

**ABINGTON REGIONAL WASTEWATER AUTHORITY**

February 8, 2023

The regular meeting of the Abington Regional Wastewater Authority was called to order by Chairman Pullo and opened with the Pledge of Allegiance. The meeting took place in the conference room at the Abington Regional Wastewater Treatment Plant on February 8, 2023 at 6:33 p.m.

Present:

Paul Lockett	Lauren Elliot	Donald Jensen, Esquire
Gloria Lance	Donald Snyder	David Rinaldi, Esquire
Casey Monagan	John Pullo	Wayne Thorpe
Frank Besten	Paul Murphy (Called in)	

Absent: Mike Bisignani, Engineer

**Mr. Thorpe made a motion to approve the minutes from the January 11, 2023, seconded by Mr. Lockett, unanimously passed.**

**Executive Session (Litigation Discussion):**

Start: 6:34 PM

End: 6:54 PM

**Directors Report:**

Ms. Elliot presented her directors report including Sludge Hauling Contract, Signature Cards, PMAA Board Member Training, 1099 NEC Forms.

Ms. Elliot discussed that the Sludge Hauling Contract is up for renewal. The bid package and advertisement were prepared and approved by Solicitor Jensen. Advertisement will take place after the meeting and bids will be opened at the March meeting.

**Mr. Thorpe made a motion to advertise for the 2023 Sludge Hauling Contract, seconded by Mr. Murphy, unanimously passed.**

Ms. Elliot discussed that new signature cards were prepared and completed after the meeting.

Ms. Elliot discussed that the PMAA Board Member Training is coming up and there are several options to attend. Any board member interested can see her to get registered.

Ms. Elliot discussed that 2022 1099 NEC forms were prepared and distributed.

Ms. Elliot presented the Operational Data for January 2022, reporting an average daily influent flow of 4.27 MGD. Average daily effluent flow was 2.94 MGD.

Ms. Elliot presented the rain vs flow chart.

Ms. Elliot presented Anthony Luongo Operations and Maintenance report highlighting the cleaning of the return pump impellers of rags and debris and replaced worn couplings and cleared a blockage in the return pump 4 purge line; the replacement of a broken drive belt and adjected chain tension on rear exit gate; repaired UV Signa System bank A with new wiper cylinder, new bulb sleeve and bulb; the replacement of the rubber belt guide seals on frame for gravity belt thickener and added air pressure to damper cylinders on sludge feed pumps; all filters on building's rooftop HVAC units were replaced.

February 8, 2023

Abington Regional Wastewater Authority 2/9/2023 9:10 AM

Register: Fidelity Operating Expenses  
 From 01/12/2023 through 02/09/2023  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/12/2023			Fidelity Income & Inve...	Funds Transfer			108,317.98	234.81
01/31/2023	4680	Amy Waters	Accounts Payable	Recording Secr...	100.00			134.81
01/31/2023	4681	Cardmember Service	Accounts Payable	Credit Card - D...	275.50			-140.69
01/31/2023	4682	Computer Reports Co.	Accounts Payable	C085	58.55			-199.24
01/31/2023	4683	Dempsey Uniform	Accounts Payable	Mud Rug Rental	37.91			-237.15
01/31/2023	4684	Eastern Time	Accounts Payable		1,732.00			-1,969.15
01/31/2023	4685	Flex Facts	Accounts Payable	Non Discrimin...	150.00			-2,119.15
01/31/2023	4686	Fox Ledge, Inc.	Accounts Payable	Bottled drinkin...	31.35			-2,150.50
01/31/2023	4687	Greenfield Power Eq...	Accounts Payable		207.95			-2,358.45
01/31/2023	4688	HACH	Accounts Payable	021805-001	2,400.00			-4,758.45
01/31/2023	4689	Hawk Mountain Lab...	Accounts Payable	Contract Lab A...	4,211.50			-8,969.95
01/31/2023	4690	Highmark Blue Shield	Accounts Payable	Health Insurance	4,026.59			-12,996.54
01/31/2023	4691	Industrial Appraisal ...	Accounts Payable	Reevaluation fee	420.00			-13,416.54
01/31/2023	4692	IWC Group	Accounts Payable	Workers Comp...	1,934.00			-15,350.54
01/31/2023	4693	Jensen & Jensen	Accounts Payable	Legal Fees	718.75			-16,069.29
01/31/2023	4694	JGF Funding	Accounts Payable	Printer Lease	80.02			-16,149.31
01/31/2023	4695	Justus Home & Garden	Accounts Payable	Plastic Liners f...	796.99			-16,946.30
01/31/2023	4696	Keystone Sanitary La...	Accounts Payable	Sludge Disposal	10,865.18			-27,811.48
01/31/2023	4697	Lackawanna County ...	Accounts Payable	Wireless Intern...	65.00			-27,876.48
01/31/2023	4698	Magna Legal Service...	Accounts Payable		1,704.60			-29,581.08
01/31/2023	4699	Mike Ganz	Accounts Payable	Reimbursement...	85.00			-29,666.08
01/31/2023	4700	North End Electric	Accounts Payable	NCSS02	16.90			-29,682.98
01/31/2023	4701	OnePoint	Accounts Payable	2226	456.62			-30,139.60
01/31/2023	4702	PA American Water ...	Accounts Payable	Domestic Water	309.10			-30,448.70
01/31/2023	4703	PMAA Life Insurance	Accounts Payable	Employee and ...	3,563.69			-34,012.39
01/31/2023	4704	PPL	Accounts Payable	Electric	13,369.09			-47,381.48
01/31/2023	4705	Saul Ewing Arnstein ...	Accounts Payable	Special Counsel	55,203.90			-102,585.38
01/31/2023	4706	Susquehanna Fire Eq...	Accounts Payable	Annual Fire Ex...	101.65			-102,687.03
01/31/2023	4707	UGI	Accounts Payable	2379801011-4	3,458.35			-106,145.38
01/31/2023	4708	USA Blue Book	Accounts Payable	935510	373.98			-106,519.36
01/31/2023	4709	USALCO	Accounts Payable	Alum	6,318.41			-112,837.77
01/31/2023	4710	Waste Management L...	Accounts Payable	821-90844	78.62			-112,916.39
02/09/2023			Fidelity Income & Inve...	Funds Transfer			113,151.20	234.81

**Motion was made by Mr. Besten to approve payment of bills 2/8/2023 totaling \$113,151.20, seconded by Mr. Monagan, unanimously passed.**

## **Review of Operating Budget and Administration Budget.**

### **Engineers Report**

Ms. Elliot presented Mr. Bisignani's Report in his absence.

Mr. Bisignani's report discussed GHD continues provide support on an as needed/requested basis in support of the ongoing litigation. GHD didn't provide any services this month.

Mr. Bisignani's report discussed GHD assisted ARWA in the preparation of an application for both a COVID 19 ARPA PA Small Waters and Sewer Grant and COVID 19 ARPA H2O Program grant. The Applications were completed on 12/19/2022. Since submission follow-up questions were asked and GHD is working with ARWA to provide supporting information in response to those questions (cost or alternative approaches, confirmation from the local township that the project is in compliance with local zoning requirements).

Mr. Bisignani's report discussed that GHD plans to commence preparation of the 2022 Chapter 94 Wasteload management report at the start of the new year and will continue to coordinate with ARWA for data requests.

Mr. Bisignani's report discussed GHD received over the holidays a request to evaluate suitable EDU's for Central Park Flowers located at 100 S Abington Road, Clarks Green, PA 18411. The evaluation has been completed and found the current EDU's for the building are in alignment with its proposed use and water consumption.

**The Treasurer's Report** was presented by Mr. Murphy as follows:

Fidelity Bank as of February 8, 2023 = \$2,841.00

Peoples Security Bank Money Market Account as of February 8, 2023 = \$261,996.43 (Done Quarterly)

Requisitions: #557- \$30,000 to Payroll Account

#558- \$1,000 to Treasurers Account

#559- \$723.63 to Petty Cash

**Mr. Lockett made a motion to approve requisition #557- \$30,000 to the Payroll Account and #558- \$1,000 to Treasurer's Account and #559 \$723.63 to Petty Cash, seconded by Mr. Thorpe, unanimously passed.**

**Biosolids Committee:** Chairman Pullo added Casey Monagan to the Biosolids Committee.

**Public Relations Committee:** No Report

**Personnel Committee:** Mr. Thorpe and the Personnel Committee recommends that Eric Allegrucci's title should be changed from Plant Worker to Plant Technician. Ms. Elliot will come back to the board with the job description for the formal motion.

**Litigation Committee:** No Report

**Finance Committee:** No Report

**Solicitor's Report:** No Report

**Board Member Comments:**

**Chairman Pullo added Casey Monagan to the Biosolids Committee.**

**There were no members of the public present and no public comment.**

**Motion to adjourn was made at 7:13 PM by Ms. Lance seconded by Mr. Thorpe, unanimously passed.**

Respectfully submitted,

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Casey Monagan, Secretary