

ABINGTON REGIONAL WASTEWATER AUTHORITY

April 14, 2021

The regular meeting of the Abington Regional Wastewater Authority was called to order by Chairman Jenkins and opened with the Pledge of Allegiance. The meeting took place via Zoom conference on April 14, 2021 at 6:30 p.m.

Present:

Harry Jenkins
Frank Besten
Gloria Lance
Donald Snyder
Paul Lockett
Robert Kelly

Also Present:

Lauren Elliot
David Rinaldi, Esquire
Donald Jensen, Esquire
Mike Bisignani, Engineer
Paul Murphy
Wayne Thorpe

Mr. Thorpe made a motion to approve the minutes from the March 10, 2021 and March 22, 2021 meeting, seconded by Ms. Lance unanimously passed.

Executive Session started at 6:32 PM

Executive Session ended at 7:41 PM

Directors Report:

Ms. Elliot presented her directors report including the Aluminum Sulfate Contract, Refuse Hauling and the 2020 Audit.

Ms. Elliot discussed that the Aluminum Sulfate Contract is up for renewal and a bid package was prepared. Solicitor Jensen has reviewed the bid document and advertisement. Ms. Elliot would like to advertise following the April meeting and open bid at the May Meeting.

Mr. Murphy made a motion to approve the advertisement for the Aluminum Sulfate Bid Package, seconded by Mr. Thorpe, unanimously passed.

Ms. Elliot discussed that she received a proposal from Waste Management for ARWA's biweekly trash dumpster pickup. The price was for \$64.53/month and the current rate from County Waste is \$139.39. Ms. Elliot stated she tried to call County Waste to cancel and found out that a previous employee of the Authority signed a five-year contract, which has about 1 year remaining. The contract was sent to Solicitor Jensen for review and several problems were found. First, the employee that signed the contract was not authorized to do so. Second County Waste has not adhered to the contract because their rate has increased periodically for years. It was also found that there is a right of first refusal for County Waste to match any competitor's offer. Ms. Elliot asked the board opinion on whether or not they would like Solicitor Jensen to contact County Waste regarding these contract issues.

Mr. Murphy stated that the costs needed to be assessed. Solicitor Jensen stated that there are fees to terminate the contract, however County Waste is breaching their own contract. Mr. Murphy stated the authority should contact County Waste to discuss the issues. Ms. Lance asked if there is a policy in place to authorize signers. Ms. Elliot stated she will right up a policy and forwarded it to the personal committee. The Authority gave Solicitor Jensen the go ahead to contact County Waste to remediate the situation.

Ms. Elliot also discussed that Kohanski and Company was onsite April 6th to conduct the remaining portions of the 2020 Audit. Kohanski and Company expects to have a draft of the Financials the week of May 3rd and present at the May 12th meeting.

Ms. Elliot presented the Operational Data for March 2020, reporting an average daily influent flow of 4.86 MGD.

Ms. Elliot presented the rain vs flow chart.

Ms. Elliot presented Anthony Luongo Operations and Maintenance highlighting the inspection and replacement of the HVAC unit paper filters on rooftop heating and cooling systems, the State inspection for the boiler and compressor (all units passed), the installation of a flushable prefilter on the chlorination system to keep utility water deposits out of the slow closing shut off valve and the wet event peak flow of 11.8 MGD on March 19, 2021.

Unpaid Bills Detail:
Unpaid Bills 04/14/2021

Abington Regional Wastewater Authority

4/15/2021 8:27 AM

Register: Fidelity Operating Expenses
From 03/11/2021 through 04/15/2021
Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
03/11/2021			Fidelity Income & Inve...	Funds Transfer		X	52,479.36	155.24
03/15/2021	debit	Mass Mutual	Facility Operating Exp...		15,361.00	X		-15,205.76
03/25/2021			Fidelity Income & Inve...	Funds Transfer		X	15,361.00	155.24
04/14/2021	3909	Amy Waters	Accounts Payable		200.00			-44.76
04/14/2021	3910	Anthracite Rubber C...	Accounts Payable	Hoses	346.46			-391.22
04/14/2021	3911	BDI Industries	Accounts Payable		415.14			-806.36
04/14/2021	3912	Cardmember Service	Accounts Payable	Credit Card Pa...	326.54			-1,132.90
04/14/2021	3913	Convenient Food Mart	Accounts Payable	Gasoline	132.82			-1,265.72
04/14/2021	3914	Dempsey Uniform	Accounts Payable	Mud Rug Rental	35.51			-1,301.23
04/14/2021	3915	Fisher Scientific	Accounts Payable	149198-001	642.84			-1,944.07
04/14/2021	3916	Fox Ledge, Inc.	Accounts Payable	Bottled Drinkin...	33.55			-1,977.62
04/14/2021	3917	Frontier	Accounts Payable	Telephone, Inte...	352.11			-2,329.73
04/14/2021	3918	Grainger	Accounts Payable	810251959	69.13			-2,398.86
04/14/2021	3919	HACH	Accounts Payable	021805-001	3,283.52			-5,682.38
04/14/2021	3920	Hawk Mountain Lab...	Accounts Payable	Contract Lab A...	3,328.25			-9,010.63
04/14/2021	3921	Highmark Blue Shield	Accounts Payable	Health Insurance	4,516.47			-13,527.10
04/14/2021	3922	IWC Group	Accounts Payable	Workers Comp...	2,932.66			-16,459.76
04/14/2021	3923	Jensen & Jensen	Accounts Payable	Legal Fees	3,687.50			-20,147.26
04/14/2021	3924	JP Mascaro & Sons	Accounts Payable		1,512.00			-21,659.26
04/14/2021	3925	Justus Home & Garden	Accounts Payable	Misc supplies	118.92			-21,778.18
04/14/2021	3926	Keystone Sanitary La...	Accounts Payable	Sludge Disposal	12,606.21			-34,384.39
04/14/2021	3927	Knowles Associates ...	Accounts Payable	Workers Comp...	193.00			-34,577.39
04/14/2021	3928	Kohanski Company	Accounts Payable	First Billing A...	2,001.50			-36,578.89
04/14/2021	3929	Newell Fuel Service	Accounts Payable	Diesel Fuel	631.25			-37,210.14
04/14/2021	3930	North End Electric	Accounts Payable	NCSS02	912.10			-38,122.24
04/14/2021	3931	PA American Water ...	Accounts Payable	Domestic Water	279.05			-38,401.29
04/14/2021	3932	Pennsylvania Paper ...	Accounts Payable		264.00			-38,665.29
04/14/2021	3933	PPL	Accounts Payable		21,235.47			-59,900.76
04/14/2021	3934	Saul Ewing Arnstein ...	Accounts Payable	Special Counsel	10,678.00			-70,578.76
04/14/2021	3935	SyTech, Inc.	Accounts Payable	SCADA report...	300.00			-70,878.76
04/14/2021	3936	The Scranton Times	Accounts Payable	230389	119.20			-70,997.96
04/14/2021	3937	Troianiello Masonary	Accounts Payable	Destructive Tes...	3,227.37			-74,225.33
04/14/2021	3938	UGI	Accounts Payable	2379801011-4	1,653.15			-75,878.48
04/14/2021	3939	United Concordia	Accounts Payable	364001819	849.38			-76,727.86
04/14/2021	3940	USALCO	Accounts Payable	Alum	4,310.60			-81,038.46
04/14/2021	3941	Waste Management I...	Accounts Payable	821-90844	1,459.95			-82,498.41
04/14/2021	3942	Zen Design Firm	Accounts Payable	Monthly email ...	85.00			-82,583.41
04/14/2021	3943	GHD	Accounts Payable		4,325.00			-86,908.41
04/14/2021	3944	PA American Water ...	Accounts Payable	Domestic Wate...	283.17			-87,191.58
04/14/2021	3945	Polydyne, Inc.	Accounts Payable	974180	2,690.08			-89,881.66

Abington Regional Wastewater Authority

4/15/2021 8:27 AM

Register: Fidelity Operating Expenses
From 03/11/2021 through 04/15/2021
Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
04/14/2021			Fidelity Income & Inve...	Funds Transfer			90,036.90	155.24

Motion was made by Mr. Murphy to approve payment of bills for 4/14/2021 in the amount of \$90,036.90 seconded by Mr. Thorpe, unanimously passed.

Ms. Elliot presented the budget and statement of balances.

Engineers Report

Mr. Bisignani's report discussed that GHD continues to coordinate with retained special council Mr. William Warren on an as needed basis fielding phone calls, providing descriptions and feedback as requested. A separate billing will be opened up to track the litigation expenses.

Mr. Bisignani discussed GHD has electronically submitted the ARWA Chapter 94 Annual Waste Load Management Report on March 24, 2021 and received confirmation of receipt from DEP.

Mr. Bisignani discussed that on Monday/Tuesday (3/29 and 3/30) GHD coordinated and observed destructive testing that was performed on the Bio-Solids building. A memo summarizing the work and observations was provided to the Authority.

The Treasurer's Report was presented by Mr. Murphy as follows:

Fidelity Bank as of April 14, 2021 = \$2,979.03

Money Market Account as of April 14, 2021 = \$259,081.00 (Done Quarterly)

Requisitions: #510- \$28,000 to Payroll Account
#511- \$1,000 to Treasurers Account
#512- \$955.91 Petty Cash

Motion was made by Mr. Murphy to approve the Treasurer's Report as presented and the requisitions #510 \$28,000 to Payroll Account and #511 \$1,000 to Treasurer's Account and #512 \$955.91 Petty Cash, seconded Mr. Kelly unanimously passed.

Public Relations Committee: No Report

Personnel Committee: No Report

Litigation Committee: No Report

Finance Committee: No Report

Solicitor's Report: Mr. Jensen discussed our last meeting with the representatives from Clarks Summit State Hospital about possibly connecting to ARWA. During that meeting the representatives discussed needing the Authority to make a motion to move forward with the planning and research for this project. Solicitor Jensen recommended not making any motion at this time, but to direct the engineer to determine if the Authority can handle the incoming organic loadings while meeting NPDES

permit limits. Mr. Rinaldi discussed that the motion was to work with Clarks summit State Hospital to allow them to move forward with the planning phase. Ms. Elliot stated the Authority is concerned about organic limits not hydraulic limits. Solicitor Jensen recommended that Mr. Bisignani do the research first and then contact the Clarks summit State Hospital representatives..

Board Member Comments: None

There were no members of the public present and no public comment.

Motion to adjourn was made at 8:15 by Mr. Murphy seconded by Ms. Lance, unanimously passed.

Respectfully submitted,

Robert Kelly, Secretary