

ABINGTON REGIONAL WASTEWATER AUTHORITY

October 14, 2020

The regular meeting of the Abington Regional Wastewater Authority was called to order by Chairman Rinaldi and opened with the Pledge of Allegiance. The meeting took place via Zoom conference on October 14, 2020 at 6:35 p.m.

Present:

Wayne Thorpe
Frank Besten
Harry Jenkins
Gloria Lance
Paul Murphy
Robert Kelly

Also Present:

Lauren Elliot
David Rinaldi, Esquire
Donald Jensen, Esquire

Absent: Mike Bisignani, Engineer
Paul Lockett
Donald Snyder

Mr. Besten made a motion to approve the minutes from the September 9, 2020 meeting, seconded by Mr. Thorpe, unanimously passed.

Ms. Elliot presented her Director's report including the 2021 Draft Budget, Flow Meter Relocation & Website and Email.

Ms. Elliot presented the 2021 Budget and discussed the EDU Counts for the Joint Municipalities. Clarks Summit Boroughs EDU's decreased 27 EDU's (2020 \$250,262 to 2021 \$247,369), South Abington EDU counts increased 38 EDU's (2020 \$396,510 to 2021 \$399,460) and Clarks Green Borough remained at (2020 \$65,165 to 2021 \$65,063). There will be no savings to the Municipalities this year. Ms. Elliot also highlighted she has budgeted less for electricity as a result of the bills decreasing over the past few years. The money saved was redirected towards some equipment maintenance and repair.

Ms. Lance made a motion to approve the budget as presented, seconded by Mr. Thorpe, unanimously passed.

Ms. Elliot discussed the Authority and Municipalities' flowmeters are due to be relocated. She has been in contact with North East Technical Sales to schedule the move. Ms. Elliot scheduled the move for November 3rd and 4th. According to the Corrective Action Plan (CAP), ARWA's flowmeter locations are flexible for 2021. Ms. Elliot discussed placing one near the Clarks Summit State Hospital to help the State determine if they should upgrade their existing plant or connect to ARWA for their sewage treatment and the second one at the influent chamber outside the plant.

Ms. Elliot discussed the website and email system is up and running. Any board member who would like to use their assigned ARWA email account should contact Ms. Elliot.

Ms. Elliot presented the Operational Data for September 2020, reporting an average daily influent flow of 2.09 MGD. It was a relatively dry month.

Ms. Elliot presented the rain vs flow chart.

Ms. Elliot presented Anthony Luongo Operations and Maintenance Report highlighting the completion of the replacement pipe installation on the Enviromix System, the rebuild of the UV400T treatment equipment by Kappe Associates, Inc and the fall cleaning of the UV Signa units.

Unpaid Bills Detail:

Mrs. Elliott directed specific attention to the Unpaid Bills Detail as follows

Unpaid Bills 10/14/2020

Abington Regional Wastewater Authority 10/19/2020 8:44 AM

Register: Fidelity Operating Expenses
 From 09/10/2020 through 10/15/2020
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/10/2020			Fidelity Income & Inve...	Funds Transfer		X	33,799.31	-6,810.32
09/10/2020			Fidelity Income & Inve...	Funds Transfer		X	6,450.00	-360.32
09/15/2020			Treasurers Checking	Funds Transfer		X	515.56	155.24
09/24/2020			Fidelity Income & Inve...	Funds Transfer			40,249.31	40,404.55
10/14/2020	3707	Admin Partners	Accounts Payable	Annual Admin ...	275.00			40,129.55
10/14/2020	3708	Advanced Auto	Accounts Payable	6473 7020 000...	36.97			40,092.58
10/14/2020	3709	Amy Waters	Accounts Payable	Recording Secr...	100.00			39,992.58
10/14/2020	3710	BDI Industries	Accounts Payable	Return Pump C...	140.63			39,851.95
10/14/2020	3711	Cardmember Service	Accounts Payable	Credit Card Pa...	1,067.03			38,784.92
10/14/2020	3712	Chapman Supply Co.	Accounts Payable	Plumbing fitting	3.01			38,781.91
10/14/2020	3713	Convenient Food Mart	Accounts Payable	Gasoline	70.50			38,711.41
10/14/2020	3714	County Waste	Accounts Payable	Refuse Hauling...	128.84			38,582.57
10/14/2020	3715	Fisher Scientific	Accounts Payable	149198-001	75.65			38,506.92
10/14/2020	3716	Fox Ledge, Inc.	Accounts Payable	Bottled Drinkin...	39.05			38,467.87
10/14/2020	3717	Frontier	Accounts Payable		685.65			37,782.22
10/14/2020	3718	Greenfield Powder E...	Accounts Payable	MG Safety Toe...	124.95			37,657.27
10/14/2020	3719	Hawk Mountain Lab...	Accounts Payable	Contract Lab A...	2,127.00			35,530.27
10/14/2020	3720	Highmark Blue Shield	Accounts Payable	Health Insurance	3,796.45			31,733.82
10/14/2020	3721	IWC Group	Accounts Payable	Workers Comp...	2,790.00			28,943.82
10/14/2020	3722	Jensen & Jensen	Accounts Payable	Legal Fees	1,687.50			27,256.32
10/14/2020	3723	JP Mascaro & Sons	Accounts Payable		960.00			26,296.32
10/14/2020	3724	Justus Home & Garden	Accounts Payable	neck gaiters, dr...	315.61			25,980.71
10/14/2020	3725	Kappe & Associates	Accounts Payable		41,172.00			-15,191.29
10/14/2020	3726	Keystone Sanitary La...	Accounts Payable	Sludge Disposal	3,327.76			-18,519.05
10/14/2020	3727	Koberlein Incorporated	Accounts Payable	Cleaning and s...	5,055.00			-23,574.05
10/14/2020	3728	Main Pool & Chemic...	Accounts Payable		3,547.50			-27,121.55
10/14/2020	3729	O'Hour Silk Screening	Accounts Payable	uniform	356.00			-27,477.55
10/14/2020	3730	PA American Water ...	Accounts Payable	Domestic water	283.26			-27,760.81
10/14/2020	3731	PA Rural Water	Accounts Payable		898.00			-28,658.81
10/14/2020	3732	Pena-Plas	Accounts Payable	Grit Chamber ...	140.93			-28,799.74
10/14/2020	3733	PICA HVAC	Accounts Payable	HVAC Service	350.00			-29,149.74
10/14/2020	3734	PPL	Accounts Payable	Electric	8,989.21			-38,138.95
10/14/2020	3735	Smith Air Center Inc.	Accounts Payable	Compressor Ins...	1,500.00			-39,638.95
10/14/2020	3736	UGI	Accounts Payable	2379801011-4	194.60			-39,833.55
10/14/2020	3737	United Concordia	Accounts Payable	364001819	424.69			-40,258.24
10/14/2020	3738	USA Blue Book	Accounts Payable	935510	226.45			-40,484.69
10/14/2020	3739	USALCO	Accounts Payable	Alum	4,423.99			-44,908.68
10/14/2020	3740	Zen Design Firm	Accounts Payable		1,765.00			-46,673.68
10/14/2020	3741	GHD	Accounts Payable		4,237.20			-50,910.88
10/15/2020			Fidelity Income & Inve...	Funds Transfer			91,315.43	40,404.55

Ms. Elliot discussed that there is an additional bill that needed to be included from GHD for its quarterly retainer and legal file litigation request assistance. The revised amounts of the monthly bills total is \$91,315.43

Motion was made by Mr. Murphy to approve payment of bills, seconded by Mr. Thorpe unanimously passed.

Ms. Elliot presented the budget and statement of balances.

Engineers Report

Ms. Elliot presented Mr. Bisignani Engineers Report in his absence.

Mr. Bisignani's report discussed GHD coordination with Special Council William Warren on an as needed basis fielding phone calls, providing descriptions and feedback as requested.

Mr. Bisignani's report discussed that GHD issued a memorandum of findings documenting the Biosolids Building water intrusion testing and results of the additional testing. The Memorandum was dated October 2, 2020.

Public Relations Committee: No Report

The Treasurer's Report was presented by Mr. Murphy as follows:

Fidelity Bank as of October 14, 2020 = \$3,063.47

Money Market Account as of October 14, 2020 = \$258,180.22 (Done Quarterly)

Requisitions: #497- \$28,000 to payroll
 #498- \$1,000 to payroll
 #499- \$848.14 to Petty Cash

Motion was made by Mr. Murphy to accept the treasurers report as presented and to approve requisitions #497 \$28,000 to payroll, #498 \$1,000 to treasurer's account and #499 \$848.14 to petty cash, seconded Mr. Besten unanimously passed.

Board Member Comments: None

Personnel Committee: No Report

Finance Committee: No Report

Solicitor's Report: Mr. Jensen reported that the Authority received more of the requested documents from Gannet Fleming and more are on the way. The Authority will have to discuss how and if they want to pursue the remaining documents.

Mr. Besten asked Mr. Jensen about Mr. Warren's comment that the first step is mediation and how mediation is a give take platform. Mr. Besten asked if that was a beneficial step to the authority. Mr. Jensen stated that he believes Atty. Warren suggested that to accelerate the entities to resolve the matter in the most cost-effective and timely manner. Mr. Jensen discussed how mediation is non-binding and voluntary.

There were no members of the public present and no public comment.

Motion to adjourn was made by Ms. Lance seconded by Mr. Kelly and unanimously passed to adjourn the meeting at 7:20 PM, unanimously passed.

Respectfully submitted,

Robert Kelly, Secretary