

ABINGTON REGIONAL WASTEWATER AUTHORITY

January 11, 2023

The regular meeting of the Abington Regional Wastewater Authority was called to order by Solicitor Jensen and opened with the Pledge of Allegiance. The meeting took place in the conference room at the Abington Regional Wastewater Treatment Plant on January 11, 2023 at 6:30 p.m.

Present:

Paul Lockett	Lauren Elliot	Donald Jensen, Esquire
Gloria Lance	Paul Murphy (Called in)	David Rinaldi, Esquire
Casey Monagan	John Pullo	Wayne Thorpe
Frank Besten	Donald Snyder	

Absent: Mike Bisignani, Engineer

At this time solicitor Jensen started the 2023 Reorganization of the Abington Regional Wastewater Authority.

Reorganization Committee (Ms. Lance, Mr. Rinaldi and Mr. Besten)

Mr. Rinaldi and the Reorganization Committee recommended John as Chairman of the Abington Regional Wastewater Authority for 2023. No other nominations came to the board. **Solicitor Jensen took a vote, and it was unanimous to have John Pullo as the Chairman of Abington Area Wastewater Authority for 2023.**

Mr. Rinaldi and the Reorganization Committee recommended Frank Besten as Vice Chairman of the Abington Regional Wastewater Authority for 2023. No other nominations came to the board. **Solicitor Jensen took a vote, and it was unanimous to have Frank Besten as the Vice Chairman of Abington Area Wastewater Authority for 2023.**

Mr. Rinaldi and the Reorganization Committee recommended Paul Murphy as Treasurer of the Abington Regional Wastewater Authority for 2023. No other nominations came to the board. **Solicitor Jensen took a vote, and it was unanimous to have Paul Murphy as the Treasurer of Abington Area Wastewater Authority for 2023.**

Mr. Rinaldi and the Reorganization Committee recommended Casey Monagan as Secretary of the Abington Regional Wastewater Authority for 2023. No other nominations came to the board. **Solicitor Jensen took a vote, and it was unanimous to have Casey Monagan as the Secretary of Abington Area Wastewater Authority for 2023.**

Mr. Rinaldi and the Reorganization Committee recommended Wayne Thorpe as Assistant Secretary of the Abington Regional Wastewater Authority for 2023. No other nominations came to the board. **Solicitor Jensen took a vote, and it was unanimous to have Wayne Thorpe as Assistant Secretary of Abington Area Wastewater Authority for 2023.**

Mr. Rinaldi and the Reorganization Committee recommended Attorney Don Jensen as Solicitor of the Abington Regional Wastewater Authority for 2023. No other nominations came to the board. **Chairman Pullo took a vote, and it was unanimous to have Attorney Don Jensen as Solicitor of Abington Area Wastewater Authority for 2023.**

Mr. Rinaldi and the Reorganization Committee recommended Michael Bisignani and GHD as the Engineering Firm of the Abington Regional Wastewater Authority for 2023. No other nominations came to the board. **Solicitor Jensen took a vote, and it was unanimous to have Michael Bisignani and GHD as the Engineering Firm as of Abington Area Wastewater Authority for 2023.**

Mr. Rinaldi and the Reorganization Committee recommended Amy Waters as Recording Secretary of the Abington Regional Wastewater Authority for 2023. No other nominations came to the board. **Solicitor Jensen took a vote, and it was unanimous to have Amy Waters as Recording Secretary of Abington Area Wastewater Authority for 2023.**

Mr. Rinaldi and the Reorganization Committee recommended Gloria Lance as the Pension Trustee of the Abington Regional Wastewater Authority for 2023. No other nominations came to the board. **Solicitor Jensen took a vote, and it was unanimous to have Gloria Lance as the Pension Trustee of Abington Area Wastewater Authority for 2023.**

Mr. Rinaldi and the Reorganization Committee recommended to retain all current Authority Depositories (Fidelity Bank) of the Abington Regional Wastewater Authority for 2023. No other nominations came to the board. **Solicitor Jensen took a vote, and it was unanimous to retain all the current Authority Depositories (Fidelity Bank) of Abington Area Wastewater Authority for 2023.**

2023

Chairman-	John Pullo
Vice Chairman –	Frank Besten
Treasurer -	Paul Murphy
Secretary-	Casey Monagan
Assistant Secretary-	Wayne Thorpe
Engineer-	Michael Bisignani and GHD
Recording Secretary-	Amy Waters
Solicitor-	Don Jensen
Pension Trustee-	Gloria Lance
Authority Depositories-	Fidelity Bank

This concludes the 2023 reorganization.

Mr. Thorpe made a motion to approve the minutes from the December 14, 2022 meeting and the Special Meeting on December 16, 2022, seconded by Mr. Rinaldi, unanimously passed.

Executive Session (Litigation Discussion):

Start: 6:45 PM

End: 7:07 PM

Directors Report:

Ms. Elliot presented her directors report including Grant Applications and the Telephone Provider.

Ms. Elliot discussed that the two (2) Grant Applications were completed and submitted on Saturday December 17, 2022.

Ms. Elliot discussed that the Authority has been having issues with the phone system. Currently the phone is forwarded to personal cell phones until it can be fixed. Several calls to Frontier were made and Several service appointments were made and cancelled by Frontier. Ms. Elliot discussed that she filed a complaint with the FCC and have been continuing to update it at every cancellation. She discussed she was able to find a new Provider, Icon Technologies Incorporated which provides phone services for Municipal Entities. The one time set up fee is \$100 for the current two (2) phone lines. The reoccurring monthly fee for service is \$24.95 per line (\$49.90 for 2 lines). Icon can't not provide a third (3rd) line for the alarm/fire system. Ms. Elliot discussed she was able to secure a cell phone line through the alarm system provider, eastern Time. The one time set up will be \$760. The reoccurring service fee will be \$58.75/month. The total for all the new phone services will be \$108.65/month. The current Frontier Bill is \$265.07.

Mr. Snyder made a motion to approve the install of the two (2) new phone lines through Icon Technologies Incorporated at the one-time set up of \$100 and Monthly Service fee of \$49.90 for both lines and the ser up of the Alarm/Fire System Cell Phone through Eastern Time at a one-time set up of \$760 and a monthly Fee of \$58.75, seconded by Mr. Thorpe, unanimously passed.

Ms. Elliot presented the Operational Data for December 2022, reporting an average daily influent flow of 4.21 MGD. Average daily effluent flow was 2.78 MGD.

Ms. Elliot presented the rain vs flow chart.

Ms. Elliot presented Anthony Luongo Operations and Maintenance report highlighting the replacement of the suction and discharge hoses on the influent and effluent samplers, the draining and cleaning of Clarifier 2 effluent trough and weirs, the greasing of skimmer flights on all clarifiers, staff performed bar screen and grit snail system inspection along with cleaning and repair of insulation on the 3 inch flush water line, BDP was on site to replace auxiliary output card and reprogram software for gravity belt thickener and the wet weather event on December 23rd and 24th which produced a max influent flow of 19.3 MGD and a rainfall of 1.08 inches.

Bills 12/31/2022 & Bills 1/11/2023

Abington Regional Wastewater Authority

1/12/2023 7:37 AM

Register: Fidelity Operating Expenses

From 12/15/2022 through 01/12/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/11/2023	4640	Amy Waters	Accounts Payable	Recording Secr...	100.00			134.81
01/11/2023	4641	Anthony C. Luongo	Accounts Payable	Reimbursement...	175.00			-40.19
01/11/2023	4642	Cardmember Service	Accounts Payable	Credit Card- Gr...	1,270.56			-1,310.75
01/11/2023	4643	Chapman Supply Co.	Accounts Payable	Plumbing supp...	51.61			-1,362.36
01/11/2023	4644	Convenient Food Mart	Accounts Payable	Ice	11.57			-1,373.93
01/11/2023	4645	Dempsey Uniform	Accounts Payable	Mud Rug Rental	37.91			-1,411.84
01/11/2023	4646	Eric M. Allegrucci	Accounts Payable	Reimbursement...	140.00			-1,551.84
01/11/2023	4647	Fox Ledge, Inc.	Accounts Payable	Bottled Drinkin...	31.35			-1,583.19
01/11/2023	4648	GHD	Accounts Payable		13,270.55			-14,853.74
01/11/2023	4649	HACH	Accounts Payable	021805-001	2,400.00			-17,253.74
01/11/2023	4650	Hawk Mountain Lab...	Accounts Payable	Contract Lab A...	3,560.00			-20,813.74
01/11/2023	4651	Jensen & Jensen	Accounts Payable	Legal fees	687.50			-21,501.24
01/11/2023	4652	Justus Home & Garden	Accounts Payable	Cleaning Suppl...	91.13			-21,592.37
01/11/2023	4653	Keystone Sanitary La...	Accounts Payable	Sludge Disposal	7,711.58			-29,303.95
01/11/2023	4654	Lackawanna County ...	Accounts Payable	Wireless Intern...	65.00			-29,368.95
01/11/2023	4655	Lauren Elliott	Accounts Payable	Reimbursement...	208.75			-29,577.70
01/11/2023	4656	OnePoint	Accounts Payable	2226	183.99			-29,761.69
01/11/2023	4657	PA American Water ...	Accounts Payable	Domestic Water	298.03			-30,059.72
01/11/2023	4658	PPL	Accounts Payable	Electric	14,980.62			-45,040.34
01/11/2023	4659	UGI	Accounts Payable	2379801011-4	2,881.61			-47,921.95
01/11/2023	4660	Uline	Accounts Payable	paper towels	112.89			-48,034.84
01/11/2023	4661	USA Blue Book	Accounts Payable	935510	170.85			-48,205.69
01/11/2023	4662	Waste Management .	Accounts Payable	Sludge Hauling	2,804.89			-51,010.58
01/11/2023	4663	Waste Management I...	Accounts Payable	821-90844	161.17			-51,171.75
01/11/2023	4664	Zen Design Firm	Accounts Payable	Web and email ...	85.00			-51,256.75
01/11/2023	4665	Admin Partners	Accounts Payable	Admin Fee Pen...	200.00			-51,456.75
01/11/2023	4666	Amy Waters	Accounts Payable	Recording Secr...	100.00			-51,556.75
01/11/2023	4667	Commonwealth of Pe...	Accounts Payable	NPDES Permit...	3,750.00			-55,306.75
01/11/2023	4668	Greenfield Power Eq...	Accounts Payable	Safety Toe Boo...	125.00			-55,431.75
01/11/2023	4669	Highmark Blue Shield	Accounts Payable	Health Insurance	4,051.95			-59,483.70
01/11/2023	4670	JGF Funding	Accounts Payable	Printer Lease	84.82			-59,568.52
01/11/2023	4671	Jim Pisa	Accounts Payable	Reimbursement...	125.00			-59,693.52
01/11/2023	4672	Justus Home & Garden	Accounts Payable	Pressure washe...	219.56			-59,913.08
01/11/2023	4673	Knowles Associates ...	Accounts Payable	Annual Package	39,447.65			-99,360.73
01/11/2023	4674	Lackawanna County ...	Accounts Payable	Wireless Intern...	65.00			-99,425.73
01/11/2023	4675	Pennsylvania Paper ...	Accounts Payable	Paper Towels, ...	232.50			-99,658.23
01/11/2023	4676	PMAA	Accounts Payable	2023 Active M...	2,500.00			-102,158.23
01/11/2023	4677	Polydyne, Inc.	Accounts Payable	974180	3,927.94			-106,086.17
01/11/2023	4678	Travelers Insurance	Accounts Payable	Treasurers Bond	1,297.00			-107,383.17
01/11/2023	4679	Dan Wells Quality W...	Accounts Payable	Weld of GBT	700.00			-108,083.17

Motion was made by Mr. Lockett to approve payment of bills 12/31/2022 totaling \$51,491.56 and 01/11/2023 totaling \$56,126.42 seconded by Mr. Thorpe, unanimously passed.

Review of Operating Budget and Administration Budget.

Engineers Report

Ms. Elliot presented Mr. Bisignani's Report in his absence.

Mr. Bisignani's report discussed GHD continues provide support on an as needed/requested basis in support of the ongoing litigation. This past month GHD (Mike Bisignani) participated in the 12/19 and 12/20 arbitration and since has not provided any services as it relates to the topic.

Mr. Bisignani's report discussed GHD assisted ARWA in the preparation of an application for both a COVID 19 ARPA PA Small Waters and Sewer Grant and COVID 19 ARPA H2O Program grant. The Applications were completed on 12/19/2022.

Mr. Bisignani's report discussed that GHD plans to commence preparation of the 2022 Chapter 94 Wasteload management report at the start of the new year and will continue to coordinate with ARWA for data requests.

Mr. Bisignani's report discussed GHD received over the holidays a request to evaluate suitable EDU's for Central Park Flowers located at 100 S Abington Road, Clarks Green, PA 18411.

Mr. Bisignani also presented a Request for Budget Increase due to an approximate extra 20 hours of work or up to \$5,200 on the NPDES Permit.

The Treasurer's Report was presented by Mr. Murphy as follows:

Fidelity Bank as of January 11, 2023 = \$2,841.00

Peoples Security Bank Money Market Account as of January 11, 2023 = \$261,996.43 (Done Quarterly)

Requisitions: #555- \$48,000 to Payroll Account

#556- \$1,000 to Treasurers Account

Ms. Lance made a motion to approve requisition #554- \$48,000 to the Payroll Account and #556- \$1,000 to Treasurer's Account, seconded by Mr. Thorpe, unanimously passed.

Public Relations Committee: No Report

Personnel Committee: No Report

Litigation Committee: No Report

Finance Committee: No Report

Solicitor's Report: No Report

Board Member Comments:

Mr. Besten asked if the Personnel Committee completed their study on changing the name of the employees from Plant Workers to Technicians. Mr. Thorpe stated they have not finished.

Ms. Lance asked if the Authority or Municipalities are following the Authority Bylaws by staggering Board members to prevent more than one leaving at a time. Mr. Snyder explained the process and Ms. Elliot has a list she updates when a board member leaves and a new one comes. Ms. Lance asked if Ms. Elliot gets a letter stating when a Board members term is like Clarks Summit sends their Board Members. Ms. Elliot said not yet. Mr. Snyder said South Abington Township was supposed to start including it.

Mr. Rinaldi wanted to on behalf of Clarks Green and himself, Thank Paul Lockett, who stepped in in a time of need and did an excellent job.

There were no members of the public present and no public comment.

Motion to adjourn was made at 7:34 PM by Mr. Thorpe, seconded by Mr. Murphy unanimously passed.

Respectfully submitted,

Casey Monagan, Secretary