

ABINGTON REGIONAL WASTEWATER AUTHORITY

April 8, 2020

The regular meeting of the Abington Regional Wastewater Authority was called to order by President Rinaldi and opened with the Pledge of Allegiance. The meeting took place via Zoom conference on April 8, 2020 at 6:30 p.m.

Present:

Wayne Thorpe
Paul Lockett
Harry Jenkins
Gloria Lance
Paul Murphy
Robert Kelly

Also Present:

Lauren Elliot
David Rinaldi, Esquire
Donald Jensen, Esquire
Frank Besten
Mike Bisignani, Engineer
Donald Snyder

Motion to approve the minutes from the March 11, 2020 meeting was made by Mr. Murphy seconded by Ms. Lance unanimously passed.

At this time Ms. Elliot opened the Aluminum Sulfate Bids. 1) AMREX 1.85/gallon 2) The Holland Company \$1.27/gallon and 3) USALCO \$1.06/gallon.

Mr. Snyder made a motion to accept the lowest Aluminum Sulfate Bid from USALCO in the amount of \$1.06/gallon, seconded by Mr. Kelly, unanimously passed.

Ms. Elliot presented her directors report including the Alum bids, Chapter 94 Report and the Emergency Response Procedure.

Ms. Elliot the Chapter 94 report was submitted on March 20, 2020 to the Department of Environmental Protection and copies were mailed to the (3) three-member municipalities on March 25, 2020.

Ms. Elliot also discussed Emergency Response Procedure Pandemic she wrote for the Authority. A copy was attached and will also cover future issues.

Mr. Murphy made a motion to approve the Emergency Response Procedure Pandemic, seconded by Mr. Thorpe, unanimously passed.

Ms. Elliot also reported on the PADEP Inspection report. A phone interview took place making sure measures were in place for staff and to make sure the authority didn't need anything during the COVID 19 Pandemic.

Ms, Elliot presented the Operational Data for March 2020, reporting an average daily influent flow of 3.63 MGD.

Ms., Elliot presented Anthony Luongo Operations and Maintenance highlighting the installation of a new chlorine system motor and pump in the Process Operations Building, removal of the exhaust fan motor from the biosolids building blower room, and the rotation of all process blower and pump systems, and the replacement of the influent and effluent auto sampler suction hoses.

Unpaid Bills Detail:

Mrs. Elliott directed specific attention to the Unpaid Bills Detail as follows

Unpaid Bills 4/8/2020

Abington Regional Wastewater Authority 4/7/2020 12:42 PM

Register: Fidelity Operating Expenses
 From 03/12/2020 through 04/08/2020
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/12/2020			Fidelity Income & Inve...	Funds Transfer		X	59,247.43	59.07
03/18/2020	3521	Cardmember Service	Accounts Payable	Credit card pay...	233.20	X		-174.13
03/31/2020			Facility Operating Exp...	Service Charge	35.00	X		-209.13
04/08/2020	3522	Advanced Auto	Accounts Payable	6473 7020 000...	37.97			-247.10
04/08/2020	3523	Amy Waters	Accounts Payable	Recording Secr...	100.00			-347.10
04/08/2020	3524	BDP Industries	Accounts Payable	GBT valve rep...	56.13			-403.23
04/08/2020	3525	Compressor parts.com	Accounts Payable	Air Compresso...	568.00			-971.23
04/08/2020	3526	Frontier	Accounts Payable	Telephone, Inte...	336.87			-1,308.10
04/08/2020	3527	GHD	Accounts Payable	First Quarter E...	2,500.00			-3,808.10
04/08/2020	3528	HACH	Accounts Payable	021805-001	2,500.00			-6,308.10
04/08/2020	3529	Hawk Mountain Lab...	Accounts Payable	Contract Lab A...	1,982.00			-8,290.10
04/08/2020	3530	Highmark Blue Shield	Accounts Payable	Health Insurance	4,157.93			-12,448.03
04/08/2020	3531	Jensen & Jensen	Accounts Payable	Legal Services	1,062.50			-13,510.53
04/08/2020	3532	JP Mascaro & Sons	Accounts Payable		2,400.00			-15,910.53
04/08/2020	3533	Justus Home & Garden	Accounts Payable	Dumpster Liners	669.58			-16,580.11
04/08/2020	3534	Kappe & Associates	Accounts Payable	Bulbs for UV S...	3,979.00			-20,559.11
04/08/2020	3535	Keystone Sanitary La...	Accounts Payable	Sludge disposal	9,451.19			-30,010.30
04/08/2020	3536	PA American Water ...	Accounts Payable	Domestic water	304.95			-30,315.25
04/08/2020	3537	PMAA Life Insurance	Accounts Payable	Life Insurance ...	2,388.22			-32,703.47
04/08/2020	3538	southeastern systems	Accounts Payable	Chlorine pump ...	2,183.21			-34,886.68
04/08/2020	3539	The Times Leader	Accounts Payable	Audit Advertis...	461.41			-35,348.09
04/08/2020	3540	UGI	Accounts Payable	2379801011-4	2,063.22			-37,411.31
04/08/2020	3541	United Concordia	Accounts Payable	364001819	346.76			-37,758.07
04/08/2020	3542	Cleverfish	Accounts Payable	Meeting Notice...	18.75			-37,776.82
04/08/2020	3543	Dempsey Uniform	Accounts Payable	Mud Rug Rental	34.54			-37,811.36
04/08/2020	3544	Fisher Scientific	Accounts Payable	149198-001	76.87			-37,888.23
04/08/2020	3545	Fox Ledge, Inc.	Accounts Payable	Bottled Drinkin...	62.05			-37,950.28
04/08/2020	3546	Frontier	Accounts Payable	Telephone, Inte...	340.01			-38,290.29
04/08/2020	3547	Hawk Mountain Lab...	Accounts Payable	Contract Lab A...	378.00			-38,668.29
04/08/2020	3548	IWC Group	Accounts Payable	Workers Comp...	2,790.00			-41,458.29
04/08/2020	3549	JP Mascaro & Sons	Accounts Payable	Sludge Hauling	1,440.00			-42,898.29
04/08/2020	3550	North End Electric	Accounts Payable	NCSS02	331.96			-43,230.25
04/08/2020	3551	Pennsylvania Paper ...	Accounts Payable	Gloves, Paper t...	176.11			-43,406.36
04/08/2020	3552	PPL	Accounts Payable	Electric	8,960.24			-52,366.60
04/08/2020	3553	USA Blue Book	Accounts Payable	935510	116.05			-52,482.65
04/08/2020	3554	USALCO	Accounts Payable	Alum	4,375.05			-56,857.70
04/08/2020			Fidelity Income & Inve...	Funds Transfer		X	233.20	-56,624.50
04/08/2020			Fidelity Income & Inve...	Funds Transfer			56,648.57	24.07

Motion was made by Mr. Murphy to approve payment of bills, seconded by Mr. Jenkins, unanimously passed.

Ms. Elliot presented the budget and statement of balances.

Mr. Murphy made a motion to ratification of payroll and modified schedule for the work force during the End of March until April 8, 2020 business meeting, seconded by Mr. Jenkins, unanimously passed.

Mr. Murphy made a motion to continue the payroll and modified schedule for the work force until the next business meeting on May 13, 2020, seconded by Mr. Jenkins, unanimously passed.

Discussion took place on the format for the May 13, 2020 meeting. It was suggested to hold off a few weeks before deciding.

Engineers Report

Mr. Bisignani presented the Engineers Report

Mr. Bisignani discussed a progress report on projects worked on by GHD for the previous month was sent to Ms. Elliot for distribution.

The Treasurer's Report was presented by Mr. Murphy as follows:

Fidelity Bank as of April 8, 2020 = \$3,179.03

Money Market Account as of April 8, 2020 = \$342,463.85(Done Quarterly)

Requisitions

#486 Payroll \$39,000

#487 Treasurers Account \$1,000

#488 Petty Cash \$778.92

Motion was made by Mr. Murphy to accept the treasurers report as presented and to approve (3) three requisitions #486 transfer to payroll for \$39,000, #487 transfer to Treasurer account for \$1,000 and #488 transfer to petty cash for \$778.92 seconded Mr. Jenkins unanimously passed.

Committee Reports:

Public Relations Committee: No Report

Personnel Committee: No Report

Finance Committee: No Report

Solicitor's Report: Solicitor Jensen discussed that he had not heard anything from Gannet Fleming about the Files requested. A call was put into the Solicitor for Gannet Fleming before the current pandemic.

There were no members of the public present and no public comment.

Motion to adjourn was made by Ms. Lance seconded by Mr. Lockett and unanimously passed to adjourn the meeting at 7:09 PM, unanimously passed.

Respectfully submitted,

Robert Kelly, Secretary