

ABINGTON REGIONAL WASTEWATER AUTHORITY

June 9 2021

The regular meeting of the Abington Regional Wastewater Authority was called to order by Vice Chairman Lockett and opened with the Pledge of Allegiance. The meeting took place via Zoom conference on June 9, 2021 at 6:30 p.m.

Present:

Frank Besten
Gloria Lance
Donald Snyder
Paul Lockett
Wayne Thorpe

Also Present:

Lauren Elliot
David Rinaldi, Esquire
Donald Jensen, Esquire
Paul Murphy
John Pullo

Absent:

Robert Kelly
Mike Bisignani, Engineer

Vice Chairman Lockett presented the resignation letter from Chairman Harry Jenkins. Vice Chairman Lockett thanked Mr. Jenkins for his time served on the ARWA Board.

Mr. Murphy made a motion appoint Paul Lockett to fill the position of Chairman of the Abington Regional Wastewater Authority, seconded by Mr. Besten, unanimously passed.

Mr. Rinaldi made a motion to appoint Gloria Lance to fill the position of Vice Chairperson of the Abington Regional Wastewater Authority, seconded by Mr. Murphy, unanimously passed.

At this time John Pullo, the new representative for Clarks Summit Borough, took the time to share his experience with the authority. Mr. Pullo came from New York City and has spent most of his career in the corporate world, most recently for Gentex Corporation (35 years) in a variety of executive positions. Prior to working at Gentex, Mr. Pullo spent 12 years at Sandvik. Most of his experience is in the materials and technology-based businesses. Mr. Pullo sits of several nonprofit boards in the community.

Ms. Lance made a motion to approve the minutes from the May 12, 2021 meeting, seconded by Mr. Rinaldi, unanimously passed.

Executive Session started at 6:42 PM

Executive Session ended at 7:28 PM

Directors Report:

Ms. Elliot presented her directors report including the Internet Provider Change, County Waste contract, Kohanski and Company Proposal and Sewer Inspection Camera Municipal Usage Plan.

Ms. Elliot discussed that Team Logic IT was onsite to install a new network monitoring appliance, wireless access point, security gateway and ethernet switch. A communication failure occurred on the HVAC IP address shortly after install. To gain communication, staff performed system updates on the HVAC computer system. During these updates the system crashed. To regain HVAC Access, NRG services, the original system installer was contacted to perform a site visit. The program was reloaded and is functioning as designed. Lackawanna County Wireless is now the wireless service provider for ARWA and Frontier service was terminated.

Ms. Elliot also discussed the continued contact with County Waste regarding ARWA's service agreement for refuse hauling and disposal. County Waste was unable to meet ARWA's terms and have terminated the agreement. Service is now provided by Waste Management at the rate of \$72.39 per month.

Ms. Elliot presented a proposal from Kohanski and Company to perform ARWA's financial audit for the next three (3) years. Pricing is as follows: 2021- \$6,800.00, 2022- \$7,000.00 and 2023- \$7,000.00. The 2020 rate was \$6,800.

Mr. Rinaldi made a motion to accept the three (3) year proposal from Kohanski and Company in the amount of 2021- \$6,800.00, 2022- \$7,000.00, and 2023- \$7,000.00, to perform the Financial Audit of the Abington Regional Wastewater Authority, seconded by Mr. Murphy, motion passed.

Ms. Elliot discussed the draft Sewer Inspection Camera Municipal Usage Plan to be distributed to the member municipalities. This plan included information on operation, cost and usage. The plan was sent to Solicitor Jensen for review and his suggestions were incorporated.

Ms. Elliot presented the Operational Data for May 2021, reporting an average daily influent flow of 4.86 MGD.

Ms. Elliot presented the rain vs flow chart.

Ms. Elliot presented Anthony Luongo's Operations and Maintenance Report highlighting the spring cleaning of the two (2) compressed gas compressors, the start up of the sodium permanganate in the grit chamber, the inspection and cleaning of all blower system roof top air filters, the doorhandle and lock replacement on the headworks building doors, and the replacement of burnt out led fixtures on the upper part of chemical feed and biosolids building using the loaned South Abington Township bucket truck.

Unpaid Bills Detail:
Unpaid Bills 05/12/2021

Abington Regional Wastewater Authority

6/10/2021 9:01 AM

Register: Fidelity Operating Expenses

From 05/13/2021 through 06/10/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/13/2021			Fidelity Income & Inve...	Funds Transfer			63,274.22	-5,389.45
05/13/2021			Fidelity Income & Inve...	Funds Transfer			5,600.00	210.55
06/09/2021	3981	Abington Body Shop	Accounts Payable	Truck Batteries	346.00			-135.45
06/09/2021	3982	Amy Waters	Accounts Payable	Recording Secr...	100.00			-235.45
06/09/2021	3983	Cardmember Service	Accounts Payable	Credit Card	56.31			-291.76
06/09/2021	3984	Dempsey Uniform	Accounts Payable	Mud Rug Rental	35.51			-327.27
06/09/2021	3985	Eastern Roofing Syst...	Accounts Payable	Roof Coring D...	1,695.46			-2,022.73
06/09/2021	3986	Fox Ledge, Inc.	Accounts Payable	Bottled drinkin...	28.72			-2,051.45
06/09/2021	3987	HACH	Accounts Payable	021805-001	2,400.00			-4,451.45
06/09/2021	3988	Hawk Mountain Lab...	Accounts Payable	Contract Lab A...	2,437.50			-6,888.95
06/09/2021	3989	Highmark Blue Shield	Accounts Payable	Health Insurance	4,516.47			-11,405.42
06/09/2021	3990	Jensen & Jensen	Accounts Payable	Legal Fees	2,937.50			-14,342.92
06/09/2021	3991	Justus Home & Garden	Accounts Payable	Mulch, Modifi...	508.94			-14,851.86
06/09/2021	3992	Kelley Brothers	Accounts Payable	Lock sets for d...	890.00			-15,741.86
06/09/2021	3993	Keystone Sanitary La...	Accounts Payable	Sludge Hauling	9,458.13			-25,199.99
06/09/2021	3994	Koberlein Incorporated	Accounts Payable		4,640.00			-29,839.99
06/09/2021	3995	Kohanski Company	Accounts Payable	Second Interim...	3,001.02			-32,841.01
06/09/2021	3996	Lackawanna County ...	Accounts Payable	Install of Intern...	215.00			-33,056.01
06/09/2021	3997	Melborne Electric	Accounts Payable	Compressor AL...	840.00			-33,896.01
06/09/2021	3998	O'Hora Silk Screening	Accounts Payable	Uniforms	196.00			-34,092.01
06/09/2021	3999	OnePoint	Accounts Payable	2226	112.84			-34,204.85
06/09/2021	4000	PA American Water ...	Accounts Payable	Domestic Water	491.03			-34,695.88
06/09/2021	4001	Pena-Plas	Accounts Payable	Sampler tubing	19.08			-34,714.96
06/09/2021	4002	Pennsylvania Paper ...	Accounts Payable	Nitrile gloves, ...	222.00			-34,936.96
06/09/2021	4003	Polydyne, Inc.	Accounts Payable	974180	5,380.16			-40,317.12
06/09/2021	4004	Saul Ewing Arnstein ...	Accounts Payable	Legal fees	4,496.85			-44,813.97
06/09/2021	4005	TeamLogic IT	Accounts Payable	IT supply upgr...	959.25			-45,773.22
06/09/2021	4006	UGI	Accounts Payable	2379801011-4	476.39			-46,249.61
06/09/2021	4007	USALCO	Accounts Payable	Alum	4,475.06			-50,724.67
06/09/2021	4008	Waste Management I...	Accounts Payable	821-90844	3,059.88			-53,784.55
06/09/2021	4009	Zen Design Firm	Accounts Payable	Web and Email...	85.00			-53,869.55
06/09/2021	4010	PPL	Accounts Payable	Electric	12,124.92			-65,994.47
06/10/2021			Fidelity Income & Inve...	Funds Transfer			66,205.02	210.55

Ms. Elliot discussed an old bill from Eastern Roofing that was included into this month's bills. There are 2 bills for Koberline. The PPL will also be included into this month's bills.

Motion was made by Mr. Murphy to approve payment of bills for 6/9/2021 in the amount of \$66,205.02, seconded by Mr. Thorpe, unanimously passed.

Ms. Elliot presented the budget and statement of balances.

Engineers Report

Ms. Elliot went over Mr. Bisignani's report in his absence.

Mr. Bisignani's report discussed GHD continues to coordinate with retained special council Mr. William Warren on an as needed basis fielding phone calls, providing descriptions and feedback as requested. A separate billing will be opened up to track the litigation expenses.

Mr. Bisignani's report provided a proposal for engineering services related to the design, bidding, and construction services for the proposed repairs to the Bio-Solids Building for review.

The report discussed that Mr. Bisignani and Ms. Elliot participated in a conference call with Reilly Associates regarding the State Hospital Connection commitment request. The Organic loading challenges were described to Reilly Associates in detail. It was subsequently requested of GHD to prepare a proposal to complete a paper re-rate and permit modification, increasing the organic loading capacity of the ARWA facility. This proposal should be completed by the end of June for discussion at the July board meeting. No cost will be extended to the Authority for GHD's preparation of this proposal.

The Treasurer's Report was presented by Mr. Murphy as follows:

Fidelity Bank as of June 9, 2021 = \$3,179.03

Money Market Account as of June 9, 2021 = \$88,704.44 (Done Quarterly)

Requisitions: #515- \$28,000 to Payroll Account
#516- \$1,000 to Treasurer's Account

Mr. Murphy made a motion to approve the Treasurer's Report as presented and the requisitions #515- \$28,000 to the Payroll Account and #516- \$1,000 to Treasurer's Account, seconded Mr. Rinaldi unanimously passed.

Public Relations Committee: No Report

Personnel Committee: No Report

Litigation Committee:

Mr. Murphy made a motion to move forward with the recommendation of the Litigation committee to replace the current law firm, Saul Ewing and hire the firm Wright and Reihner to continue the litigation for the Biosolids Building, seconded by Mr. Rinaldi, 4 No and 4 yes votes, motion not passed.

Current representation will continue the litigation for the BioSolids Building.

For the record Paul Murphy doesn't want to continue with Saul Ewing.

Finance Committee: No Report

Solicitor's Report: Solicitor Jensen discussed a proposed bill to standardize water delivery and wastewater treatment. The bill would require ARWA to provide an Asset Management Plan. This would be an extensive report prepared by the engineer due within the first twelve (12) months and then every three (3) years going forward. The engineer feels that this plan isn't needed at this time but may be needed later as equipment ages. It also discusses shifting responsibilities from DEP to PUC.

Mr. Murphy asked if a letter needs to be sent. Ms. Elliot stated that a sample letter to the Senators was provided. Ms. Elliot will write the letter and send to the board for review.

Board Member Comments: Mr. Rinaldi took a moment to Thank Mr. Jenkins for his time on the Board and wishes him well.

Chairman Lockett brought up bringing back meeting in person. The board discussed and welcomed the idea. A final decision will be made next month. Vaccinations would be encouraged.

There were no members of the public present and no public comment.

Motion to adjourn was made at 8:06 PM by Mr. Murphy seconded by Mr. Thorpe, unanimously passed.

Respectfully submitted,

Frank Besten, Assistant Secretary