

ABINGTON REGIONAL WASTEWATER AUTHORITY

September 9, 2020

The regular meeting of the Abington Regional Wastewater Authority was called to order by Chairman Rinaldi and opened with the Pledge of Allegiance. The meeting took place via Zoom conference on September 9, 2020 at 6:32 p.m.

Present:

Wayne Thorpe
Paul Lockett
Harry Jenkins
Gloria Lance
Paul Murphy
Robert Kelly

Also Present:

Lauren Elliot
David Rinaldi, Esquire
Donald Jensen, Esquire
Donald Snyder
Frank Besten
Mike Bisignani, Engineer

Guest: William Warren of Ewing Saul Arnstein & Lehr

Ms. Lance made a motion to approve the minutes from the August 12, 2020 meeting, seconded by Mr. Jenkins, unanimously passed.

Meeting went into Executive Session at 6:34 PM

Meeting resumed at 6:57 PM

Mr. Warren of Ewing Saul Arnstein & Lehr attended the meeting. He discussed his background and fielded questions from the Board regarding a possible appointment as Special Litigation Council.

Mr. Murphy made a motion to accept the recommendation of the Litigation Committee to retain William Warren of Ewing Saul Arnstein & Lehr to represent ARWA in litigation with Gannet Fleming and Quandel concerning the Biosolids building leak at a blended rate of \$395/hr, seconded by Paul Lockett, unanimously passed.

Ms. Elliot presented the Directors Report including the PADEP Annual Sewage Inspection, Website Update, Special Counsel and Bioreactor 2 Cleaning.

Ms. Elliot reported that she received the PADEP Sewage Inspection Report and provided a copy to Board Members. The Reports states that the facility is well run and adequately maintained. No violations were noted.

Ms. Elliot discussed a formal request was sent to Cleverfish to transfer the domain to ARWA. The code was received, Zen Design was working on the new ARWA website and email system. It should be completed soon.

Ms. Elliot discussed the cleaning of the Bioreactor 2 on September 3, 2020. The cleanout was more difficult due to having limited access, since Reactor 2 is located between two other tanks.

Cleaning was successful and replacement pipe install will begin next week. Koberline was on site for the clean out.

Ms. Elliot presented the Operational Data for August 2020, reporting an average daily influent flow of 2.39 MGD. There was one high flow event that produced 15 MGD.

Ms. Elliot presented the rain vs flow chart.

Ms. Elliot presented Anthony Luongo Operations and Maintenance highlighting installation of the Enviromix Compressed Gas Air Compressor, receiving of the bulbs and ballasts for the UV4000T and the continued installation of the piping on Bioreactor 2.

Unpaid Bills Detail:

Mrs. Elliott directed specific attention to the Unpaid Bills Detail as follows

Unpaid Bills 9/9/2020

Register: Fidelity Operating Expenses
 From 08/13/2020 through 09/10/2020
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/13/2020			Fidelity Income & Inve...	Funds Transfer		X	66,241.59	155.24
09/09/2020	3676	Admin Partners	Accounts Payable	Mapping of inv...	472.50			-317.26
09/09/2020	3677	Advanced Auto	Accounts Payable	6473 7020 000...	89.99			-407.25
09/09/2020	3678	Bartron Supply Inc.	Accounts Payable	1111274024	37.70			-444.95
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Ms. Elliot noted that there is an outstanding Cleverfish Bill and a missing payment to Recording Secretary Amy Waters that was added after the report was printed.

Motion was made by Mr. Murphy to approve payment of bills, seconded by Mr. Kelly, unanimously passed.

Motion was made by Mr. Murphy to approve the ACH Payment to Mass Mutual on a quarterly basis and Ms. Elliot will notify the board on the amount when due, seconded by Mr. Jenkins, unanimously passed.

Ms. Elliot presented the budget and statement of balances.

Engineers Report

Mr. Bisignani presented the Engineers Report.

Mr. Bisignani discussed ARWA had received some historical documentation, mapping, CAD files, etc. from Gannet Fleming. GHD reviewed the received documents and provided feedback to Solicitor Jensen.

Mr. Bisignani discussed performing additional inspection, testing and reporting efforts with the Biosolids Building Moisture Intrusion during the month of August. This inspection included, documentation of historical events and analysis of weather reports, performed building wet testing, documented wet testing via photographs, measurements and moisture readings and preparation of technical memorandum.

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Public Relations Committee: No Report

The Treasurer's Report was presented by Mr. Murphy as follows:

Treasurer's Checking Account as of September 9, 2020 = \$4,879.03

Money Market Account as of September 9, 2020 = \$343,353.48 (Done Quarterly)

Mr. Murphy made a motion to set up a separate Litigation Account in the amount of \$100,000 for the impending litigation, seconded by Mr. Thorpe, unanimously passed.

Mr. Murphy made the Board aware of the future maintenance expenses (roof repairs, uv lighting repairs) in the next few months.

Motion was made by Mr. Kelly to accept the treasurers report as presented, seconded Mr. Jenkins unanimously passed.

Board Member Comments: None

Personnel Committee: No Report

Finance Committee: No Report

Solicitor's Report: No Report

There were no members of the public present and no public comment.

Motion to adjourn was made by Mr. Murphy seconded by Ms. Lance and unanimously passed to adjourn the meeting at 8:04 PM, unanimously passed.

Respectfully submitted,

Robert Kelly, Secretary

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Ms. Elliot presented the Operational Data for August 2020, reporting an average daily influent flow of 2.39 MGD. There was one high flow event that produced 15 MGD.

Ms. Elliot presented the rain vs flow chart.

Ms. Elliot presented Anthony Luongo Operations and Maintenance highlighting installation of the Enviromix Compressed Gas Air Compressor, receiving of the bulbs and ballasts for the UV4000T and the continued installation of the piping on Bioreactor 2.

Unpaid Bills Detail:

Mrs. Elliott directed specific attention to the Unpaid Bills Detail as follows

Unpaid Bills 9/9/2020

Register: Fidelity Operating Expenses
 From 08/13/2020 through 09/10/2020
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/13/2020			Fidelity Income & Inve...	Funds Transfer		X	66,241.59	155.24
09/09/2020	3676	Admin Partners	Accounts Payable	Mapping of inv...	472.50			-317.26
09/09/2020	3677	Advanced Auto	Accounts Payable	6473 7020 000...	89.99			-407.25
09/09/2020	3678	Bartron Supply Inc.	Accounts Payable	1111274024	37.70			-444.95
09/09/2020	3679	BDI Industries	Accounts Payable		269.75			-714.70
09/09/2020	3680	BDP Industries	Accounts Payable	Hydraulic Filte...	50.26			-764.96
09/09/2020	3681	Cardmember Service	Accounts Payable	UPS and Battery	640.72			-1,405.68
09/09/2020	3682	Chapman Supply Co.	Accounts Payable	Plumbing fittings	59.28			-1,464.96
09/09/2020	3683	Cleverfish	Accounts Payable		285.00			-1,749.96
09/09/2020	3684	Compressor parts.com	Accounts Payable	Compressor Se...	627.00			-2,376.96
09/09/2020	3685	County Waste	Accounts Payable	Refuse Hauling...	128.84			-2,505.80
09/09/2020	3686	Dempsey Uniform	Accounts Payable	Mud Rug Rental	34.54			-2,540.34
09/09/2020	3687	Fox Ledge, Inc.	Accounts Payable	Bottled Drinkin...	33.55			-2,573.89
09/09/2020	3688	HACH	Accounts Payable	021805-001	2,500.00			-5,073.89
09/09/2020	3689	Hawk Mountain Lab...	Accounts Payable	Contract Analy...	2,686.00			-7,759.89
09/09/2020	3690	Highmark Blue Shield	Accounts Payable	Health Insurance	4,140.58			-11,900.47
09/09/2020	3691	Hydrodyne	Accounts Payable	Bagger units	1,150.00			-13,050.47
09/09/2020	3692	Jensen & Jensen	Accounts Payable	Legal Fees	875.00			-13,925.47
09/09/2020	3693	JP Mascaro & Sons	Accounts Payable		1,440.00			-15,365.47
09/09/2020	3694	Justus Home & Garden	Accounts Payable	Hose, Tarp, Bags	205.79			-15,571.26
09/09/2020	3695	Keystone Sanitary La...	Accounts Payable	Sludge Disposal	4,638.85			-20,210.11
09/09/2020	3696	Main Pool & Chemic...	Accounts Payable		1,873.75			-22,083.86
09/09/2020	3697	Mass Mutual	Accounts Payable	Pension Fees	472.11			-22,555.97
09/09/2020	3698	OnePoint	Accounts Payable	2226	143.39			-22,699.36
09/09/2020	3699	PA American Water ...	Accounts Payable	24-0550061-8	307.03			-23,006.39
09/09/2020	3700	PA Rural Water	Accounts Payable	LE Training Se...	120.00			-23,126.39
09/09/2020	3701	Pennsylvania Paper ...	Accounts Payable	Sanitizing Wipes	73.95			-23,200.34
09/09/2020	3702	PPL	Accounts Payable	Electric	10,104.63			-33,304.97
09/09/2020	3703	UGI	Accounts Payable	2379801011-4	36.46			-33,341.43
09/09/2020	3704	Uline	Accounts Payable	Oil Absorbant ...	87.59			-33,429.02
09/09/2020	3705	USA Blue Book	Accounts Payable	935510	115.05			-33,544.07
09/09/2020	3706	Amy Waters	Accounts Payable	recording secre...	100.00			-33,644.07
09/10/2020			Fidelity Income & Inve...	Funds Transfer			33,799.31	155.24
09/10/2020			Fidelity Income & Inve...	Funds Transfer			6,450.00	6,605.24

Ms. Elliot noted that there is an outstanding Cleverfish Bill and a missing payment to Recording Secretary Amy Waters that was added after the report was printed.

Motion was made by Mr. Murphy to approve payment of bills, seconded by Mr. Kelly, unanimously passed.

Motion was made by Mr. Murphy to approve the ACH Payment to Mass Mutual on a quarterly basis and Ms. Elliot will notify the board on the amount when due, seconded by Mr. Jenkins, unanimously passed.

Ms. Elliot presented the budget and statement of balances.

Engineers Report

Mr. Bisignani presented the Engineers Report.

Mr. Bisignani discussed ARWA had received some historical documentation, mapping, CAD files, etc. from Gannet Fleming. GHD reviewed the received documents and provided feedback to Solicitor Jensen.

Mr. Bisignani discussed performing additional inspection, testing and reporting efforts with the Biosolids Building Moisture Intrusion during the month of August. This inspection included, documentation of historical events and analysis of weather reports, performed building wet testing, documented wet testing via photographs, measurements and moisture readings and preparation of technical memorandum.

Mr. Bisignani discussed GHD submitted the Annual 2020 Engineering Report on September 2, 2020 to Operations Staff for review and comment. Comments were received, revisions are underway, and a Final Draft of the Report was submitted to the board.

Mr. Bisignani answered board questions on the Annual 2020 Engineering Report.

Public Relations Committee: No Report

The Treasurer's Report was presented by Mr. Murphy as follows:

Treasurer's Checking Account as of September 9, 2020 = \$4,879.03

Money Market Account as of September 9, 2020 = \$343,353.48 (Done Quarterly)

Mr. Murphy made a motion to set up a separate Litigation Account in the amount of \$100,000 for the impending litigation, seconded by Mr. Thorpe, unanimously passed.

Mr. Murphy made the Board aware of the future maintenance expenses (roof repairs, uv lighting repairs) in the next few months.

Motion was made by Mr. Kelly to accept the treasurers report as presented, seconded Mr. Jenkins unanimously passed.

Board Member Comments: None

Personnel Committee: No Report

Finance Committee: No Report

Solicitor's Report: No Report

There were no members of the public present and no public comment.

Motion to adjourn was made by Mr. Murphy seconded by Ms. Lance and unanimously passed to adjourn the meeting at 8:04 PM, unanimously passed.

Respectfully submitted,

Robert Kelly, Secretary