

ABINGTON REGIONAL WASTEWATER AUTHORITY

February 10, 2021

The regular meeting of the Abington Regional Wastewater Authority was called to order by Chairman Jenkins and opened with the Pledge of Allegiance. The meeting took place via Zoom conference on February 10, 2021 at 6:30 p.m.

Present:

Wayne Thorpe
Frank Besten
Harry Jenkins
Gloria Lance
Donald Snyder
Paul Lockett

Also Present:

Lauren Elliot
David Rinaldi, Esquire
Donald Jensen, Esquire
Mike Bisignani, Engineer
Paul Murphy

Absent: Robert Kelly

Ms. Lance made a motion to approve the minutes from the January 13, 2021 meeting, seconded by Mr. Thorpe, unanimously passed.

Chairman Jenkins made the following committee changes.

Reorganization Committee: Dave Rinaldi, Gloria Lance and Paul Lockett.

Litigation Committee: Dave Rinaldi, Paul Lockett, Gloria Lance and Paul Murphy

Chairman Jenkins introduced a new committee called Biosolids Building Project Plan. The purpose of the committee is to develop a project plan that will include all aspects of building repair.

Biosolids Building Project Plan: Paul Lockett, Don Snyder and Wayne Thorpe.

Executive Session started at 6:37 PM

Executive Session ended at 7:12 PM

Mr. Thorpe made a motion to approve GHD to proceed with the destructive testing on 3 (three) levels on the Biosolids Building, in the amount of \$5,000 and allow the Biosolids Building Project Committee to approve additional testing if necessary, up to an addition \$2,000, not to exceed a total of \$7,000, seconded by Mr. Murphy, unanimously passed.

Directors Report:

Ms. Elliot presented her directors report including the Sludge Hauling Contract, Biochem Technologies Remote Access and Signature Cards.

Ms. Elliot discussed that the Sludge Hauling Contracting is up for bid. Ms. Elliot discussed the bid package and advertisement. The bid documents were reviewed by Solicitor Jensen. Solicitor Jensen's recommendations were incorporated into the package.

Mr. Lockett made a motion to approve the Sludge Hauling Bid Package for advertising, seconded by Mr. Murphy, unanimously passed.

Ms. Elliot discussed that Biochem Technologies was onsite to install a remote access VPN switch to view process irregularities and make system adjustments. Having this access will save the Authority having to have a technician come out at \$150/hr. The box will remain unplugged when not in use to prevent system hacking. The total for the system was \$3,050.00 and is included in the months bills.

Ms. Elliot discussed the 2021 Signature Cards were generated for this year's officers.

Ms. Elliot presented the Operational Data for January 2020, reporting an average daily influent flow of 3.20 MGD.

Ms. Elliot presented the rain vs flow chart.

Ms. Elliot presented Anthony Luongo Operations and Maintenance highlighting routine electrical inspection and replacing 5(five) faulty surge protection modules, completion of a full service of headworks building grit snail and bar screens, and the installation of the remote service panel on the Biochem system.

Unpaid Bills Detail:
Unpaid Bills 02/10/2021

Abington Regional Wastewater Authority

2/11/2021 8:53 AM

Register: Fidelity Operating Expenses

From 01/14/2021 through 02/11/2021

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
02/10/2021	3844	Advanced Auto	Accounts Payable	6473 7020 000...	39.98			115.26
02/10/2021	3845	Amy Waters	Accounts Payable	Recording Secr...	100.00			15.26
02/10/2021	3846	BDI Industries	Accounts Payable	Compressor Oil	424.80			-409.54
02/10/2021	3847	Biochem	Accounts Payable		3,050.00			-3,459.54
02/10/2021	3848	Cardmember Service	Accounts Payable	Credit card pay...	203.92			-3,663.46
02/10/2021	3849	Chapman Supply Co.	Accounts Payable	Plumbing Supp...	53.71			-3,717.17
02/10/2021	3850	County Waste	Accounts Payable	Refuse Hauling...	139.39			-3,856.56
02/10/2021	3851	Dempsey Uniform	Accounts Payable	Mud Rug Rental	33.51			-3,890.07
02/10/2021	3852	Eastern Time	Accounts Payable		1,441.00			-5,331.07
02/10/2021	3853	Fidelity Deposit & D...	Accounts Payable	Annual Trustee...	5,500.00			-10,831.07
02/10/2021	3854	Flex Facts	Accounts Payable	POP Plan And ...	325.00			-11,156.07
02/10/2021	3855	GHD	Accounts Payable	Quarterly Retai...	2,500.00			-13,656.07
02/10/2021	3856	Greenfield Power Eq...	Accounts Payable	LE Safety Toe ...	125.00			-13,781.07
02/10/2021	3857	HACH	Accounts Payable	021805-001	2,400.00			-16,181.07
02/10/2021	3858	Hawk Mountain Lab...	Accounts Payable	Contract Lab A...	2,355.25			-18,536.32
02/10/2021	3859	Highmark Blue Shield	Accounts Payable	Health Insurance	5,580.62			-24,116.94
02/10/2021	3860	Jensen & Jensen	Accounts Payable	Legal Fees	1,635.00			-25,751.94
02/10/2021	3861	JP Mascaro & Sons	Accounts Payable		1,488.00			-27,239.94
02/10/2021	3862	JS Instrumentation &...	Accounts Payable	Service call to i...	540.00			-27,779.94
02/10/2021	3863	Justus Home & Garden	Accounts Payable	Rock Salt, Chai...	160.91			-27,940.85
02/10/2021	3864	Keystone Sanitary La...	Accounts Payable	Sludge Disposal	5,780.28			-33,721.13
02/10/2021	3865	Michael Kerr Consul...	Accounts Payable	LE NASSCO R...	425.00			-34,146.13
02/10/2021	3866	North End Electric	Accounts Payable	NCSS02	6,009.35			-40,155.48
02/10/2021	3867	PA American Water ...	Accounts Payable	Domestic Water	291.51			-40,446.99
02/10/2021	3868	Pena-Plas	Accounts Payable	Schedule 80 P...	69.07			-40,516.06
02/10/2021	3869	Polydyne, Inc.	Accounts Payable	974180	2,690.08			-43,206.14
02/10/2021	3870	PPL	Accounts Payable	Electric	9,848.75			-53,054.89
02/10/2021	3871	Saul Ewing Arnstein ...	Accounts Payable	Special Counsel	14,105.22			-67,160.11
02/10/2021	3872	Smith Air Center Inc.	Accounts Payable	Air Filters	269.17			-67,429.28
02/10/2021	3873	Susquehanna Fire Eq...	Accounts Payable	Fire Exhinguis...	237.45			-67,666.73
02/10/2021	3874	The Scranton Times	Accounts Payable	230389	141.95			-67,808.68
02/10/2021	3875	UGI	Accounts Payable	2379801011-4	3,551.79			-71,360.47
02/10/2021	3876	United Concordia	Accounts Payable	364001819	424.69			-71,785.16
02/10/2021	3877	USALCO	Accounts Payable	Alum	4,333.66			-76,118.82
02/10/2021	3878	WFCO	Accounts Payable	Flags	140.00			-76,258.82
02/10/2021	3879	Zen Design Firm	Accounts Payable	Web and Email...	85.00			-76,343.82
02/10/2021	3880	Michael Kerr Consul...	Accounts Payable	MG and EA N...	1,950.00			-78,293.82
02/11/2021			Fidelity Income & Inve...	Funds Transfer			78,449.06	155.24

Motion was made by Mr. Murphy to approve payment of bills for 02/10/2021 with the addition of a bill for Michael Kerr Consulting, in the amount of \$1,950 totaling \$78,449.06 seconded by Mr. Lockett, unanimously passed.

Ms. Elliot presented the budget and statement of balances.

Engineers Report

GHD Continues to coordinate with retained special council Mr. William Warren on an as needed basis fielding phone calls, providing descriptions and feedback as requested. A separate billing will be opened up to track the litigation expenses.

Mr. Bisignani discussed the expiration date for the NPDES Permit no. PA0028576 is March 31, 2023. Renewal Applications are due to DEP 180 days prior to the expiration date or by September 30, 2022. GHD typically recommends that the influent and effluent testing be initiated at least 6-9 months prior to the due date in the event retesting becomes necessary. It is recommended ARWA budget for engineering services associated with permit renewal and subsequent authorization for the start of those efforts in January 2022. Mr. Bisignani and GHD will provide a proposal of anticipated costs to assist in budgeting.

Mr. Bisignani discussed a site visit was completed with JS Instruments to further investigate and verify the influent/effluent meter accuracy and troubleshoot discrepancies. Further follow-up included discussions with Allied Controls and a second site visit to be completed on February 10 with Fred Mihal (SCADA Programmer with Melborne Electric). It is believed that the PLC card itself needs to be calibrated and Mr. Mihal will be on site next week to complete this.

Mr. Bisignani discussed GHD has finished preparations of the ARWA Chapter 94 Annual Waste Load Management Report. This report is due at the end of March. Upon preparation of this letter, annual information was only provided by Clarks Green.

Chairman Jenkins asked if the electrical panels in the Biosolids Building should be inspected to make sure water hasn't damaged any of the contacts. Mr. Bisignani suggested that it wouldn't hurt to do, but it doesn't appear that it has done any damage. A certified electrician would have to do this.

The Treasurer's Report was presented by Mr. Murphy as follows:

Fidelity Bank as of February 10, 2021 = \$3,079.03

Money Market Account as of February 10, 2021 = \$173,466.96 (Done Quarterly)

Requisitions: #505- \$28,000 to Payroll Account

#506- \$1,000 to Treasurers Account

Motion was made by Mr. Murphy to approve the Treasurer's Report as presented and the requisitions #505 \$28,000 to Payroll Account and #506 \$1,000 to Treasurer's Account, seconded Mr. Thorpe, unanimously passed.

Public Relations Committee: No Report

Personnel Committee: No Report

Litigation Committee: No Report

Finance Committee: No Report

Solicitor's Report: No Report

Board Member Comments:

Mr. Snyder asked if any of the member municipalities were sending any employees to the NASSCO certification/recertification. Ms. Elliot stated Clarks Summit will be recertifying their one foreman.

There were no members of the public present and no public comment.

Motion to adjourn was made by Mr. Thorpe seconded by Ms. Lance and unanimously passed to adjourn the meeting at 7:44 PM, unanimously passed.

Respectfully submitted,

Frank Besten, Assistant Secretary