

**ABINGTON REGIONAL WASTEWATER AUTHORITY**

January 13, 2021

The regular meeting of the Abington Regional Wastewater Authority was called to order by Chairman Rinaldi and opened with the Pledge of Allegiance. The meeting took place via Zoom conference on January 13, 2021 at 6:30 p.m.

Present:

Wayne Thorpe  
Frank Besten  
Harry Jenkins  
Gloria Lance  
Donald Snyder  
Paul Lockett

Also Present:

Lauren Elliot  
David Rinaldi, Esquire  
Donald Jensen, Esquire  
Mike Bisignani, Engineer  
Paul Murphy  
Robert Kelly

Chairman Rinaldi thanked the board for allowing him to hold the Chairman position of the Abington Regional Wastewater Authority. He stated he appreciated everyone for helping him while he served and also thanked Ms. Elliot for making the job of Chairman easy.

Chairman Rinaldi turned meeting over to Solicitor Jensen for the 2021 Reorganizational Meeting.

Solicitor Jensen opened the reorganization meeting by asking Ms. Lance and the Reorganizational Committee for the Board recommendations for the year 2021.

Ms. Lance and the Reorganization Committee recommended Harry Jenkins as Chairman of the Abington Regional Wastewater Authority for 2021. No other nominations came to the board. **Mr. Thorpe made a motion to accept the recommendation of the Reorganization Committee to appoint Harry Jenkins as Chairman of the Abington Regional Wastewater Authority, seconded by Don Snyder, unanimously passed. Mr. Jenkins abstained from voting.**

Mr. Jenkins and the Reorganization Committee recommended Paul Lockett as Vice Chairman of the Abington Regional Wastewater Authority for 2021. No other nominations came to the board. **Mr. Besten made a motion to accept the recommendation of the Reorganization Committee to appoint Paul Lockett as Vice Chairman of the Abington Regional Wastewater Authority, seconded by Mr. Thorpe, unanimously passed.**

Mr. Jenkins and the Reorganization Committee recommended Paul Murphy as Treasurer of the Abington Regional Wastewater Authority for 2021. No other nominations came to the board. **Mr. Thorpe made a motion to accept the recommendation of the Reorganization Committee to appoint Paul Murphy as Treasurer of the Abington Regional Wastewater Authority, seconded by Mr. Lockett unanimously passed.**

Mr. Jenkins and the Reorganization Committee recommended Robert Kelly as Secretary of the Abington Regional Wastewater Authority for 2021. No other nominations came to the board. **Mr. Thorpe made a motion to accept the recommendation of the Reorganization Committee to appoint Robert Kelly as Secretary of the Abington Regional Wastewater Authority, seconded by Mr. Rinaldi, unanimously passed.**

Mr. Jenkins and the Reorganization Committee recommended Frank Besten as Assistant Secretary of the Abington Regional Wastewater Authority for 2021. No other nominations came to the board. **Mr. Snyder made the motion to nominate Frank Besten Assistant Secretary of the Abington Regional Wastewater Authority for 2021, seconded by Ms. Rinaldi, unanimously passed.**

Ms. Lance and the Reorganization Committee recommended Amy Waters as Recording Secretary of the Abington Regional Wastewater Authority for 2021. No other nominations came to the board. **Mr. Rinaldi made the motion to nominate Amy Waters as Recording Secretary of the Abington Regional Wastewater Authority for 2021, seconded by Mr. Thorpe, unanimously passed.**

Ms. Lance and the Reorganization Committee recommended Attorney Don Jensen as Solicitor of the Abington Regional Wastewater Authority for 2021. No other nominations came to the board. **Mr. Rinaldi made a motion to nominate Attorney Don Jensen as Solicitor of the Abington Regional Wastewater Authority for 2021, seconded by Mr. Jenkins unanimously passed.**

Ms. Lance and the Reorganization Committee recommended Michael Bisignani and GHD as the Engineering Firm of the Abington Regional Wastewater Authority for 2021. No other nominations came to the board. **Mr. Rinaldi made a motion to accept the recommendation of Michael Bisignani and GHD as the Engineering Firm of the Abington Regional Wastewater Authority for 2021, seconded by Mr. Snyder unanimously passed.**

2021

Chairman-	Harry Jenkins
Vice Chairman –	Paul Lockett
Treasurer -	Paul Murphy
Secretary-	Robert Kelly
Assistant Secretary-	Frank Besten
Engineer-	Michael Bisignani and GHD
Recording Secretary-	Amy Waters
Solicitor-	Don Jensen

Mr. Jenkins Thanked the board for having confidence in him and giving him the opportunity to hold the Chairman Position.

This concludes the 2021 reorganization.

**Mr. Rinaldi made a motion to approve the minutes from the December 9, 2020 meeting, seconded by Mr. Thorpe, unanimously passed.**

Executive Session started at 6:45PM  
Executive Session ended at 7:26 PM

**Mr. Rinaldi made a motion to accept Solicitor Jensen’s Recommendation of discontinuing the Litigation with Gannett Fleming for the Authority Records at the discretion of the Solicitor, seconded by Mr. Thorpe, unanimously passed.**

## **Directors Report:**

Ms. Elliot presented her directors report including the Wireless Service, 2020 Audit, Christmas Eve Wet Event and NASSCO.

Ms. Elliot discussed that she has been working with Lackawanna County to see if the authority is eligible for their free wireless service. Kimberly Walker, Lackawanna County Wireless Administrator and a technician were onsite December 23, 2020 to do a site survey. Ms. Elliot is waiting for confirmation on eligibility and a quotation for the installation price.

Ms. Elliot discussed she has started the preliminary work for the 2020 audit with Kohanski and Company. The audit will be conducted remotely.

Ms. Elliot discussed the Christmas Eve Wet event on December 24, 2020 that produced 1.31 inches of rain. The combination of melting snow and rainfall generated high flows through late Christmas Day. Influent peaked at 13.7 MGD. The plant was staffed.

Ms. Elliot discussed her 3-year NASSCO certification has expired. There is a virtual recertification class on February 17, 2021 and the cost is \$425 for the recertification. Mike and Eric also showed interest in getting certified and would be beneficial if they understood what they are looking at when doing inspections. The price for the full course is \$975 per certification. In the past the authority offered the training to one individual from each municipality and two staff members. Ms. Elliot stated that in the past only Clarks Summit has sent an employee to the training. She suggested that the municipalities pay for their recertifications moving forward.

**Mr. Snyder made a motion to allow Ms. Elliot and two staff members to attend the virtual NASSCO Recertification program on February 17, 2021 at the cost of \$425 for the recertification and \$975 per person for the full certification and extend the invitation to the municipalities at the cost of the municipality, seconded by Mr. Murphy unanimously passed.**

Ms. Elliot presented the Operational Data for December 2020, reporting an average daily influent flow of 3.47 MGD. The December 24, 2020 wet event produced an influent peak flow of 13.70 MGD

Ms. Elliot presented the rain vs flow chart.

Ms. Elliot presented Anthony Luongo's Operations and Maintenance Report highlighting the winterization of the ARWA Facility, replacement of two UV Signa bulbs and the December 24, 2020 Wet event.

Unpaid Bills Detail:

Unpaid Bills 01/13/2021

Abington Regional Wastewater Authority

1/14/2021 8:38 AM

Register: Fidelity Operating Expenses  
 From 12/10/2020 through 01/14/2021  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/13/2021	3811	Advanced Auto	Accounts Payable	6473 7020 000...	52.99			102.25
01/13/2021	3812	Amy Waters	Accounts Payable	Recording Secr...	100.00			2.25
01/13/2021	3813	Cardmember Service	Accounts Payable	Credit Card Pa...	147.95			-145.70
01/13/2021	3814	Chapman Supply Co.	Accounts Payable	Biosolids Tolie...	115.21			-260.91
01/13/2021	3815	Convenient Food Mart	Accounts Payable	Gasoline	177.12			-438.03
01/13/2021	3816	Dempsey Uniform	Accounts Payable	Mud Rug Rent...	71.02			-509.05
01/13/2021	3817	Fox Ledge, Inc.	Accounts Payable	Bottled Drinkin...	33.55			-542.60
01/13/2021	3818	Frontier	Accounts Payable	Telephone, Inte...	343.96			-886.56
01/13/2021	3819	Greenfield Powder E...	Accounts Payable	Uniforms	134.06			-1,020.62
01/13/2021	3820	HACH	Accounts Payable	021805-001	2,400.00			-3,420.62
01/13/2021	3821	Hawk Mountain Lab...	Accounts Payable	Contract Lab A...	3,376.00			-6,796.62
01/13/2021	3822	Hazleton Oil & Envir...	Accounts Payable	Waste Oil Disp...	1,242.00			-8,038.62
01/13/2021	3823	Jensen & Jensen	Accounts Payable	Legal Services	1,000.00			-9,038.62
01/13/2021	3824	JP Mascaro & Sons	Accounts Payable	Sludge Hauling	960.00			-9,998.62
01/13/2021	3825	Justus Home & Garden	Accounts Payable	shovels, Rock s...	215.27			-10,213.89
01/13/2021	3826	Keystone Sanitary La...	Accounts Payable	Sludge Disposal	5,780.38			-15,994.27
01/13/2021	3827	Koberlein Incorporated	Accounts Payable	Wet Well Vac ...	3,140.00			-19,134.27
01/13/2021	3828	North End Electric	Accounts Payable	NCSS02	502.50			-19,636.77
01/13/2021	3829	OnePoint	Accounts Payable	2226	826.89			-20,463.66
01/13/2021	3830	PA American Water ...	Accounts Payable	Domestic Water	275.87			-20,739.53
01/13/2021	3831	PPL	Accounts Payable	Electric	9,764.42			-30,503.95
01/13/2021	3832	Saul Ewing Arnstein ...	Accounts Payable	Legal Fees	12,600.00			-43,103.95
01/13/2021	3833	UGI	Accounts Payable	2379801011-4	1,319.42			-44,423.37
01/13/2021	3834	Zen Design Firm	Accounts Payable		170.00			-44,593.37
01/13/2021	3835	Admin Partners	Accounts Payable	Pension Plan A...	200.00			-44,793.37
01/13/2021	3836	Commonwealth of Pe...	Accounts Payable	Annual NPDE...	1,250.00			-46,043.37
01/13/2021	3837	Highmark Blue Shield	Accounts Payable	Health Insuran...	4,516.47			-50,559.84
01/13/2021	3838	IWC Group	Accounts Payable	Workers Comp...	3,771.00			-54,330.84
01/13/2021	3839	Jim Pisa	Accounts Payable	Reimbursement...	125.00			-54,455.84
01/13/2021	3840	Knowles Associates ...	Accounts Payable	Insurance Ann...	35,706.43			-90,162.27
01/13/2021	3841	PMAA	Accounts Payable	Annual Membe...	2,300.00			-92,462.27
01/13/2021	3842	PMAA Life Insurance	Accounts Payable	2021 Life Insur...	3,077.14			-95,539.41
01/13/2021	3843	United Concordia	Accounts Payable	364001819	424.69			-95,964.10
01/13/2021			Fidelity Income & Inve...	Funds Transfer			96,119.34	155.24

**Motion was made by Mr. Murphy to approve payment of bills for 12/31/2020 and 1/13/2021 in the amount of \$96,119.34, seconded by Mr. Lockett, unanimously passed.**

Ms. Elliot presented the budget and statement of balances. Year ended well.

Mr. Rinaldi complimented Ms. Elliot and Mr. Murphy on preparing the budget.

**Engineers Report**

Mr. Bisignani's report discussed GHD Continues to coordinate with retained special council Mr. William Warren on an as needed basis fielding phone calls, providing descriptions and feedback as requested.

Mr. Bisignani discussed GHD as provided DRAFT Chapter 94 Data request letters for the three-member community for issuance and subsequent preparation of the Annual Chapter 94 Wasteload Report. Upon completion of this annual and issuance to DEP, GHD suggests a CAP status update meeting be held with DEP to provide updates and discuss next steps in CAP closure.

Mr. Murphy suggested hold off the meeting with DEP until after Covid until it can be held in person.

**The Treasurer's Report** was presented by Mr. Murphy as follows:

Requisitions: #503- \$28,000 to Payroll Account  
#504- \$1,000 to Treasurers Account

**Motion was made by Mr. Murphy to approve the Treasurer's Report as presented and the requisitions #503 \$28,000 to Payroll Account and #504 \$1,000 to Treasurer's Account, seconded Mr. Rinaldi, unanimously passed.**

Fidelity Bank as of January 13, 2021 = \$2,679.03

Money Market Account as of January 13, 2021 = \$258,648.82 (Done Quarterly)

**Public Relations Committee:** No Report

**Personnel Committee:** No Report

**Litigation Committee:** No Report

**Finance Committee:** No Report

**Solicitor's Report:** None

**Board Member Comments:** None

**There were no members of the public present and no public comment.**

Motion to adjourn was made by Ms. Lance seconded by Mr. Lockett and unanimously passed to adjourn the meeting at 7:51 PM, unanimously passed.

Respectfully submitted,

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Robert Kelly, Secretary