

ABINGTON REGIONAL WASTEWATER AUTHORITY

December 14, 2022

The regular meeting of the Abington Regional Wastewater Authority was called to order by Chairman Lockett and opened with the Pledge of Allegiance. The meeting took place in the conference room at the Abington Regional Wastewater Treatment Plant on December 14, 2022 at 6:30 p.m.

Present:

Paul Lockett	Lauren Elliot	Donald Jensen, Esquire
Gloria Lance (Called in)	Paul Murphy	David Rinaldi, Esquire
Casey Monagan	John Pullo	Wayne Thorpe
Frank Besten		

Absent: Donald Snyder, Mike Bisignani, Engineer

Guest: Bob Knowles from Knowles Insurance

Mr. Thorpe made a motion to approve the minutes from the November 9, 2022 meeting, seconded by Mr. Pullo unanimously passed.

Bob Knowles from Knowles Insurance was present to discuss the 2023 Insurance Policy. Mr. Knowles discussed that this is the 3rd year that Knowles Insurance has been providing coverage and his proposal showed a summary on page 19. He discussed that this comparison shows that the overall premium is down approximately \$522 from last year. He discussed that compared to the marketplace this is low considering the average marketplace coverage is showing an approximate 5% increase. Mr. Knowles discussed that Workman’s Compensation decreased, Cyber liabilities increased, and property values increased 4%. The terms and conditions are the same as 2022.

Mr. Rinaldi made a motion to approve the 2023 Insurance Package in the amount of \$45,897.00 as presented by Bob Knowles from Knowles Insurance, seconded by Mr. Thorpe, unanimously passed.

Executive Session (Litigation Discussion):

Start: 6:53 PM

End: 7:12 PM

Directors Report:

Ms. Elliot presented her directors report including PA SARS-CoV-2 Wastewater Testing, Grant Application, Insurance Renewal, Cleaning Service and Special Meeting/Employee Luncheon.

Ms. Elliot discussed that she is almost complete with the two (2) grant applications for funding to source the new UV Signa Unit. The board will need to authorize a resolution for each one of the grants. One will be prepared for each grant and presented. Each application also requires a \$100.00 application fee by credit card to be approved by the board.

Ms. Elliot discussed that all of the supplies were received to begin sampling the week of December 5, 2022 for the PA SARS-CoV-2 testing. Results will be shared with the member municipalities. She discussed it is an easy and organized system.

Ms. Elliot reported that she contacted each municipality to inquire on their cleaning service. Clarks Summit's is not accepting any more clients, South Abington has their own full-time janitor and Clarks Green recommended Gigi Moracco who provided a cost of \$75 per session.

Ms. Elliot also discussed that she advertised for the special meeting on December 16, 2022 at 12:00 PM. An employee luncheon will follow the meeting.

Ms. Elliot presented the Operational Data for November 2022, reporting an average daily influent flow of 3.61 MGD. Average daily effluent flow was 2.42 MGD.

Ms. Elliot presented the rain vs flow chart.

Ms. Elliot presented Anthony Luongo Operations and Maintenance report highlighting the return of disassembling of pump 2 and 3 to remove rags, leaves and debris and reinstalled drive couplings as well as replaced the o-ring and cartridge filter on self-flushing system for return pumps; the draining and cleaning of clarifier 3 effluent trough and weirs; staff working with North End Electric, South Abington and Clarks Green on removal and relocation of all five(5) manhole flow meters; the replacement of the 2 inch ball valve and bleed out condensation from all feed lines to Enviromix cabinets to prevent pipe freezing; the replacement of alignment paddle on gravity belt; the wet weather event on November 11th and 12th resulting in a max influent flow of 14.4 MGD and a total rainfall of 1.78 inches.

Unpaid Bills 12/14/2022

Abington Regional Wastewater Authority

12/15/2022 7:51 AM

Register: Fidelity Operating Expenses

From 11/10/2022 through 12/15/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/10/2022			Fidelity Income & Inve...	Funds Transfer		X	103,175.47	234.81
12/14/2022	4601	Admin Partners	Accounts Payable		500.00			-265.19
12/14/2022	4602	Advanced Auto	Accounts Payable	6473 7020 000...	124.32			-389.51
12/14/2022	4603	Amrex Chemical Co.	Accounts Payable	Chlorine Tablets	637.00			-1,026.51
12/14/2022	4604	Amy Waters	Accounts Payable	Recording Secr...	100.00			-1,126.51
12/14/2022	4605	BDI Industries	Accounts Payable	Relays	366.63			-1,493.14
12/14/2022	4606	BDP Industries	Accounts Payable	Paddle wear pl...	102.53			-1,595.67
12/14/2022	4607	Cardmember Service	Accounts Payable	Credit card-Filt...	437.16			-2,032.83
12/14/2022	4608	Chapman Supply Co.	Accounts Payable	2 inch ball valve	74.75			-2,107.58
12/14/2022	4609	Convenient Food Mart	Accounts Payable	Gasoline	370.80			-2,478.38
12/14/2022	4610	Dempsey Uniform	Accounts Payable	Mud Rug Rental	37.91			-2,516.29
12/14/2022	4611	Fox Ledge, Inc.	Accounts Payable	Bottled Drinkin...	31.35			-2,547.64
12/14/2022	4612	Frontier	Accounts Payable	Telephone and ...	265.07			-2,812.71
12/14/2022	4613	GHD	Accounts Payable		10,177.00			-12,989.71
12/14/2022	4614	Greenfield Power Eq...	Accounts Payable	Uniforms	476.36			-13,466.07
12/14/2022	4615	HACH	Accounts Payable	021805-001	2,606.58			-16,072.65
12/14/2022	4616	Hawk Mountain Lab...	Accounts Payable	Contract Lab A...	2,497.25			-18,569.90
12/14/2022	4617	Highmark Blue Shield	Accounts Payable	Health Insurance	3,849.49			-22,419.39
12/14/2022	4618	Jensen & Jensen	Accounts Payable	Legal fees	718.75			-23,138.14
12/14/2022	4619	JGF Funding	Accounts Payable	Printer Lease 4 ...	362.52			-23,500.66
12/14/2022	4620	Justus Home & Garden	Accounts Payable	Nozzles, cleane...	892.54			-24,393.20
12/14/2022	4621	Keystone Sanitary La...	Accounts Payable	Sludge Disposal	8,772.96			-33,166.16
12/14/2022	4622	Melborne Electric	Accounts Payable	PLC Battery, T...	1,368.26			-34,534.42
12/14/2022	4623	North End Electric	Accounts Payable	NCSS02	1,467.70			-36,002.12
12/14/2022	4624	PA American Water ...	Accounts Payable	Domestic water	288.91			-36,291.03
12/14/2022	4625	Pena-Plas	Accounts Payable	Auto Sampler ...	310.27			-36,601.30
12/14/2022	4626	PICA HVAC	Accounts Payable	Process Operati...	850.00			-37,451.30
12/14/2022	4627	Polydyne, Inc.	Accounts Payable	974180	3,927.94			-41,379.24
12/14/2022	4628	PPL	Accounts Payable	Electric	14,071.98			-55,451.22
12/14/2022	4629	Saul Ewing Arnstein ...	Accounts Payable	Legal fees	22,250.18			-77,701.40
12/14/2022	4630	The Times Leader	Accounts Payable		156.10			-77,857.50
12/14/2022	4631	UGI	Accounts Payable	2379801011-4	1,262.00			-79,119.50
12/14/2022	4632	United States Postal ...	Accounts Payable	Post Office Bo...	156.00			-79,275.50
12/14/2022	4633	USA Blue Book	Accounts Payable	935510	52.05			-79,327.55
12/14/2022	4634	USALCO	Accounts Payable	Alum	5,854.97			-85,182.52
12/14/2022	4635	Waste Management .	Accounts Payable	Sludge Hauling	2,039.92			-87,222.44
12/14/2022	4636	Waste Management I...	Accounts Payable	821-90844	81.67			-87,304.11
12/14/2022	4637	Wind River Environ...	Accounts Payable	Wet well vac	2,966.00			-90,270.11
12/14/2022	4638	Zen Design Firm	Accounts Payable	Web and Email...	170.00			-90,440.11
12/14/2022	4639	Saul Ewing Arnstein ...	Accounts Payable	Special Counsel	32,208.78			-122,648.89

GHD has a bill for litigation assistance. GFG Funding is the printer that was on back order. Wet Well Vac- Wind River is also included. One more legal bill came in late from Saul Ewing in \$32,208.78.

Motion was made by Ms. Lance to approve payment of bills 12/14/2022 totaling \$122,648.89 and the seconded by Mr. Pullo, unanimously passed.

Review of Operating Budget and Administration Budget.

Engineers Report

Ms. Elliot presented Mr. Bisignani's Report in his absence.

Mr. Bisignani's report discussed GHD continues provide support on an as needed/requested basis in support of the ongoing litigation. This past month GHD (Mike Bisignani) has been preparing for the next steps and plans to participate in the 12/19 and 12/20 arbitration.

Mr. Bisignani's report discussed GHD has been assisting ARWA in the preparation of an application for both a COVID 19 ARPA PA Small Waters and Sewer Grant and COVID 19 ARPA H2O Program grant. The deadline for these submissions is by the end of the calendar year.

Mr. Bisignani's report discussed that GHD plans to commence preparation of the 2022 Chapter 94 Wasteload management report at the start of the new year.

Mr. Bisignani's report discussed GHD will be submitting prior to December 2022 Board Meeting a copy of the 2021 Annual report for review and comment by the Board.

Mr. Bisignani also presented a Request for Budget Increase due to an approximate extra 20 hours of work or up to \$5,200 on the NPDES Permit.

Mr. Thorpe made a motion to approve the \$5,200 GHD Budget Increase for 2023 to total up to \$22,700, seconded by Mr. Pullo, unanimously passed.

The Treasurer's Report was presented by Mr. Murphy as follows:

Fidelity Bank as of December 14, 2022 = \$2,341.00

Peoples Security Bank Money Market Account as of December 14, 2022 = \$91,202.44 (Done Quarterly)

Requisitions: #553- \$28,000 to Payroll Account

#554- \$1,000 to Treasurers Account

Mr. Thorpe made a motion to approve requisition #553- \$28,000 to the Payroll Account and #554- \$1,000 to Treasurer's Account, seconded by Mr. Pullo, unanimously passed.

State Hospital Committee: Mr. Pullo sent the board members a draft letter to the municipalities. The letter will be sent to the municipalities.

Public Relations Committee: No Report

Personnel Committee: (Mr. Lockett, Mr. Thorpe and Ms. Lance)

Mr. Thorpe and the committee recommended the following raises and bonuses. Anthony Luongo 6% raise and \$750 bonus, Gary Sabuacak 5% raise and \$500 bonus, Mike Ganz 5% raise and \$500 Bonus, Jim Pisa 5% raise and \$500 Bonus, Eric Allegrucci 6% raise and \$750 Bonus, and Lauren Elliot 5% raise and \$1,000 Bonus.

Mr. Thorpe reported that Health, Dental and Vision will remain the same for 2023.

Mr. Pullo made a motion to approve the Personnel Committees recommendations for the 2023 Health Care, Raises and Bonus as presented, seconded by Mr. Rinaldi, unanimously passed.

Litigation Committee: No Report

Finance Committee: No Report

Solicitor's Report: No Report

Board Member Comments:

Chairman Lockett reminded the Reorganization Committee (Ms. Lance, Mr. Lockett and Mr., Besten) to meet prior to the January 11, 2023 Meeting.

Chairman Lockett Thanked everyone for their guidance and support this year.

There were no members of the public present and no public comment.

Motion to adjourn was made at 7: 54 PM by Mr. Thorpe, seconded by Ms. Lance unanimously passed.

Respectfully submitted,

Frank Besten, Secretary