

ABINGTON REGIONAL WASTEWATER AUTHORITY

February 12, 2020

The regular meeting of the Abington Regional Wastewater Authority was called to order by President Rinaldi and opened with the Pledge of Allegiance. The meeting took place in the conference room at the Abington Regional Wastewater Treatment plant on February 12, 2020 at 6:30 p.m.

Present:

Robert Kelly
Donald Snyder
Donald Jensen, Esquire
Paul Lockett
Harry Jenkins
Gloria Lance

Also Present:

Lauren Elliott, Director
David Rinaldi, Esquire
Wayne Thorpe
Frank Besten

Absent: Mike Bisignani, Engineer
Paul Murphy

Motion to approve the minutes from the January 08, 2020 meeting was made by Mr. Thorpe, seconded by Mr. Kelly unanimously passed.

Ms. Elliot presented her directors report including the 2019 Audit, Signature Cards, Form 43 Analysis, Aluminum Sulfate Bid and Gator Purchase.

Ms. Elliot stated that Kohanski and Company has been on site during the month of January. A draft copy of the audit has been completed and Kohanski and Company will present at the March meeting. Ms. Elliot will also give the draft copy to the finance committee for review.

Ms. Elliot also has requested new signature cards and they will be updated this month.

Ms. Elliot discussed the Form 43 Analysis was completed results were sent to Keystone Landfill. She noted that the Form 43 Analysis is required every 5 years. The labs were completed and sent/accepted on January 7, 2020. Hawk Mountain lab bill will be higher this month due to this.

Ms. Elliot stated the Aluminum Sulfate Contract is up for bid for Service for May 2020 to April 2021. Ms. Elliot will advertise in the Suburban for bids to be opened at the April Meeting.

Mr. Jenkins made a motion to Advertise for the Aluminum Sulfate Bid, seconded by Mr. Kelly, unanimously passed.

Ms. Elliot discussed the purchase/delivery of the Gator XUV590M that was approved October 2019 board meeting. Payment was included in the monthly bills.

Ms. Elliot presented Anthony Luongo Operations and Maintenance highlighting the reinstallation of the hot water recirculating pump for the Processing Operations HVAC Unit, installation of a new pressure relief valve on HVAC system, recycling UV Signa bulbs, and representatives from Kappe Associates were on site to diagnose issues on the UV4000 system.

Ms. Elliot discussed the need to replace the UV system in the future, as it is starting to fail. Staff will continue to monitor the system. A new UV Unit would cost approximately \$500,000.

Ms. Elliot presented the Operational Data for January 2020, reporting an average daily influent flow of 3.82 MGD. There was one high flow event near the beginning of the January but no treatment issues resulted. Ms. Elliot included a graph showing influent flows throughout the system as requested by Mr. Jenkins.

Unpaid Bills Detail:

Mrs. Elliott directed specific attention to the Unpaid Bills Detail as follows:

Unpaid Bills 12/31/2019

Check Number	Payee	Payment
3450	Admin Partners	2,350.00
3451	Amy Waters	100.00
3452	Anthracite Rubber Company	322.42
3453	Ascensus	227.50
3454	BDI Industries	540.14
3455	Chapman Supply Co	291.50
3456	Commonwealth of Pennsylvania	1,250.00
3457	Convenient Food Mart	75.31
3458	Cooper Electric	314.00
3459	County Waste	257.68
3460	Dempsey Uniform	67.08
3461	Eastern Time	1,392.16
3462	Eric M Allegrucci	125.00
3463	Fidelity Deposit and Discount Trustee	5,500.00
3464	Fox Ledge	16.55
3465	Frontier	676.70
3466	GHD	5250.00
3467	Greenfield Power Equipment	351.88
3468	HACH	2,578.38
3469	Hawk Mountain Labs	4,595.75
3470	Highmark Blue Shield	4,140.58
3471	JP Mascaro	1,920.00
3472	Justus Home & Garden	853.31
3473	Kappe & Associates	408.00
3474	Keystone Sanitary Landfill	10,462.43
3475	Kohanski Company	4,002.00
3476	North End Electric	139.00
3477	One Point	90.72
3478	PA American Water Co	280.74
3479	PA Rural Water	310.00
3480	Pennsylvania Paper & Supply	124.16
3481	Polydyne, Inc	2,690.08
3482	PPL	9,802.84
3483	Susquehanna Fire Equipment Co	189.00
3484	Uline	125.08
3485	United Concordia	346.76
3486	USA Bluebook	312.63
3487	USALCO	4,375.05
3488	Jensen and Jensen	1,125.00

TOTAL

67,979.43

Ms. Elliot discussed that there are a few additional bills in this month's list including Consulting Engineer GHD, the Hawk Mountain Labs and the Gator ATV purchase. She also discussed a bill from Solicitor Don Jensen in the amount of \$1,125.00 making the bill total \$67,979.43.

Motion was made by Mr. Thorpe to approve payment of bills, seconded by Mr. Kelly, unanimously passed.

Ms. Elliot presented the budget and statement of balances.

Ms. Elliot discussed a letter from South Abington Township about their unpaid Tapping Fees for the Township's new buildings. The letter asked the Authority to waive the \$1,022 tapping fee. Solicitor Jensen discussed ARWA's applicable tapping fee resolution. ARWA's resolution is applicable to non-governmental properties- Solicitor Jensen advised it would be permissible to charge the tapping fee. The Solicitor stated by permitting a waiver, ARWA might be establishing a precedent for potential municipal waivers in the future.

Ms. Elliot presented the Engineers Report.

Ms. Elliot stated they GHD is working to complete the Authority's Chapter 94 Report. She has sent reminders to Clarks Green and Clarks Summit for their reports. She received South Abington's report.

Ms. Elliot also discussed GHD's letter to obtain the Authority's historical digital data from Gannet Fleming with a due date of Friday February 14, 2020. Mr. Jensen said he will call Tuesday if it is not received.

Ms. Elliot also reported that the roofing manufacture, Versico will be on site Wednesday February 19, 2020 at 8:30 AM. Solicitor Jensen and GHD will also be in attendance.

The Treasurer's Report was presented by Ms. Lance as follows:

Fidelity Bank as of January 17, 2020 = \$2,879.03

Money Market Account as of January 31, 2020 = \$171,668.85(Done Quarterly)

Requisitions

#482 Payroll \$28,000

#483 Treasurers Account \$1,000

#230 Deer and Company for the UTV Purchase for \$11,369.86

Motion was made by Mr. Lockett to accept the treasurers report as presented and to approve (2) two requisitions #482 transfer to payroll for \$28,000, #483 transfer to Treasurer account for \$1,000 and #230 to Deer and Company for \$11,369.86, seconded Mr. Kelly, unanimously passed.

Engineer's Report- No Report

Reports from Committees: No Report

Municipal Liaison Committee: No Report

Public Relations Committee: No Report

Personnel Committee: No Report

Solicitors Report: No Report

Finance Committee: No Report

President Rinaldi welcomed Clarks Summit Borough's new Representative, Frank Besten to the Board.

President Rinaldi at this time announced the 2020 Committees.

Public Relations: Gloria Lance, Robert Kelly, Frank Besten

Finance Committee: Paul Murphy, Wayne Thorpe, Don Snyder

Reorganization Committee: Gloria Lance, Harry Jenkins, Paul Lockett

Personnel Committee: Gloria Lance, Paul Lockett, Wayne Thorpe

Litigation Committee: Paul Lockett, Wayne Thorpe, Gloria Lance

Construction Committee: Removed

There were no members of the public and no public comment.

Motion to adjourn was made by Mr. Lockett seconded by Mr. Kelly and unanimously passed to adjourn the meeting at 7:15 PM, unanimously passed.

Respectfully submitted,

Robert Kelly, Secretary