

ABINGTON REGIONAL WASTEWATER AUTHORITY
2020 Reorganization Meeting

January 08, 2020

The regular meeting of the Abington Regional Wastewater Authority was called to order by President Rinaldi and opened with the Pledge of Allegiance. The meeting took place in the conference room at the Abington Regional Wastewater Treatment plant on January 08, 2020 at 6:30 p.m.

Present:

Robert Kelly
Donald Snyder
Paul Murphy
Paul Lockett
Harry Jenkins
Gloria Lance

Also Present:

Lauren Elliott, Director
David Rinaldi, Esquire
Donald Jensen, Esquire
Wayne Thorpe
Mike Bisignani, Engineer

Absent:

Guests: Knowles Insurance (Bob Knowles and Eileen Kelly)
Mr. Frank Besten, Clarks Summit Borough

Temporary Chair, Solicitor Jensen opened the reorganization meeting by asking the Mr. Jenkins, Reorganization Committee Chairman, for recommendations for the position of Chairman for the year 2020. The Committee recommended Mr. Rinaldi. No other nominations were made from the floor.

On the question, Mr. Snyder brought up past practice with how the Reorganization Committee has approached recommending Board Members to become Officers. He stated that the reorganization committee was something that started years ago by himself. Ms. Lance stated the Chairman was always part of the Reorganization Committee and also made the recommendation for the Authority Solicitor. He asked the Committee if they called any members to determine their interest in positions prior to determining their recommendations. Mr. Jenkins stated they had not this year. Discussion took place. Mr. Snyder wanted the minutes to reflect that a few years ago the Reorganization Committee recommended giving all Board Members a chance to serve as Chairman.

Mr. Jenkins and the Reorganization Committee recommended David Rinaldi as Chairman of the Abington Regional Wastewater Authority, with no other nominations a vote was held and unanimously passed.

At this time Chairman Rinaldi assumed control of remainder of the meeting to complete the election of Officers for 2020.

Mr. Jenkins and the Reorganization Committee recommended Harry Jenkins as Vice Chairman of the Abington Regional Wastewater Authority, with no other nomination a vote was conducted and the nomination unanimously approved.

Mr. Jenkins and the Reorganization Committee recommended Paul Murphy for the position of Treasurer, with no other nomination a vote was conducted and the nomination unanimously approved.

Mr. Jenkins and the Reorganization Committee recommended Robert Kelly as Secretary, with no other nomination a vote was conducted and the nomination unanimously approved.

Mr. Jenkins and the Reorganization Committee recommended Paul Lockett as Assistant Secretary, with no other nomination a vote was brought to the board, unanimously passed.

Mr. Jenkins made the motion to appoint GHD as Consulting Engineer, seconded by Ms. Lance. The appointment passed.

Mr. Jenkins made a motion to appoint Attorney Don Jensen-Solicitor, seconded by Mr. Snyder. The appointment passed unanimously.

Mr. Murphy made the motion to appoint Kohanski & Co. as Auditor, seconded by Mr. Snyder. The appointment passed unanimously.

Mr. Thorpe made the motion to appoint Amy Waters as Recording Secretary, seconded by Mr. Thorpe. The appointment passed unanimously.

2020 Officers and Appointments:

Chairman-	David Rinaldi
Vice Chairman –	Harry Jenkins
Treasurer -	Paul Murphy
Secretary-	Robert Kelly
Assistant Secretary-	Paul Lockett
Engineer-	GHD
Recording Secretary-	Amy Waters
Solicitor-	Don Jensen
Auditor-	Kohanski and Company

Mr. Rinaldi Thanked the Board for reappointing him.

This concluded the 2020 reorganization of the Abington Regional Wastewater Authority Board for 2020.

Regular Business:

Motion to approve the minutes from the December 11, 2019 meeting was made by Mr. Thorpe, seconded by Mr. Kelly which unanimously passed.

Motion to approve the minutes from the Special Meeting on December 20, 2019 meeting was made by Mr. Thorpe, seconded by Mr. Murphy, which unanimously passed.

Mr. Robert Knowles from Knowles Insurance reviewed the Authority's insurance coverages for 2020. Mr. Knowles discussed what each policy included and that the total premium for 2020 will increase by approximately \$1,800 due events in the industry (natural disasters, cyber-attacks, etc). For ARWA the property coverage premium went up by \$1,000 and workman's compensation premium rose by \$800.00. Mr. Knowles also discussed lowering the limits on the uninsured /underinsured motorist portion of the vehicle insurance. The cost savings would be minimal, but would prevent a larger payout in the event of an accident involving an ARWA vehicle and an uninsured/underinsured motorist.

Mr. Thorpe made a motion to accept the 2020 insurance proposal from Knowles Insurance, with the option to decrease the uninsured/underinsured driver's liability, seconded by Mr. Murphy, unanimously passed.

Ms. Elliot presented her directors report including the Pension Plan Update.

Ms. Elliot has been in contact with Mass Mutual and Admin Partners to start the transition from the former pension plan administer, John Hancock. Mr. Tom Tulaney from Peoples Security requested implementation dates from both companies and has scheduled meeting with ARWA employees in late January to discuss the changes.

Ms. Elliot presented the Plant Operations and Maintenance Report which included the repair of the hot water Circulating Pump and repair of the Clarifier 3's skimmer arm. The report also included the inspection and replacement of two malfunctioning B1 and B2 UV lamps on the Signa UV systems and completing annual service of the blower units.

Ms. Elliot presented the Operational Data for December 2020, reporting an average daily influent flow of 3.24 MGD. 2019 Plant totals were 1298.73 MG which resulted from 44.23" of rain and 42.17" of snow.

Ms. Elliot noted that there are two (2) sets of unpaid bills. One set dated 12/31/2019 and the other dated 1/8/2020. This will allow her to separate bills for the 2019 and 2020 budget.

Unpaid Bills Detail:

Mrs. Elliott directed specific attention to the Unpaid Bills Detail Sheet as follows:

Unpaid Bills 12/31/2019

Check Number	Payee	Payment
3421	Amy Waters	100.00
3422	BDI Industries	226.18
3423	Chapman Supply Co	123.86
3424	Dempsey Uniform	34.54
3425	Fox Ledge	10.55
3426	HACH	2,500.00
3427	Hawk Mountain Labs	1,808.00
3428	Highmark Blue Shield	4,157.93
3429	Jensen & Jensen	1,218.75
3430	Jim Pisa	125.00
3431	JP Mascaro	960.00
3432	Justus Home & Garden	853.13
3433	Keystone Sanitary Landfill	5,604.42
3434	Koberlein Incorporated	1,040.00
3435	Main Pool & Chemical Co	660.00
3436	Maryland Biochemical Company	800.10
3437	North End Electric	381.67
3438	One Point	154.47
3439	PA American Water Co	264.80
3440	PICA HVAC	300.00
3441	The Times Leader	127.11
3442	UGI	1,636.57
3443	USALCO	4,318.75
TOTAL		27,405.83

Unpaid Bills 1/8/2020

Check Number	Payee	Payment
3444	IWC Group	3,587.00
3445	Knowles Associates, LLC	32,998.43
3446	PMAA	2,300.00
TOTAL		38,885.43

Motion was made by Mr. Murphy to approve payment of bills dated 12/31/2019, seconded by Mr. Thorpe, unanimously passed.

Motion was made by Mr. Murphy to approve payment of bills dated 1/8/2020 seconded by Mr. Jenkins, unanimously passed.

Ms. Elliot presented the 2019 Budget Report and stated that the year ended well. She also presented the statement of balances.

The Treasurer's Report was presented by Mr. Murphy as follows:

Fidelity Bank as of January 8, 2020 = \$3,579.03

Money Market Account as of January 8, 2019 = \$256,550.29 (Done Quarterly)

Motion was made by Mr. Kelly to accept the Treasurers Report as presented and to approve the Requisitions #480 transfer to payroll for \$39,000 and Requisition #480 transfer to Treasurer account for \$1,000, seconded Mr. Snyder, unanimously passed.

Engineer's Report- No Report

Reports from Committees: No Report

Municipal Liaison Committee: No Report

Public Relations Committee: No Report

Personnel Committee: No Report

Solicitors Report: No Report

Finance Committee: No Report

Mr. Murphy discussed the recent promotion of Anthony Luongo and the terms of his promotion. He stated Mr. Luongo was hired with the understanding Mr. Luongo would be evaluated after six (6) months (December) and upon a positive based upon his review, he was to receive the \$2,000 raise. He stated the Board failed to approve the raise and he had received a positive review. Discussion took place.

Mr. Thorpe made a motion to increase Mr. Luongo salary by \$2,000 annually with retroactive pay from the November 2019 review, seconded by Ms. Lance, unanimously passed.

Mr. Rinaldi read a letter he received on December 20, 2019 from Wayne Miller which discussed his resignation from the ARWA Board. **Ms. Lance made a motion to accept Mr. Millers resignation, seconded by Mr. Murphy, unanimously passed.**

Mr. Rinaldi commented that Mr. Miller was a kind and thoughtful person and he will be missed. Mr. Rinaldi opened the floor for comments. Mr. Murphy suggested a letter be sent to Mr. Miller thanking him for his service. Mr. Snyder remembered times when Mr. Miller, Mr. Kelly and himself would attend the conferences together.

Public Comment: Mr. Besten introduced himself to the Board and discussed his involvement as a former Council Member of Clarks Summit Borough-

At this time the board went into Executive Session to discuss potential litigation at 7:38

Executive Session Ended at 8:15 PM

Motion to adjourn was made by Mr. Murphy, seconded by Mr. Thorpe and unanimously passed to adjourn the meeting at 8:15 PM, unanimously passed.

Respectfully submitted,

Robert Kelly, Secretary