

ABINGTON REGIONAL WASTEWATER AUTHORITY

May 12, 2021

The regular meeting of the Abington Regional Wastewater Authority was called to order by Chairman Jenkins and opened with the Pledge of Allegiance. The meeting took place via Zoom conference on May 12, 2021 at 6:32 p.m.

Present:

Harry Jenkins
Frank Besten
Gloria Lance
Donald Snyder
Paul Lockett
Wayne Thorpe

Also Present:

Lauren Elliot
David Rinaldi, Esquire
Donald Jensen, Esquire
Mike Bisignani, Engineer
Paul Murphy

Absent: Robert Kelly

Guests: Kelly Lindsay from Kohanski and Company

Ms. Lance made a motion to approve the minutes from the April 14, 2021 meeting, seconded by Mr. Thorpe, unanimously passed.

Ms. Lindsay from Kohanski and Company reviewed the 2020 Audit of ARWA Financials. She noted the biggest change in the financials was that the debt was reduced by approximately 2 million dollars. Everything else was consistent with prior years.

Mr. Murphy made a motion to approve the ARWA financial statements ending December 31, 2020 as presented, seconded by Mr. Thorpe, unanimously passed.

Ms. Elliot opened the following bids for the Aluminum Sulfate Contract 1) USALCO for \$1.1068 per gallon and 2) Holland Company for \$ 1.27 per gallon.

Mr. Murphy made a motion to accept the bid USALCO in the amount of \$1.1068 per gallon for the Aluminum Sulfate, pending review by Solicitor Jensen, seconded by Mr. Snyder unanimously passed.

Executive Session started at 6:44 PM

Executive Session ended at 6:57 PM

Directors Report:

Ms. Elliot presented her directors report including the 2020 Audit, Alum Bid Package, Personnel Policy Addition, Emergency Alarm Call Box, Wet Well Vac, Internet Provider Change and County Waste.

Ms. Elliot discussed the Personnel Policy Addition for the Contract Approval and Signatory Policy to the Employee Handbook that was sent to the board.

Ms. Lance made a motion to approve the addition of the Contract Approval and Signatory Policy to the Employee Handbook as presented, seconded by Mr. Thorpe, unanimously passed.

Ms. Elliot also discussed an email sent to the board regarding the emergency equipment alarm call box and provider. All board member responses received were to switch providers from the current provider, Dialog Elite to Sensaphone. The new box was installed on April 27, 2021 and service with Dialog Elite/Allied Controls was terminated April 29, 2021. All alarms are working properly.

Mr. Murphy made a motion to approve the change of providers for the Emergency Equipment Alarm Call Box to Sensaphone, seconded by Mr. Lockett, unanimously passed.

Ms. Elliot reported the semi-annual Wet Well Vac took place on April 20, 2021 and was successful.

Ms. Elliot discussed the internet provider was updated. Lackawanna County Wireless was on site April 16, 2021 to install the new service. The service required updating some equipment. TeamLogic IT ordered a new network monitoring peak appliance, wireless access point, security gateway and ethernet switch and will install when they arrive. Ms. Elliot stated that the equipment upgrades will cost approximately \$500 and the service through Lackawanna Wireless will save the authority approximately \$65-\$70 per month.

Ms. Elliot discussed that after Solicitor Jensen sent the letter to County Waste regarding the service, County waste called and agreed to meet Waste Managements quoted price of \$64.53 per month for a term of 5 years. There is an issue with the amount they quoted. The amount quoted from Waste Management was lower and then included service fees.

Mr. Murphy made a motion to approve a new contract with County Waste pending they match the quote from Waste Management; in the event they do not match the quote then the board authorizes Ms. Elliot to enter a contract with Waste Management for the quoted \$64.53 per month and terminate the contract with County Waste, seconded by Mr. Besten, unanimously passed.

Ms. Elliot presented the Operational Data for March 2020, reporting an average daily influent flow of 3.58 MGD.

Ms. Elliot presented the rain vs flow chart.

Ms. Elliot presented Anthony Luongo's Operations and Maintenance highlighting the installation of the new program alarms by Melbourne Electric, spring cleaning of all clarifiers and UV Signa System effluent trough, the semi- annual Wet Well Vac, and the repair of the leaking seals on the utility water hydrant at the UV effluent chamber. Mr. Luongos report also discussed the significant rain event on Tuesday May 4, 2021 producing peak flows of 20 MGD requiring two (2) additional clarifiers and the UV System. Staff used the 6-inch diesel pump was utilized to fill an empty bioreactor. Leggett's Creek came over the bank narrowly missing entrance to the influent chamber. Rain total was 3.35 inches. The authority remained in high flow mode for seven (7) days and managed without a bypass. Koberline was called in to assist in debris clean up from the storm and the bill will be included in next month's unpaid bills detail.

Unpaid Bills Detail:
Unpaid Bills 05/12/2021

Abington Regional Wastewater Authority

5/13/2021 8:22 AM

Register: Fidelity Operating Expenses

From 04/15/2021 through 05/13/2021

Sorted by: Date, Type, Number/Ref

| <u>Date</u> | <u>Number</u> | <u>Payee</u> | <u>Account</u> | <u>Memo</u> | <u>Payment</u> | <u>C</u> | <u>Deposit</u> | <u>Balance</u> |
|-------------|---------------|-------------------------|---------------------------|--------------------|----------------|----------|----------------|----------------|
| 04/30/2021 | 3946 | Amy Waters | Accounts Payable | Recording Secr... | 100.00 | | | 110.55 |
| 04/30/2021 | 3947 | BDI Industries | Accounts Payable | Enviromix relays | 257.86 | | | -147.31 |
| 04/30/2021 | 3948 | Cardmember Service | Accounts Payable | Zoom and Clea... | 61.38 | | | -208.69 |
| 04/30/2021 | 3949 | Central Clay | Accounts Payable | Hydrant parts | 199.66 | | | -408.35 |
| 04/30/2021 | 3950 | Chapman Supply Co. | Accounts Payable | Plumbing Supp... | 18.33 | | | -426.68 |
| 04/30/2021 | 3951 | Convenient Food Mart | Accounts Payable | Gasoline | 116.77 | | | -543.45 |
| 04/30/2021 | 3952 | County Waste | Accounts Payable | | 278.78 | | | -822.23 |
| 04/30/2021 | 3953 | Dempsey Uniform | Accounts Payable | Mud Rug Rental | 35.51 | | | -857.74 |
| 04/30/2021 | 3954 | Department of Envir... | Accounts Payable | Operator Rene... | 60.00 | | | -917.74 |
| 04/30/2021 | 3955 | Eric M. Allegrucci | Accounts Payable | Reimbursement... | 35.28 | | | -953.02 |
| 04/30/2021 | 3956 | Fisher Scientific | Accounts Payable | 149198-001 | 143.48 | | | -1,096.50 |
| 04/30/2021 | 3957 | Fox Ledge, Inc. | Accounts Payable | Bottled Drinkin... | 45.05 | | | -1,141.55 |
| 04/30/2021 | 3958 | Frontier | Accounts Payable | Telephone, Inte... | 352.11 | | | -1,493.66 |
| 04/30/2021 | 3959 | GHD | Accounts Payable | Biosolids Build... | 5,284.73 | | | -6,778.39 |
| 04/30/2021 | 3960 | Grainger | Accounts Payable | 810251959 | 43.13 | | | -6,821.52 |
| 04/30/2021 | 3961 | HACH | Accounts Payable | 021805-001 | 2,400.00 | | | -9,221.52 |
| 04/30/2021 | 3962 | Hawk Mountain Lab... | Accounts Payable | Contract Lab A... | 2,666.00 | | | -11,887.52 |
| 04/30/2021 | 3963 | Highmark Blue Shield | Accounts Payable | Health Insurance | 4,516.47 | | | -16,403.99 |
| 04/30/2021 | 3964 | Jensen & Jensen | Accounts Payable | Legal Services | 2,562.50 | | | -18,966.49 |
| 04/30/2021 | 3965 | Justus Home & Garden | Accounts Payable | Mulch, Cleanin... | 320.09 | | | -19,286.58 |
| 04/30/2021 | 3966 | Keystone Sanitary La... | Accounts Payable | Sludge Disposal | 9,647.45 | | | -28,934.03 |
| 04/30/2021 | 3967 | Melborne Electric | Accounts Payable | | 5,240.26 | | | -34,174.29 |
| 04/30/2021 | 3968 | O'Hora Silk Screening | Accounts Payable | Uniforms | 579.00 | | | -34,753.29 |
| 04/30/2021 | 3969 | OnePoint | Accounts Payable | 2226 | 101.32 | | | -34,854.61 |
| 04/30/2021 | 3970 | Pa Department of La... | Accounts Payable | Boiler and Co... | 695.28 | | | -35,549.89 |
| 04/30/2021 | 3971 | PPL | Accounts Payable | Electric | 10,332.14 | | | -45,882.03 |
| 04/30/2021 | 3972 | Saul Ewing Arnstein ... | Accounts Payable | Legal fees | 6,478.00 | | | -52,360.03 |
| 04/30/2021 | 3973 | Sunshine Filters, Inc. | Accounts Payable | Bioreactor Blo... | 638.40 | | | -52,998.43 |
| 04/30/2021 | 3974 | The Scranton Times | Accounts Payable | 230389 | 251.15 | | | -53,249.58 |
| 04/30/2021 | 3975 | UGI | Accounts Payable | 2379801011-4 | 920.10 | | | -54,169.68 |
| 04/30/2021 | 3976 | Uline | Accounts Payable | Paper Towels | 101.89 | | | -54,271.57 |
| 04/30/2021 | 3977 | USA Blue Book | Accounts Payable | 935510 | 307.15 | | | -54,578.72 |
| 04/30/2021 | 3978 | USALCO | Accounts Payable | Alum | 4,320.11 | | | -58,898.83 |
| 04/30/2021 | 3979 | Waste Management I... | Accounts Payable | 821-90844 | 4,079.84 | | | -62,978.67 |
| 04/30/2021 | 3980 | Zen Design Firm | Accounts Payable | Web and Email... | 85.00 | | | -63,063.67 |
| 05/12/2021 | debit | Mass Mutual | Facility Operating Exp... | | 5,600.00 | | | -68,663.67 |
| 05/13/2021 | | | Fidelity Income & Inve... | Funds Transfer | | | 63,274.22 | -5,389.45 |
| 05/13/2021 | | | Fidelity Income & Inve... | Funds Transfer | | | 5,600.00 | 210.55 |

Ms. Elliot discussed the sludge disposal and hauling is still elevated and the pension is due in the amount of \$5,600.

Motion was made by Mr. Thorpe to approve payment of bills for 5/12/2021 in the amount of \$63,274.22 and the addition of the ACH withdrawal for the Pension payment of \$5,600, seconded by Mr. Thorpe, unanimously passed.

Ms. Elliot presented the budget and statement of balances.

Engineers Report

Mr. Bisignani's report discussed GHD continues to coordinate with retained special council Mr. William Warren on an as needed basis fielding phone calls, providing descriptions and feedback as requested. A separate billing will be opened up to track the litigation expenses.

Mr. Bisignani discussed that on Monday/Tuesday (3/29 and 3/30) GHD coordinated and observed destructive testing that was performed on the Bio-Solids building. A memo summarizing the work and observations was provided to the Authority. Video links were also provided.

Mr. Bisignani discussed GHD continues to work with Ms. Elliot regarding SANDVIK pre-treatment, review of lab test results and providing feedback on received results.

Mr. Bisignani had a conversation with Joe Durkin the representative from the State Hospital. Mr. Bisignani discussed the information needed for the authority to move forward. He encouraged Mr. Durkin to review the plants Chapter 94 Report focusing on the organic capacity and inability to accept additional connections at this time. Mr. Durkin still wants the authority to consider approving the resolution proposed. Ms. Elliot also had a conversation with Mr. Durkin. He stated they are willing to support us and didn't want to put any additional costs on the municipalities and would cover all costs required to alter the permit. There is nothing in writing currently. Solicitor Jensen stated a motion isn't needed and the authority already discussed their concerns from the beginning. A motion to cooperate is not necessary and the authority has been cooperating throughout this process. Chairman Jenkins stated he believes Clarks Summit has signed an agreement and South Abington tabled it. Mr. Elliot added that Newton also has signed the agreement. Mr. Snyder doesn't understand if they are asking the authority to sign an agreement to cooperate with the contractor behind the Middle School for the proposed development and accepting their hook up to the system. Solicitor Jensen suggests continuing cooperating as we have been doing.

Mr. Bisignani asked if ARWA should issue a letter including the concerns and showing the authority is cooperating. Mr. Rinaldi asked why this agreement is necessary. Mr. Bisignani said the state wants the firm to get confirmed cooperation to eliminate risk. Mr. Jenkins asked Solicitor Jensen to draft a letter for board review.

The Treasurer's Report was presented by Mr. Murphy as follows:

Fidelity Bank as of May 12, 2021 = \$3,579.03

Money Market Account as of May 12, 2021 = \$173,898.87 (Done Quarterly)

Requisitions: #513- \$28,000 to Payroll Account
#514- \$1,000 to Treasurer's Account

Mr. Murphy made a motion to approve requisitions #513- \$28,000 to the Payroll Account and #514- \$1,000 to Treasurer's Account, seconded by Mr. Rinaldi, unanimously passed.

Motion was made by Mr. Murphy to approve the Treasurer's Report as presented and the requisitions #513- \$28,000 to the Payroll Account and #514- \$1,000 to Treasurer's Account, seconded Mr. Rinaldi unanimously passed.

Public Relations Committee: No Report

Personnel Committee: No Report

Litigation Committee: No Report

Finance Committee: No Report

Solicitor's Report: No Report

Board Member Comments: None

There were no members of the public present and no public comment.

Motion to adjourn was made at 7:28 PM by Mr. Snyder seconded by Mr. Rinaldi, unanimously passed.

Respectfully submitted,

Frank Besten, Assistant Secretary