

**ABINGTON REGIONAL WASTEWATER AUTHORITY**

August 12, 2020

The regular meeting of the Abington Regional Wastewater Authority was called to order by Chairman Rinaldi and opened with the Pledge of Allegiance. The meeting took place via Zoom conference on August 12, 2020 at 6:35 p.m.

Present:

Wayne Thorpe  
Paul Lockett  
Harry Jenkins  
Gloria Lance  
Paul Murphy

Also Present:

Lauren Elliot  
David Rinaldi, Esquire  
Donald Jensen, Esquire  
Donald Snyder  
Frank Besten  
Mike Bisignani, Engineer

Absent: Robert Kelly

**Ms. Lance made a motion to approve the minutes from the July 8, 2020 meeting, seconded by Mr. Murphy unanimously passed.**

Meeting went into Executive Session at 6:37 PM

Meeting resumed at 7:20 PM

**Mr. Murphy made a motion to allow the Litigation Committee to move forward with researching and recommending a firm who specializes in Construction Litigation to be retained by ARWA, seconded by Mr. Thorpe, unanimously passed.**

**Chairman Rinaldi stated he will be stepping down from the Litigation Committee due to being a potential witness in the impending litigation with Gannett Fleming. Chairman Rinaldi appointed Mr. Murphy to the Litigation committee.**

Ms. Elliot presented her directors report which included the Staff Basic First Aid and Life Support Training and Certification, Loan Payments, Annual Inspection, Flowmeter Contract Renewal and Sewer line Camera Purchase.

Ms. Elliot discussed her conversation with the Personnel Committee about the Basic First Aid and Life Support Training. It was decided to offer Basic First Aid and Life Support Training Course to ARWA Employees on a voluntary basis. All staff participated and successfully completed the course which was held on July 28<sup>th</sup> and July 30<sup>th</sup>.

Mr. Snyder discussed the training that took place and recommended the Authority inventory some basic First Aid and CPR supplies in the building. He recommended a budget of \$500 for those supplies. Mr. Snyder discussed how the training went well, however due to COVID, the mouth to mouth portion was not completed. Mr. Snyder stated he will donate his time after COVID to complete this with the staff. The invoice for the staff training is included with the bills for the month.

Ms. Elliot discussed that due to the poor CD rates, the ARWA Board decided to take some of the investments and make payments on two of the loan accounts. A payment of \$375,000 was made on each of the 2013 Financing and 2014 Financing Notes. The wire transfer was completed on July 17<sup>th</sup>. Ms. Elliot reported that the Annual Inspection was completed by Mike Bisignani and Mark Pickering from GHD on July 14, 2020. All went well, and a report will be given at the September Meeting.

Ms. Elliot discussed that the Flowmeter contract renewal with HACH. ARWA is required to flow monitor until 2026 under the Corrective Action Plan with PaDEP. HACH provided a four- or five-year lease agreement option. The proposed four-year agreement would be \$525 per meter per month and the five-year option would be \$480 per meter per month. Currently ARWA pays \$500 per meter per month. Ms. Elliot stated she has contacted each municipality to see if they would like to continue under the new contract, Clarks Green Borough and South Abington Twp. responded as of the meeting.

**Mr. Murphy made motion to approve the Flowmeter Contract with HACH for 5 years at \$480 per camera per month, seconded by Mr. Thorpe, unanimously passed.**

Ms. Elliot discussed Sewer line Camera Purchase which has been discussed over the last few months. All Companies considered are COSTAR approved. After consideration, the Staff determined the best system for the Authority and Municipalities would be the CUES C550c. Director Elliott stated the CUES C550c system contains everything the Authority needs and is easily removable from a truck bed using a skid steer eliminating the need for a trailer or another pickup truck. The price of the system is \$74,810.00.

Mr. Bisignani asked if there was any software requirements and Ms. Elliot stated no.

**Mr. Murphy made a motion to purchase the COSTARS approved CUES C550c Camera for the amount of \$74,810.00, seconded by Mr. Jenkins, unanimously passed.**

Ms. Elliot presented the Operational Data for July 2020, reporting an average daily influent flow of 2.34 MGD. There was one (1) significant rain event.

The PaDEP inspection of the facility took place August 12, 2020. All went well and no issues were found.

Ms. Elliot presented the rain vs flow chart.

Ms. Elliot presented Anthony Luongo Operations and Maintenance highlighting the ordering of the Enviromix compressed gas air compressor, the first service on the gator and the ordering of bulbs and ballasts for the aging UV4000T.

Unpaid Bills Detail:

Mrs. Elliott directed specific attention to the Unpaid Bills Detail as follows

Unpaid Bills 8/12/2020

Abington Regional Wastewater Authority

8/13/2020 9:03 AM

Register: Fidelity Operating Expenses  
 From 07/09/2020 through 08/13/2020  
 Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee                   | Account                   | Memo                | Payment   | C | Deposit   | Balance    |
|------------|--------|-------------------------|---------------------------|---------------------|-----------|---|-----------|------------|
| 07/09/2020 |        |                         | Fidelity Income & Inve... | Funds Transfer      |           | X | 44,734.29 | -347.90    |
| 07/09/2020 |        |                         | Fidelity Income & Inve... | Funds Transfer      |           | X | 503.14    | 155.24     |
| 07/16/2020 | 3633   | Cardmember Service      | Accounts Payable          | Battery             | 114.45    | X |           | 40.79      |
| 07/16/2020 | 3634   | Zen Design Firm         | Accounts Payable          | Web Design          | 1,680.00  | X |           | -1,639.21  |
| 07/16/2020 |        |                         | Fidelity Income & Inve... | Funds Transfer      |           | X | 1,794.45  | 155.24     |
| 08/12/2020 | 3635   | Advanced Auto           | Accounts Payable          | 6473 7020 000...    | 63.93     |   |           | 91.31      |
| 08/12/2020 | 3636   | Amrex Chemical Co.      | Accounts Payable          |                     | 1,887.75  |   |           | -1,796.44  |
| 08/12/2020 | 3637   | Amy Waters              | Accounts Payable          | Recording Secr...   | 100.00    |   |           | -1,896.44  |
| 08/12/2020 | 3638   | Ascensus                | Accounts Payable          | Form 5500 Pre...    | 75.00     |   |           | -1,971.44  |
| 08/12/2020 | 3639   | Atlas Copco             | Accounts Payable          | Compressor          | 13,138.34 |   |           | -15,109.78 |
| 08/12/2020 | 3640   | Bartron Supply Inc.     | Accounts Payable          | 1111274024          | 184.31    |   |           | -15,294.09 |
| 08/12/2020 | 3641   | BDI Industries          | Accounts Payable          |                     | 412.53    |   |           | -15,706.62 |
| 08/12/2020 | 3642   | Commonwealth of Pe...   | Accounts Payable          | Available Oper...   | 150.00    |   |           | -15,856.62 |
| 08/12/2020 | 3643   | Convenient Food Mart    | Accounts Payable          | Gas                 | 165.26    |   |           | -16,021.88 |
| 08/12/2020 | 3644   | County Waste            | Accounts Payable          | Refuse Hauling...   | 257.68    |   |           | -16,279.56 |
| 08/12/2020 | 3645   | Cove Environmental      | Accounts Payable          | WETT analysis       | 2,950.00  |   |           | -19,229.56 |
| 08/12/2020 | 3646   | Dailey Resources Inc.   | Accounts Payable          | Gloves              | 197.00    |   |           | -19,426.56 |
| 08/12/2020 | 3647   | Deluxe                  | Accounts Payable          | Checks              | 338.89    |   |           | -19,765.45 |
| 08/12/2020 | 3648   | Dempsey Uniform         | Accounts Payable          | Mud Rug Rent...     | 69.08     |   |           | -19,834.53 |
| 08/12/2020 | 3649   | Donald T Snyder         | Accounts Payable          | CPR and Basic ...   | 360.00    |   |           | -20,194.53 |
| 08/12/2020 | 3650   | Fisher Scientific       | Accounts Payable          | 149198-001          | 2,298.62  |   |           | -22,493.15 |
| 08/12/2020 | 3651   | Fox Ledge, Inc.         | Accounts Payable          | Drinking water      | 73.10     |   |           | -22,566.25 |
| 08/12/2020 | 3652   | Frontier                | Accounts Payable          | Telephone, Inte...  | 340.50    |   |           | -22,906.75 |
| 08/12/2020 | 3653   | Grainger                | Accounts Payable          | 810251959           | 304.00    |   |           | -23,210.75 |
| 08/12/2020 | 3654   | HACH                    | Accounts Payable          | 021805-001          | 2,500.00  |   |           | -25,710.75 |
| 08/12/2020 | 3655   | Hawk Mountain Lab...    | Accounts Payable          | Contract Lab A...   | 3,505.00  |   |           | -29,215.75 |
| 08/12/2020 | 3656   | Highmark Blue Shield    | Accounts Payable          | Health Insurance    | 4,140.58  |   |           | -33,356.33 |
| 08/12/2020 | 3657   | Jensen & Jensen         | Accounts Payable          | Legal fees          | 5,777.35  |   |           | -39,133.68 |
| 08/12/2020 | 3658   | JP Mascaro & Sons       | Accounts Payable          |                     | 2,400.00  |   |           | -41,533.68 |
| 08/12/2020 | 3659   | Justus Home & Garden    | Accounts Payable          | Paint, Brushes, ... | 338.98    |   |           | -41,872.66 |
| 08/12/2020 | 3660   | Keystone Sanitary La... | Accounts Payable          | Sludge Disposal     | 6,812.76  |   |           | -48,685.42 |
| 08/12/2020 | 3661   | Lauren Elliott          | Accounts Payable          | Reimbursemet...     | 69.58     |   |           | -48,755.00 |
| 08/12/2020 | 3662   | Main Pool & Chemic...   | Accounts Payable          |                     | 1,232.50  |   |           | -49,987.50 |
| 08/12/2020 | 3663   | Nicholson Tire Service  | Accounts Payable          | Truck Inspection    | 103.85    |   |           | -50,091.35 |
| 08/12/2020 | 3664   | North End Electric      | Accounts Payable          | NCSS02              | 1,055.30  |   |           | -51,146.65 |
| 08/12/2020 | 3665   | OnePoint                | Accounts Payable          | 2226                | 107.32    |   |           | -51,253.97 |
| 08/12/2020 | 3666   | PA American Water ...   | Accounts Payable          | Domestic Water      | 283.26    |   |           | -51,537.23 |
| 08/12/2020 | 3667   | Pennsylvania Paper ...  | Accounts Payable          | Paper Towels        | 54.00     |   |           | -51,591.23 |
| 08/12/2020 | 3668   | Pennsylvania Water ...  | Accounts Payable          | Annual Backfl...    | 125.00    |   |           | -51,716.23 |
| 08/12/2020 | 3669   | Polydyne, Inc.          | Accounts Payable          | 974180              | 2,690.08  |   |           | -54,406.31 |

Ms. Elliot discussed that the months bills include the compressor purchase and the purchase of a new dryer oven for the lab

**Motion was made by Mr. Thorpe to approve payment of bills, seconded by Ms. Lance, unanimously passed.**

Ms. Elliot presented the budget and statement of balances.

**Engineers Report**

Mr. Bisignani presented the Engineers Report.

Mr. Bisignani discussed GHD is still waiting for background data from Gannet Fleming for work previously performed over the multiple years of service they provided.

Mr. Bisignani discussed he attended the Injunction Hearing as a potential witness in the held August 3, 2020, however he was not called to testify.

Mr. Bisignani discussed GHD completed a comprehensive facility inspection to facilitate preparation of the annual 2020 Engineering Report on July 14, 2020. A draft of the report will be provided to Operations by the end of August, comments received, addressed and resubmitted to the Board for the September Meeting.

**Public Relations Committee:** No Report

**The Treasurer's Report** was presented by Mr. Murphy as follows:

Fidelity Bank as of August 12, 2020 = \$4,179.03

Money Market Account as of August 12,2020 = \$172,551.46 (Done Quarterly)

Requisitions

#495 Payroll \$28,000

#496 Treasurers Account \$1,000

**Motion was made by Mr. Thorpe to accept the treasurers report as presented and to approve (2) two requisitions #495 transfer to payroll for \$28,000, #496 transfer to Treasurer account for \$1,000, seconded Mr. Jenkins unanimously passed.**

**Board Member Comments:**

**Mr. Besten asked if the municipalities would be charged for use of the new camera. Ms. Elliot stated the Authority was purchasing the camera system; however, the Municipalities would only be invoiced for the costs incurred using ARWA trained staff when scheduled by any of the Municipalities.**

**Personnel Committee:** No Report

**Finance Committee:** No Report

**Solicitor's Report:** No Report

**There were no members of the public present and no public comment.**

Motion to adjourn was made by Mr. Murphy seconded by Mr. Thorpe and unanimously passed to adjourn the meeting at 7:54 PM, unanimously passed.

Respectfully submitted,

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Paul Locket, Assistant Secretary