

ABINGTON REGIONAL WASTEWATER AUTHORITY

July 8, 2020

The regular meeting of the Abington Regional Wastewater Authority was called to order by Chairman Rinaldi and opened with the Pledge of Allegiance. The meeting took place via Zoom conference on July 8, 2020 at 6:30 p.m.

Present:

Wayne Thorpe
Paul Lockett
Harry Jenkins
Gloria Lance
Paul Murphy

Also Present:

Lauren Elliot
David Rinaldi, Esquire
Donald Jensen, Esquire
Donald Snyder
Frank Besten
Mike Bisignani, Engineer

Absent: Robert Kelly

Motion to approve the minutes from the June 10, 2020 meeting was made by Ms. Lance seconded by Mr. Murphy unanimously passed.

Ms. Elliot presented her directors report including the Pension Update, Website, BioSolids Building and the Compressor Repair/replacement.

Ms. Elliot discussed the employee pension fund change and its progress. Transfer of funds is underway and Tom Tulaney from Peoples Bank spoke to the employees about the change. Mr. Tulaney was able to provide advice to employees on the new plans and contributions to the 457 plan. Funds were transferred to Mass Mutual on July 7, 2020.

Ms. Elliot discussed a proposal she has received from Zen Design for designing and hosting the new ARWA website and email accounts. The proposal to recreate the website, is \$3,360 and the hosting /maintenance plan will cost \$29.00/month and email would cost \$64.00/month. Upfront Costs will be \$3,360 and annual fees totaling \$\$1,116.00. A Final design should be in place by September 1, 2020.

Ms. Elliot reported that after last month's meeting, Solicitor Jensen sent a letter to Quandel notifying them of the issues with the BioSolids Building Roof and that on June 24, 2020 Brian Mickatavage, the ARWA project foreman stopped by to inspect the roof and to pick up a copy of GHD's report.

Ms. Elliot reported one of the process air compressors needs repair or replacement. Pricing and

options are attached to Anthony’s Operations and Maintenance Report. The compressor is an essential part of the treatment process and will need to be placed back online as soon as possible. Staff is currently using the spare compressor.

Ms. Elliot presented the Operational Data for June 2020, reporting an average daily influent flow of 2.19 MGD.

Ms. Elliot presented the rain vs flow chart.

Ms. Elliot presented Anthony Luongo Operations and Maintenance highlighting the rotation of the UV systems to UV4000, the draining of Bioreactor 1 and 2 for preparation of the install of the new stainless steel 316 piping, the replacement/repair of the air compressor for the air dryer system.

Ms. Elliot explained that the air compressor needs to be repaired/replaced. During the process of obtaining pricing, the staff learned that the operational life on this type of compressors is only 5-7 years.

- Repair Option: OEM Atlas Copco repair replacement of broken air dryer. This requires no fabrication or modifications to the existing system. Price \$5,034.95 Labor \$1750.00 Total: \$6,784.95.
- Purchase Price of Atlas Copco GA18-125TAF, unit we currently own. This requires no fabrication or modifications to the existing system. System life expectancy on average is 5-7 years. Price \$10,764.00 Labor \$1,750.00 Total: \$12,514.00.

Paul Murphy made a motion to purchase the Atlas Copco GA18-125TAF for the amount totaling \$12,514.00, seconded by Mr. Jenkins, unanimously passed.

Unpaid Bills Detail:

Mrs. Elliott directed specific attention to the Unpaid Bills Detail as follows

Unpaid Bills 7/8/2020

06/28/2020	3608	Amrex Chemical Co.	Accounts Payable		2,459.00	-2,806.90
06/28/2020	3609	Amy Waters	Accounts Payable	Recording Secr...	100.00	-2,906.90
06/28/2020	3610	Chapman Supply Co.	Accounts Payable	plumbing suppl...	28.88	-2,935.78
06/28/2020	3611	County Waste	Accounts Payable	Refuse Hauling...	128.84	-3,064.62

Abington Regional Wastewater Authority

7/9/2020 8:51 AM

Register: Fidelity Operating Expenses
 From 01/01/2020 through 07/09/2020
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/28/2020	3612	Fastenal	Accounts Payable	PAJES0512	173.86			-3,238.48
06/28/2020	3613	Frontier	Accounts Payable		680.50			-3,918.98
06/28/2020	3614	GHD	Accounts Payable		5,082.25			-9,001.23
06/28/2020	3615	Grainger	Accounts Payable	810251959	595.42			-9,596.65
06/28/2020	3616	HACH	Accounts Payable	021805-001	2,500.00			-12,096.65
06/28/2020	3617	Hawk Mountain Lab...	Accounts Payable	Contract Lab A...	2,001.00			-14,097.65
06/28/2020	3618	Highmark Blue Shield	Accounts Payable	Health Insurance	4,157.93			-18,255.58
06/28/2020	3619	IWC Group	Accounts Payable	Workser Comp...	2,790.00			-21,045.58
06/28/2020	3620	JP Mascaro & Sons	Accounts Payable	Sludge Hauling	1,200.00			-22,245.58
06/28/2020	3621	Justus Home & Garden	Accounts Payable	Dumpster Line...	1,919.73			-24,165.31
06/28/2020	3622	Keystone Sanitary La...	Accounts Payable	Sludge Disposal	6,203.98			-30,369.29
06/28/2020	3623	Koberlein Incorporated	Accounts Payable	Wet Well Vac ...	2,700.00			-33,069.29
06/28/2020	3624	O'Hora Silk Screening	Accounts Payable	Uniforms	135.00			-33,204.29
06/28/2020	3625	OnePoint	Accounts Payable	2226	188.80			-33,393.09
06/28/2020	3626	PA American Water ...	Accounts Payable	Domestic Water	294.15			-33,687.24
06/28/2020	3627	Teledyne ISCO Inc.	Accounts Payable	Sampler Tubing	301.00			-33,988.24
06/28/2020	3628	UGI	Accounts Payable	2379801011-4	87.27			-34,075.51
06/28/2020	3629	Uline	Accounts Payable	Paper Towels	98.31			-34,173.82
06/28/2020	3630	United Concordia	Accounts Payable	364001819	346.76			-34,520.58
06/30/2020	3631	Jensen & Jensen	Accounts Payable	Legal Fees	1,000.00			-35,520.58
06/30/2020	3632	PPL	Accounts Payable	Electric	9,561.61			-45,082.19
07/09/2020			Fidelity Income & Inve...	Funds Transfer			44,734.29	-347.90

Ms. Elliot reported she received 2 (two) additional bills, one from Jensen and Jensen for \$1,000 and another from PPL for \$9,561.61.

Ms. Elliot also discussed that the bill for GHD was higher because they had to do extra work for the St. Gabriel’s subdivision review because files have still not been provided from Gannet Fleming.

Motion was made by Mr. Murphy to approve payment of bills, seconded by Mr. Thorpe unanimously passed.

Ms. Elliot presented the budget and statement of balances.

Engineers Report

Mr. Bisignani presented the Engineers Report.

Mr. Bisignani discussed GHD is still waiting for background data from Gannet Fleming for work previously performed over the multiple years of service they provided.

Mr. Bisignani discussed that ARWA and GHD subsequently reviewed a Sewage Facilities Planning Module for the Saint Gabriel's Residential Subdivision (38 EDU's) from Jeff Jerome of GPI on April 21, 2020. A memo stating the findings and necessary next steps was issued on 6/19/2020. The final module plan review and approval, along with associated invoices were submitted to ARWA on 6/30/2020.

Mr. Bisignani discussed GHD, Ms. Elliot and Operations team scheduled the annual facility evaluation site visit for July 14, 2020. Following the inspection, a DRAFT copy will be provided for review.

The Treasurer's Report was presented by Mr. Murphy as follows:

Fidelity Bank as of July 8, 2020 = \$4,079.03

Money Market Account as of July 8 2020 = \$3257,733.12(Done Quarterly)

Requisitions

#493 Payroll \$28,000

#494 Treasurers Account \$1,000

Motion was made by Mr. Murphy to accept the treasurers report as presented and to approve (2) two requisitions, Requisition #493, a transfer for payroll for \$28,000 and #494, a transfer to Treasurer's account for \$1,000, seconded Mr. Lockett unanimously passed.

Mr. Murphy discussed-he was researching rates to invest \$750,000 which became available from expiring CD's. The Treasurer wasn't able to find any rates therefore is recommending that the Authority use the funds to retire existing debt.

Mr. Murphy made a motion to pay down existing debt by \$750,000, seconded by Mr. Thorpe, unanimously passed.

Board Member Comments: none

Personnel Committee: Chairman Rinaldi asked of Mr. Snyder had anything to present on the First Aid, CPR and AED Training discussed last month. Mr. Snyder discussed training was on hold-until the issues of potential liability and if the training would be mandatory or not are decided. Mr. Murphy stated that he doesn't believe this should be mandatory. Solicitor Jensen also suggested not making the training mandatory, however having sign-ups for staff and Board Members. Chairman Rinaldi suggested presenting the training to the employees to determine how many would be interested and for what type trainings. Chairman Rinaldi asked Mr. Snyder to supply the personnel

committee with the different levels of training. Mr. Snyder stated that First Aid, CPR and AED training would be sufficient. Mr. Jensen asked Mr. Snyder what the time commitments would be. Mr. Snyder stated CPR training would be a 3.5-4 hour commitment while First Aid would be another 4 hours. He stated that times can vary depending on the class size and length of practice needed. He also stated that the training certification would need to be renewed every 2 years.

Chairman Rinaldi discussed the Authority's Board Room is not large enough to hold a meeting and social distance under the current State Guidance. He offered to asking one of the joint municipalities to use their meeting rooms which are larger. Mr. Murphy and Ms. Lance both suggested continuing virtual meeting. Chairman Rinaldi asked if Ms. Elliot could modify the advertisement to state meeting will be virtual until further notice. Ms. Lance added that the advertisement should include a note for the public to contact Ms. Elliot to gain access to the meeting as is currently being advertised.

Solicitor's Report:

Meeting went into executive session at 7:17 PM

Meeting Resumed at 7:41 PM

Mr. Thorpe made a motion to authorize Solicitor Jensen to prepare and file the paperwork to initiate litigation to recover the ARWA's Engineering files and any cost incurred from Gannet Fleming, seconded by Mr. Murphy, unanimously passed.

There were no members of the public present and no public comment.

Motion to adjourn was made by Mr. Murphy seconded by Mr. Thorpe and unanimously passed to adjourn the meeting at 7:46 PM, unanimously passed.

Respectfully submitted,

Paul Lockett, Assistant Secretary