

**ABINGTON REGIONAL WASTEWATER AUTHORITY**

April 13, 2022

The regular meeting of the Abington Regional Wastewater Authority was called to order by Chairman Lockett and opened with the Pledge of Allegiance. The meeting took place via Zoom conference on April 13, 2022 at 6:30 p.m.

Present:

Paul Lockett	Lauren Elliot	Donald Jensen, Esquire
Gloria Lance	Frank Besten	David Rinaldi, Esquire
Paul Murphy	Casey Monagan	Donald Snyder
John Pullo	Wayne Thorpe	Mike Bisignani, Engineer

**Ms. Lance made a motion to approve the minutes from the March 9, 2022 meeting, seconded by Mr. Monahan, unanimously passed.**

Executive Session started at 6:32 PM- Litigation discussion  
Executive Session ended at 6:35 PM

**Directors Report:**

Ms. Elliot presented her directors report including Aluminum Sulfate Contract, Laboratory Analytical Balance, Office Printer/Scanner/Fax Machine and the Rebuild of Sludge Holding Tank Blower #3.

Ms. Elliot discussed that the Aluminum Sulfate Contract is up for renewal. A bid and advertisement package were provided. Solicitor Jensen has reviewed the bid document and advertisement. The advertisement would take place following the April meeting and bids opened at the May meeting.

**Mr. Murphy made a motion to proceed with the advertisement for the Aluminum Sulfate Bid, seconded by Mr. Snyder, unanimously passed.**

Ms. Elliot reported that the 25-year-old lab balance failed and is not repairable. This piece of equipment is used daily and the authority can't go without this. A comparable replacement was ordered through Fisher Scientific. The cost of the balance was \$ 2,826.00 and is included in this month's unpaid bills.

Ms. Elliot discussed the Multifunction (Print/Scan/Fax) needs to be replaced. Ms. Elliot sought out options since the toner has been so expensive. She discussed that the authority could buy or rent a new machine. The rental, which is costars, includes service and supplies (except paper). After the completion of the investment period the unit can be bought out or may be paid for in full depending on market pricing and terms. The investment periods are as follows:

- 1) Monthly investment- 36 months \$81.54= \$978.48/year
- 2) Monthly investment- 48 months \$74.88= \$898/year
- 3) Monthly investment- 60 months \$69.96= \$839.52/year

Purchase option of a similar machine would be \$1,767.50 with toner averaging \$1,200/year.

**Mr. Snyder made a motion to proceed with rental of the HP Multifunction (Print/Scan/Fax) Machine for the 48-month investment period for a total of \$898/year, seconded by Mr. Murphy, unanimously passed.**

Ms. Elliot discussed that one of the sludge holding tank blowers is leaking oil and the seals are bad. Three companies visually inspected the blower and provided rebuild estimates. North End Electric provide the lowest estimate at \$3,985.76. Currently the authority doesn't have a spare blower for the holding tanks, so the repair needs to be done. It was discussed that all blowers will need to be rebuilt in the future.

**Mr. Murphy made a motion to proceed with the estimate provided by North End Electric to repair the Sludge Holding Tank in the amount of \$3,985.76, seconded by Mr. Snyder unanimously passed.**

Ms. Elliot presented the Operational Data for March 2022, reporting an average daily influent flow of 4.34 MGD.

Ms. Elliot presented the rain vs flow chart.

Ms. Elliot presented Anthony Luongo Operations and Maintenance report highlighting the replacement of the UV 4000 Bank B main breaker assembly and panel along with the timing relays on UV 4000 Bank A System, replacement of the dry rotted intake and exhaust flange joints on digester blower 1, the greasing of all clarifier skimmer arm assemblies and inspection of clarifier 3 and cleaning of clarifier 1 weirs and trough, and the cleaning and greasing of the greased grit snail system along with both bar screen units and auger system

Unpaid Bills 04/13/2022

Abington Regional Wastewater Authority

4/14/2022 8:33 AM

Register: Fidelity Operating Expenses

From 03/10/2022 through 04/14/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/13/2022	4325	Admin Partners	Accounts Payable	Pension Plan A...	250.00			-74.45
04/13/2022	4326	Advanced Auto	Accounts Payable	6473 7020 000...	73.08			-147.53
04/13/2022	4327	Amy Waters	Accounts Payable	Recording Secr...	100.00			-247.53
04/13/2022	4328	Cardmember Service	Accounts Payable	Credit Card Pa...	386.49			-634.02
04/13/2022	4329	Convenient Food Mart	Accounts Payable	Gasoline	236.83			-870.85
04/13/2022	4330	Dailey Resources Inc.	Accounts Payable	Nitrile Gloves	330.00			-1,200.85
04/13/2022	4331	Dempsey Uniform	Accounts Payable	Mud Rug Rental	35.86			-1,236.71
04/13/2022	4332	Fisher Scientific	Accounts Payable	149198-001	2,826.00			-4,062.71
04/13/2022	4333	Fox Ledge, Inc.	Accounts Payable	Bottled Drinkin...	30.05			-4,092.76
04/13/2022	4334	GHD	Accounts Payable	NPDES Permit...	1,561.00			-5,653.76
04/13/2022	4335	Grainger	Accounts Payable	810251959	64.30			-5,718.06
04/13/2022	4336	Greenfield Power Eq...	Accounts Payable	LE Safety Toe ...	119.95			-5,838.01
04/13/2022	4337	HACH	Accounts Payable	021805-001	3,157.22			-8,995.23
04/13/2022	4338	Hawk Mountain Lab...	Accounts Payable		9,212.75			-18,207.98
04/13/2022	4339	Highmark Blue Shield	Accounts Payable	Health Insurance	4,700.98			-22,908.96
04/13/2022	4340	IWC Group	Accounts Payable	Workers Comp...	2,514.66			-25,423.62
04/13/2022	4341	Jensen & Jensen	Accounts Payable	Legal Fees	531.25			-25,954.87
04/13/2022	4342	Justus Home & Garden	Accounts Payable	Electrical box c...	666.62			-26,621.49
04/13/2022	4343	Keystone Sanitary La...	Accounts Payable	Sludge Disposal	13,306.85			-39,928.34
04/13/2022	4344	Kohanski Company	Accounts Payable	Audit Partial B...	2,001.59			-41,929.93
04/13/2022	4345	Lackawanna County ...	Accounts Payable	Wireless Intern...	65.00			-41,994.93
04/13/2022	4346	Melborne Electric	Accounts Payable	Breaker Replac...	2,941.53			-44,936.46
04/13/2022	4347	PA American Water ...	Accounts Payable	Domestic water	278.39			-45,214.85
04/13/2022	4348	Pennsylvania Paper ...	Accounts Payable	Paper towels a...	99.00			-45,313.85
04/13/2022	4349	Polydyne, Inc.	Accounts Payable	974180	2,999.43			-48,313.28
04/13/2022	4350	PPL	Accounts Payable	Electric	12,958.73			-61,272.01
04/13/2022	4351	Saul Ewing Arnstein ...	Accounts Payable	Special Counsel	11,060.00			-72,332.01
04/13/2022	4352	Sensaphone	Accounts Payable	Annual Equip...	419.40			-72,751.41
04/13/2022	4353	septic professor	Accounts Payable	Hilbow Blower...	699.95			-73,451.36
04/13/2022	4354	Smith Air Center Inc.	Accounts Payable	Compressor Oil	590.28			-74,041.64
04/13/2022	4355	TeamLogic IT	Accounts Payable	SCADA Backup	632.82			-74,674.46
04/13/2022	4356	UGI	Accounts Payable	2379801011-4	2,139.08			-76,813.54
04/13/2022	4357	United Concordia	Accounts Payable	364001819	424.69			-77,238.23
04/13/2022	4358	Universal Blower Pac	Accounts Payable	Flex Joints for ...	498.40			-77,736.63
04/13/2022	4359	Waste Management .	Accounts Payable	Sludge Hauling	3,824.85			-81,561.48
04/13/2022	4360	Waste Management I...	Accounts Payable	821-90844	94.62			-81,656.10
04/13/2022	To Print	Mass Mutual	Accounts Payable	Final Contribut...	15,781.89			-97,437.99
04/13/2022			Fidelity Income & Inve...	Funds Transfer			97,613.54	175.55

**Motion was made by Mr. Murphy to approve payment of bills for 04/13/2022 including the final 2021 Pension Payment to Mass Mutual in the amount of \$15,781.89 totaling \$97,613.54 and the seconded by Mr. Pullo passed.**

Ms. Elliot presented the budget and statement of balances.

## **Engineers Report**

Mr. Bisignani's report discussed GHD continues to coordinate with retained special council Mr. William Warren on an as needed basis fielding phone calls, providing descriptions and feedback as requested. No services were provided this month.

Mr. Bisignani's report discussed the DRAFT agreement from PA DGS associated with the sewer system consolidation and ARWA WWTP paper re-rate. GHD participated in the committee meetings on 11/24/21, 12/1/21 and 12/21/21, and 2/1/22 to provide feedback on discussion items and have also reviewed, prepared, and submitted questions to DGS via their representatives Reilly Associates. GHD prepared a memo and draft meeting agenda which was submitted to RA on 2/2/22. A Subsequent meeting has been scheduled with RA/DGS/ARWA on 3/10/2022.

Mr. Bisignani discussed that GHD participated in the 3/10/2022 meeting with Reilly Associates and the various State member groups. The meeting was well received and documents via committee meeting minutes. Following meeting, GHD helped to prepare an action plan schedule, information request lists and participated in two internal committee meetings to keep discussion moving forward.

Mr. Bisignani's report discussed that GHD submitted the Chapter 94 Report to DEP on 3/23/2022 and a confirmation of receipt was documented and sent to ARWA along with two (2) hard copies of the report filing.

Mr. Bisignani's report discussed that NPDES sampling continues to be underway with the results as received being provided to GHD for review. At this time no concerns have been identified.

Mr. Bisignani's report discussed a proposal for the re-development of a facility wide 10-year capital plan has been included in this month's submission. GHD will be on site to catalogue the equipment, gather maintenance schedules from the different manufactures and develop a schedule and plan. The cost would not exceed \$35,700 and would be billed monthly. Mr. Murphy suggested this be taken into review. Mr. Bisignani discussed that currently the authority doesn't have a plan and how important it is to have this plan. Discussion took place on the importance of this plan and if it is needed. Mr. Pullo discussed that it is a timely time to consider this plan to have a strategy for the future planning and budget.

**The Treasurer's Report** was presented by Mr. Murphy as follows:

Fidelity Bank as of April 13, 2022 = \$4,241.00

Money Market Account as of April 13, 2022 = \$ 260,764.66 (Done Quarterly)

Requisitions: #538- \$30,000 to Payroll Account  
#539- \$1,000 to Treasurer's Account

**Mr. Murphy made a motion to approve the requisitions #538- \$30,000 to the Payroll Account and #539- \$1,000 to Treasurer's Account, seconded by Mr. Pullo unanimously passed.**

**Mr. Murphy made a motion to accept the Treasurer's Report as presented, seconded by Mr. Rinaldi, unanimously passed.**

**State Hospital Committee:** Mr. Pullo discussed the meeting that took place on 3/10/22. He discussed the meeting went well and the state adopted the stage gate approach. Two (2) action items came from this meeting. 1) To develop a draft letter to the municipalities to move forward and complete a rerate study and 2) Develop a project plan timeline. Both action items were completed and ready to move forward.

**Public Relations Committee:** No Report

**Personnel Committee:** No Report

**Litigation Committee:** No Report

**Finance Committee:** No Report

**Solicitor's Report** – No Report

**Board Member Comments:** Mr. Rinaldi discussed the option of seeking out the hiring a consultant to help seek out funds to pay for Capital Projects. A consultant would be able to see out different options and grants. Mr. Bisignani stated his office helps do those types of applications. Discussion took place and when the time comes the authority will do some research.

Mr. Snyder discussed that South Abington Twp is replacing the sewer line on Edella Road.

President Locket discussed the option to return to in person meetings. It was decided to return to in person meeting starting next month. Ms. Elliot will advertise.

**There were no members of the public present and no public comment.**

**Motion to adjourn was made at 7:29 PM by Mr. Murphy seconded by Mr. Snyder, unanimously passed.**

Respectfully submitted,

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Frank Besten, Secretary