliot discussed she has requested an increase due to increasing product costs. Ms. Elliot will let the board know if the increase was granted and what the new limit is.

Mr. Thorpe made a motion to approve a credit card limit increase of up to \$5,000 from Peoples Security Bank, seconded by Mr. Murphy, unanimously passed.

Ms. Elliot presented the Operational Data for March 2023, reporting an average daily influent flow of 4.55 MGD. Average daily effluent flow was 2.90 MGD.

Ms. Elliot presented the rain vs flow chart.

Ms. Elliot presented Anthony Luongo Operations and Maintenance report highlighting that Staff exercised the UV4000 system while cleaning UV Signa trough and inspected bank A and bank B of UV Signa System; staff performed compressor service, changed oil and air filters, inspected heat exchanger cooling fins and oil separators; the replacement of the leaking high pressure relief valve on the hot water tank for HVAC unit in control building and the replacement of the water filter on the utility water chlorine system and the level switch was repaired.

Abington Regional Wastewater Authority

4/13/2023 8:18 AM

Register: Fidelity Operating Expenses

From 03/09/2023 through 04/13/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/09/2023			Fidelity Income & Inve...	Funds Transfer		X	78,654.65	465.10
03/24/2023	debit	Cardmember Service	Facility Operating Exp...		460.22	X		4.88
03/27/2023			Fidelity Income & Inve...	Funds Transfer		X	460.22	465.10
04/12/2023	4745	Admin Partners	Accounts Payable	Pension Plan a...	250.00			215.10
04/12/2023	4746	Advanced Auto	Accounts Payable	6473 7020 000...	41.27			173.83
04/12/2023	4747	Amrex Chemical Co.	Accounts Payable	Chlorine	562.00			-388.17
04/12/2023	4748	Amy Waters	Accounts Payable	Recording Secr...	100.00			-488.17
04/12/2023	4749	BDP Industries	Accounts Payable	GBT Panel tro...	1,362.41			-1,850.58
04/12/2023	4750	Chapman Supply Co.	Accounts Payable	Pressure gauge,...	157.70			-2,008.28
04/12/2023	4751	Convenient Food Mart	Accounts Payable	Gasoline	262.96			-2,271.24
04/12/2023	4752	Dempsey Uniform	Accounts Payable	Mud Rug Rental	38.45			-2,309.69
04/12/2023	4753	Elan Financial Services	Accounts Payable	Credit Card Pa...	552.05			-2,861.74
04/12/2023	4754	Fox Ledge, Inc.	Accounts Payable	Bottled Water	50.15			-2,911.89
04/12/2023	4755	Frontier	Accounts Payable	Telephone and ...	483.14			-3,395.03
04/12/2023	4756	Gary W. Sabuacak	Accounts Payable	Reimbursement...	125.00			-3,520.03
04/12/2023	4757	GHD	Accounts Payable	Litigation Assi...	6,164.50			-9,684.53
04/12/2023	4758	Greenfield Power Eq...	Accounts Payable	Uniform pants	83.97			-9,768.50
04/12/2023	4759	HACH	Accounts Payable	021805-001	2,400.00			-12,168.50
04/12/2023	4760	Hawk Mountain Lab...	Accounts Payable	Contract Lab A...	2,973.50			-15,142.00
04/12/2023	4761	Highmark Blue Shield	Accounts Payable	Health Insurance	4,039.27			-19,181.27
04/12/2023	4762	ICON Technologies	Accounts Payable		232.38			-19,413.65
04/12/2023	4763	IWC Group	Accounts Payable	Workers Comp...	1,601.32			-21,014.97
04/12/2023	4764	JGF Funding	Accounts Payable	Monthly printe...	84.82			-21,099.79
04/12/2023	4765	Keystone Sanitary La...	Accounts Payable	Sludge disposal	14,967.98			-36,067.77
04/12/2023	4766	Kohanski Company	Accounts Payable	Partial Audit B...	5,003.51			-41,071.28
04/12/2023	4767	Lackawanna County ...	Accounts Payable	Wireless Intern...	65.00			-41,136.28
04/12/2023	4768	Lauren Elliott	Accounts Payable	Reimbursement...	216.85			-41,353.13
04/12/2023	4769	Maryland Biochemic...	Accounts Payable	Algae Remover	233.50			-41,586.63
04/12/2023	4770	Melborne Electric	Accounts Payable	Reconfigure G...	525.00			-42,111.63
04/12/2023	4771	Nicholson Tire Service	Accounts Payable	Truck Oil Chan...	120.00			-42,231.63
04/12/2023	4772	PA American Water ...	Accounts Payable	Domestic Water	320.89			-42,552.52
04/12/2023	4773	Pennsylvania Paper ...	Accounts Payable	Paper Towels, ...	180.19			-42,732.71
04/12/2023	4774	Polydyne, Inc.	Accounts Payable	974180	3,927.94			-46,660.65
04/12/2023	4775	PPL	Accounts Payable		26,962.01			-73,622.66
04/12/2023	4776	Saul Ewing Arnstein ...	Accounts Payable	Special Counsel	20,456.90			-94,079.56
04/12/2023	4777	Sensaphone	Accounts Payable	Equipment Ala...	419.40			-94,498.96
04/12/2023	4778	The Times Leader	Accounts Payable	Sludge Hauling...	137.84			-94,636.80
04/12/2023	4779	UGI	Accounts Payable	2379801011-4	2,698.68			-97,335.48
04/12/2023	4780	United Concordia	Accounts Payable	364001819	192.47			-97,527.95
04/12/2023	4781	USA Blue Book	Accounts Payable	935510	585.75			-98,113.70

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/12/2023	4782	USALCO	Accounts Payable	Alum	6,280.68			-104,394.38
04/12/2023	4783	Waste Management .	Accounts Payable	Sludge Hauling	3,901.35			-108,295.73
04/12/2023	4784	Waste Management L...	Accounts Payable	821-90844	79.20			-108,374.93
04/12/2023	4785	Zen Design Firm	Accounts Payable	Web Hosting a...	85.00			-108,459.93
04/12/2023	4786	Jensen & Jensen	Accounts Payable	Legal Fees	1,312.50			-109,772.43
04/13/2023			Fidelity Income & Inve...	Funds Transfer			110,237.53	465.10

Motion was made by Mr. Thorpe to approve payment of bills 4/12/2023 totaling, \$110,237.53 seconded by Mr. Snyder unanimously passed.

Review of Operating Budget and Administration Budget.

Engineers Report

Ms. Elliot presented Mr. Bisignani's Report in his absence.

Mr. Bisignani's report discussed GHD continues provide support on an as needed/requested basis in support of the ongoing litigation. GHD reviewed additional documents provided by ARWA and participated in a conference call on 3/30/2023.

Mr. Bisignani's report discussed that GHD has commence preparation of the 2022 Annual Report at the start of the new year and will continue to coordinate with ARWA for data requests and site visits. The report should be delivered in the next few weeks.

Mr. Bisignani's report discussed GHD received information from a potential bank (1109 Northern Blvd) with regards to a will serve letter request. GHD advised that adequate service is available at the location but will serve letter should not be produced until an application is completed.

The Treasurer's Report was presented by Mr. Murphy as follows:

Fidelity Bank as of April 12, 2023 = \$2,441.00

Peoples Security Bank Money Market Account as of April 12, 2023 = \$262,390.46(Done Quarterly)

Requisitions: #562- \$30,000 to Payroll Account
#563- \$1,000 to Treasurers Account

Mr. Lockett made a motion to approve requisition #563- \$30,000 to the Payroll Account and #564 \$1,000 to Treasurer's Account, seconded by Ms. Lance, unanimously passed.

Biosolids Committee: No Report

Public Relations Committee: No Report

Personnel Committee: No Report

Litigation Committee: No Report

Finance Committee: No Report

Solicitor's Report: No Report

Board Member Comments: No Report

There were no members of the public present and no public comment.

Motion to adjourn was made at 7:11 PM by Mr. Lockett seconded by Ms. Lance, unanimously passed.

Respectfully submitted,

Casey Monagan, Secretary